

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Monthly Board Meeting

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##### **Date and Time**

Tuesday December 22, 2020 at 7:00 PM

##### **Location**

Topic: Board Meeting

Time: 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09>

Meeting ID: 389 839 4128

Passcode: MCCPS

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##### **Trustees Present**

Artie Sullivan (remote), Ian Hunt (remote), James Rogers (remote), Jessica Xiarhos (remote), Karl Smith (remote), NDack Toure (remote), Paul Baker (remote), Peter Cheney (remote), Peter Cohen (remote), Rebecca Whidden (remote), Richard Doron (remote), Rodolphe Herve (remote)

##### **Trustees Absent**

*None*

##### **Trustees who arrived after the meeting opened**

Peter Cheney

##### **Guests Present**

Andrea Barlow (remote), Chase Conley (remote), Ellen Lodgen (remote), Jessica Gelb (remote), Liora Ragozin (remote), Matt Cronin (remote), Patricia Rietti (remote), Susan Hauck (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Dec 22, 2020 at 7:02 PM.

### C. Accept Remote Participation

In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee would like to accept this Executive Order for this meeting of the Board of Trustees on January 26, 2021 and meet remotely.

NDack Toure made a motion to Accept the Governor's order and hold the meeting remotely.

James Rogers seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Rebecca Whidden	Aye
Artie Sullivan	Aye
NDack Toure	Aye
Peter Cheney	Absent
Paul Baker	Aye
Ian Hunt	Aye
Richard Doron	Aye
Rodolphe Herve	Aye
James Rogers	Aye
Jessica Xiarhos	Aye
Peter Cohen	Aye
Karl Smith	Aye

Peter Cheney arrived.

### D. Approve Minutes

Rebecca Whidden made a motion to approve the minutes from Monthly Board Meeting on 11-17-20.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Artie Sullivan	Aye
Paul Baker	Aye
Ian Hunt	Aye

**Roll Call**

Peter Cohen	Aye
NDack Toure	Aye
Jessica Xiarhos	Aye
Rebecca Whidden	Aye
Karl Smith	Aye
Richard Doron	Aye
Peter Cheney	Aye
Rodolphe Herve	Aye
James Rogers	Aye

**E. Approve Minutes**

Ian Hunt made a motion to approve the minutes from Special Meeting on 12-01-20.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ian Hunt	Aye
NDack Toure	Aye
Peter Cohen	Aye
Artie Sullivan	Aye
Jessica Xiarhos	Aye
Richard Doron	Aye
Karl Smith	Aye
Rebecca Whidden	Aye
James Rogers	Aye
Paul Baker	Aye
Rodolphe Herve	Aye
Peter Cheney	Aye

**II. Public Comment**

**A. Public Comment**

Artie Sullivan welcome everyone who joined the meeting. At this time there were no public comments.

**III. Presentations**

**A. Student Presentations**

**B. PTO Liaison**

Not able to have someone attend tonight.

**IV. Review of Previous Meeting Action Items**

**A.**

## **Review of Previous Meeting Action Items**

Standard:

Openings for board members.

Guests - Patricia and Jessica - welcome to the call.

## **V. Board Annual Items**

### **A. Upcoming Meeting Agenda Items**

January - HOS mid-cycle review - shorter form.

Goals only - on track, etc.

Feb - adopt school calendar

March - end of year HOS goals

April - budget work

May - adopt - on that month's agenda

### **B. Board Goals for SY 2020-2021**

Health and sustainability

Development

Grants

Board responsibility - development

Signs for open houses - new logo stands out

## **VI. HOS Report**

### **A. Monthly Report**

Dr. Cohen presented his HOS report

Structured learning time - MCCPS has no 'asynchronous' learning

Smaller cohorts - can bring more kids back - just adding a handful of students.

5 7th graders are fully remote.

Week of exhibition - moving target.

end of second trimester - and again at end of year in June

mental health of educators - feeling like they need to create lessons that will work in-person and remote - coupled with tech problems

Student opportunity act - passed last year (pre-Covid) funding bill for public education guidance and templates - requiring board approval - how the funding would be spent if available.

Due in August - delayed to Sept - again to Jan.

symbolic - no current funding included in budget. cannot act, but we can have a plan in place when the funding is released.

Meeting the needs of specific sub-learning groups. Based on population and enrollment - plan for how best to allocate funds.

Math tutor - BCBA - board certified behavioral analyst

Karl Smith made a motion to Accept the plan presented for the Student Opportunity Act for SY 2021-2023.

Peter Cheney seconded the motion.

Ian asked a question regarding our ability to modify or update the plan if needed. Peter assured him this would be available. Amend if needed.

The board **VOTED** to approve the motion.

**Roll Call**

Paul Baker	Aye
Peter Cohen	Aye
Rebecca Whidden	Aye
Peter Cheney	Aye
James Rogers	Aye
Richard Doron	Aye
NDack Toure	Aye
Karl Smith	Aye
Artie Sullivan	Aye
Rodolphe Herve	Aye
Jessica Xiarhos	Aye
Ian Hunt	Aye

**VII. Other Business**

**A. Disclosure of Conflict of Interest Notice**

Artie - disclosure of potential conflict from Bob Erbetta - submit to board.

