

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Governance Committee Meeting - By-Laws Approval

---

##### **Date and Time**

Thursday July 16, 2020 at 7:00 PM

---

July Governance Meeting - By-Laws Approval:

Join Zoom Meeting

amended - new link provided.

---

##### **Committee Members Present**

Christopher Riegler (remote), Cynthia Canavan (remote), Elizabeth Burns (remote), Karl Smith (remote), Kay O'Dwyer (remote), Paul Baker (remote)

##### **Committee Members Absent**

Jeanne Smith, Peter Cohen

---

#### **I. Opening Items**

##### **A. Record Attendance**

Karl Smith made a motion to Accept the Governor's emergency order to allow remote meetings.

Paul Baker seconded the motion.

In light of the ongoing COVID-19 Coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee

makes a motion to accept this Executive Order for this meeting of the Governance Committee, on July 16, 2020

The committee **VOTED** to approve the motion.

**Roll Call**

Jeanne Smith	Absent
Karl Smith	Aye
Christopher Riegler	Aye
Peter Cohen	Absent
Elizabeth Burns	Aye
Cynthia Canavan	Aye
Kay O'Dwyer	Aye
Paul Baker	Aye

**B. Call the Meeting to Order**

Karl Smith called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Thursday Jul 16, 2020 at 7:08 PM.

**II. Governance Matters**

**A. By-Laws Final Review and Approval**

Numerous items were edited and discussed throughout the document. The group focused on removing duplicate language, clarifying the different formats, and striving for as much consistency as possible.

Karl Smith made a motion to Approve By-Laws to be recommended for presentation to the Board of Trustees for its approval prior to their submission to DESE.

Christopher Riegler seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Jeanne Smith	Absent
Christopher Riegler	Aye
Kay O'Dwyer	Aye
Paul Baker	Aye
Elizabeth Burns	Aye
Cynthia Canavan	Aye
Karl Smith	Aye
Peter Cohen	Absent

**III. Closing Items**

**A. Adjourn Meeting**

Karl Smith made a motion to Adjourn the meeting.

Paul Baker seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Cynthia Canavan	Aye
Jeanne Smith	Absent
Karl Smith	Aye
Paul Baker	Aye
Christopher Riegler	Aye
Kay O'Dwyer	Aye
Elizabeth Burns	Aye
Peter Cohen	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,  
Karl Smith

---

**Documents used during the meeting**

- BYLAWS Working Copy, 2020-July 13, 2020.docx