

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Monthly Personnel Meeting

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##### **Date and Time**

Tuesday September 8, 2020 at 7:00 PM

##### **Location**

Artie Sullivan is inviting you to a scheduled Zoom meeting.

Topic: personnel meeting

Time: 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09>

Meeting ID: 389 839 4128

Passcode: MCCPS

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##### **Committee Members Present**

Artie Sullivan (remote), James Rogers (remote), John Steinberg (remote), Katie Sullivan (remote), Peter Cheney (remote), Peter Cohen (remote)

##### **Committee Members Absent**

*None*

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

Artie Sullivan called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Tuesday Sep 8, 2020 at 7:03 PM.

##### **B.**

## **Record Attendance and Guests**

### **C. Accept Remote Participation**

James Rogers made a motion to accept remote participation in accordance with Gov. Baker's permission to allow for remote meetings during the COVID pandemic. Peter Cheney seconded the motion. The committee **VOTED** to approve the motion.

### **D. Approve Minutes**

John Steinberg made a motion to approve the minutes from Monthly Personnel Meeting on 08-11-20. James Rogers seconded the motion. The committee **VOTED** to approve the motion.

## **II. Old Business**

### **A. Review Head of School Year End Review & Goals for SY20-21**

The Board sent back the HOS Goals asking for measures. The committee gave some ideas for how to add some measures to each of the goals and Peter will work on them. For example, using the surveys questions to gather evidence on progress.

### **B. Personnel Committee Membership**

We are still looking for a parent member.

### **C. MCCPS Leadership Organization**

### **D. POLICY REVIEW**

Peter Cohen shared several documents from the Abby Foster Charter School that the committee reviewed and discussed for his consideration including: COVID-Teacher Expectations, Remote Work Agreement, Covid FMLA Leave Expansion and Emergency Paid Sick Leave Policy, COVID Request for Emergency Leave. Peter will edit them to make them applicable to MCCPS and put them to the Board for consideration and adoption.

Peter Cheney made a motion to approve to recommend that the COVID related forms (with edits to made) to be sent to the Board of Trustees for approval.

John Steinberg seconded the motion.

The committee **VOTED** to approve the motion.

## **III. Action Items**

### **A. Review Action Items from Meeting**

The Board Meeting on Oct. 27th will include the presentation of the HOS Evaluation process by this committee which we will prepare for at our next committee meeting on Oct. 13, 2020.

#### **IV. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,  
Katie Sullivan