

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Monthly Personnel Meeting

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**Date and Time**

Tuesday July 21, 2020 at 7:00 PM

**Location**

ZOOM

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**Committee Members Present**

Artie Sullivan (remote), James Rogers (remote), John Steinberg, Katie Sullivan, Peter Cheney (remote), Peter Cohen (remote)

**Committee Members Absent**

*None*

**Committee Members who arrived after the meeting opened**

John Steinberg, Katie Sullivan

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**I. Opening Items**

**A. Call the Meeting to Order**

Artie Sullivan called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Tuesday Jul 21, 2020 at 7:05 PM.

**B. Record Attendance and Guests**

Katie Sullivan arrived.  
John Steinberg arrived.

### C. Accept Remote Participation

James Rogers made a motion to In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Personnel Committee, on July 21, 2020. Motion Made.

Peter Cheney seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Peter Cheney Aye  
Artie Sullivan Aye  
Katie Sullivan Absent  
James Rogers Aye  
John Steinberg Absent  
Peter Cohen Aye

### D. Approve Minutes

James Rogers made a motion to approve the minutes from Monthly Personnel Committee Meeting on 06-08-20.

Peter Cheney seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

John Steinberg Absent  
Katie Sullivan Absent  
Artie Sullivan Aye  
James Rogers Aye  
Peter Cohen Aye  
Peter Cheney Aye

## II. Old Business

### A. Review Head of School Year End Review & Goals for SY20-21

Discussion of HOS Goals for SY 20-21

Initial Concepts

Adding measures and milestones

Identify single year, base year and multi year goals

### B. Update Head of School Succession Plan

Katie Sullivan made a motion to Motion to accept update to Emergency Succession PLaN for Head of School.

Peter Cheney seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Artie Sullivan Aye

Peter Cheney Aye

Peter Cohen Aye

John Steinberg Aye

James Rogers Aye

Katie Sullivan Aye

**C. MCCPS Leadership Organization**

**D. POLICY REVIEW**

**E. Personnel Committee Membership**

**III. Closing Items**

**A. Adjourn Meeting**

James Rogers made a motion to Motion to Adjourn.

Katie Sullivan seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Katie Sullivan Aye

Artie Sullivan Aye

Peter Cheney Aye

James Rogers Aye

Peter Cohen Aye

John Steinberg Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,  
Artie Sullivan

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**Documents used during the meeting**

- Head of School Goals - P. Cohen 2020 DRAFT.docx
- Emergency Succession Plan For MCCPS HOS.docx