Hiring his daughter's nephew - wanted to disclose - Matt Gillis - part-time - limited scope of work.

Oversight evaluation - could be Jeff Barry or Peter Cohen if needed.  
performed well

NDack Toure made a motion to Accept the disclosure of a conflict of interest form submitted by Bob Erbetta on Nov 16th.

Rebecca Whidden seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Karl Smith	Aye
Rebecca Whidden	Aye
Jessica Xiarhos	Aye
Peter Cohen	Aye
Peter Cheney	Aye

**Roll Call**

James Rogers	Aye
NDack Toure	Aye
Artie Sullivan	Aye
Paul Baker	Aye
Richard Doron	Aye
Ian Hunt	Aye
Rodolphe Herve	Aye

**B. Presentation by Academic Excellence Committee**

Matt Cronin and Jessica Xiarhos provided the group with an informative presentation on the progress made by the Academic Excellence Committee  
Lots of discussion and questions for / from the group

**C. Presentation by Development Committee**

Development and board's role in promoting  
Susan Hauck - stewardship goals.  
Next steps - hard fundraising steps needed  
Individual process - everyone will have a different approach.  
Board stewardship goals - reviewed all of the proposed tools listed and explained each thoroughly  
quarterly e-newsletter

**D. Board Restricted Fund**

Still must originate from Finance Committee

funds available for emergencies - directed giving and procedures are in place and properly restricted

**VIII. Committee Updates**

**A. Governance Committee**

Committee membership  
OML training  
Bylaws- were approved by DESE - posted on the website and available on handbook.  
Committee members should have copy

**B. Finance Committee**

Rudi - finance

5 months closed - surplus - 105K so far

Projection - based on revised enrollment is down, but more than the budget

3 main categories:

- Additional support - new staff member
- Break-downs in the kitchen
- HVAC unit is cracked and needs to be replaced

\$40K - grant money on the way

Need to vote on HVAC - urgent repairs

3 quotes - 2 for \$12k one for \$20K

Karl Smith made a motion to appropriate up to \$ 15,000 (not to exceed) for the replacement of the broken HVAC unit which supplies classroom 8H and adjoining reading room with heat and AC.

Rodolphe Herve seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Paul Baker	Aye
Peter Cheney	Aye
Rebecca Whidden	Aye
Ian Hunt	Aye
Richard Doron	Aye
Karl Smith	Aye
Artie Sullivan	Aye
Peter Cohen	Aye
Rodolphe Herve	Aye
NDack Toure	Aye
James Rogers	Aye
Jessica Xiarhos	Aye

**C. Personnel Committee**

**D. Academic Excellence**

**E. Development & Communications**

**F. Strategic Plan Committee**

**G. Facilities Task Force**

Becca - good committee meeting this month - good range

Take away was what does the board hope for deliverables? What is anticipated schedule dove-tail roof with proposed plan.

Look to have something within the scope of a year -

Good discussion on what directions Becca should take.

What are our alternatives - need to plan out critical needs and prioritize

sources of funding

January 19th at 7 PM is the next meeting - agenda is to set scope and outlook for future work

6 months - also work with Finance and Development

**H. Charter Renewal - On Hold until Charter Amendment Status Updates from DESE**

**I. By-Laws Task Force - On Hold until By-Laws Status Updates from DESE**

Peter Cohen made a motion to Dissolve the by-laws task force.

Karl Smith seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Karl Smith	Aye
Ian Hunt	Aye
Jessica Xiarhos	Aye
Richard Doron	Aye
Artie Sullivan	Aye
Paul Baker	Aye
Peter Cheney	Aye
Peter Cohen	Aye
NDack Toure	Aye
Rebecca Whidden	Aye
Rodolphe Herve	Aye
James Rogers	Aye

**IX. Public Comment**

**A. Public Comment**

None

**X. Closing Items**

**A. Recap Action Items**

Karl to send out e-mail on OML training

Bylaws distributed

Artie with Peter on SOA

**B. Meeting Evaluation**

**C. Adjourn Meeting**

Peter Cheney made a motion to adjourn meeting.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ian Hunt	Aye
Peter Cohen	Aye
Rodolphe Herve	Aye
Rebecca Whidden	Aye
Richard Doron	Aye
Jessica Xiarhos	Aye
James Rogers	Aye
Peter Cheney	Aye
Karl Smith	Aye
Artie Sullivan	Aye
NDack Toure	Aye
Paul Baker	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Karl Smith

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**Documents used during the meeting**

- HOS Report to Board of Trustees 12\_16\_20.pdf
- MCCPS SOA Plan 2021-2023 - Copy.pdf
- Erbetta, Conflict notice.pdf
- MCCPS Criteria for Excellence .pdf
- Academic Excellence Committee - Criteria for Excellence Board Presentation.pdf
- MCCPS Development Update, December 2020.pdf
- Nov\_FinCom\_notes.pdf
- Nov-2020.pdf