

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Academic Excellence Committee Meeting

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**Date and Time**

Friday August 28, 2020 at 7:30 AM

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<https://us02web.zoom.us/j/82913159414?pwd=OXcyUlpleVQxKzd3cGF2dTNhTXpodz09>

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**Committee Members Present**

Ellen Lodgen (remote), Jessica Xiarhos (remote), Kimberly Sullivan (remote), Matt Cronin (remote), Meg Upton (remote), Peter Cohen (remote), Sarah Plymate Ragozin (remote)

**Committee Members Absent**

Molly Wright

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Jessica Xiarhos called a meeting of the Academic Excellence Committee Committee of MCCPS Board of Trustees to order on Friday Aug 28, 2020 at 7:58 AM.

**C. Accept Remote Participation**

Kimberly Sullivan made a motion to In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing

public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Academic Excellence Committee, on August 28, 2020.

Ellen Lodgen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Kimberly Sullivan	Aye
Matt Cronin	Absent
Ellen Lodgen	Aye
Jessica Xiarhos	Aye
Sarah Plymate Ragozin	Aye
Molly Wright	Absent
Peter Cohen	Aye

**D. Approve Minutes from 8/5/20**

Kimberly Sullivan made a motion to approve the minutes from 8/5/20 Academic Excellence Committee Meeting on 08-05-20.

Ellen Lodgen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Sarah Plymate Ragozin	Aye
Molly Wright	Absent
Kimberly Sullivan	Aye
Jessica Xiarhos	Aye
Meg Upton	Aye
Matt Cronin	Aye
Ellen Lodgen	Aye
Peter Cohen	Aye

**II. Academic Excellence Committee**

**A. Review Draft Criteria**

Update on Criteria:

- Yesterday's PD included an update to faculty and discussion of the Criteria, including where the document is heading.
  - Planning units, Exhibition, incorporation into Schoology, Student Portfolios
- Humanities met yesterday as a department. For some, first time seeing Global Studies.
  - As a dept., paring down, editing/revising, eliminating some redundancies
  - Art, Music, Health/PE done
  - Foreign Language started

- Where we left staff: Revised-revised document to put into Schoology, and then share with parents.
- Lots of information, how do we not let this document get lost in the shuffle?
  - Parents hungry for information to set their students up for success.
  - Yes, the document is a lot of information, however parents need info - parents are nervous; give time to wrap their head around -put parents at ease
  - We do want it as polished as possible
- Parent involvement is so high this year - by sharing exactly what the goal of an assignment is, more of a partnership between parents and teachers
- When teachers present projects/assignments, say "We are focusing on this specific strand"
  - The more it's tied in to what a parent sees, the better
  - Living, breathing to demonstrate effectiveness

#### Roll-Out of Criteria for Excellence

- Prepared for Community Meeting on 1st day
- Understanding what child needs on the first day i.e. Schoology, iReady
  - Once comfortable with daily schedule...
    - Push aside hybrid until actuality
    - What's the day to day look like
- Roll out of document at Virtual Back to School night? In-person?
  - Opportunity to ask questions in person versus over Zoom\
  - Parents should have the document in hand before
  - Presenting a video on how to look through it
- To make it tangible ... we have a piece of it, but not the document in it's entirety
  - introduce it as attached to a specific assignment/projects
- Back to School nights by grade level
  - give specific examples by grade level
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#### **B. Implementation of Criteria for Excellence Documents in Remote Learning**

#### **C. Next Steps**

### **III. Closing Items**

#### **A. Action Items**

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 AM.

Respectfully Submitted,  
Jessica Xiarhos