

APPROVED



MCCPS Board of Trustees

Minutes

Monthly Board Meeting

Date and Time

Tuesday November 17, 2020 at 7:00 PM

Location

Topic: Nov Board Meeting

Time: Oct 27, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09>

Meeting ID: 389 839 4128

Passcode: MCCPS

Trustees Present

Artie Sullivan (remote), Ian Hunt (remote), James Rogers (remote), Jessica Xiarhos (remote), Karl Smith (remote), NDack Toure (remote), Paul Baker (remote), Peter Cheney (remote), Peter Cohen (remote), Rebecca Whidden (remote), Richard Doron (remote), Rodolphe Herve (remote)

Trustees Absent

None

Trustees who arrived after the meeting opened

Richard Doron

Guests Present

Andrea Barlow (remote), Jim Gaudette (remote), Susan Hauck (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Nov 17, 2020 at 7:01 PM.

C. Accept Remote Participation

In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. Can I get a motion to accept this Executive Order for this meeting of the Board of Trustees, on November 17, 2020.

Rodolphe Herve made a motion to Accept the Governor's Order and hold the meeting remotely.

Peter Cheney seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------|--------|
| Ian Hunt | Aye |
| James Rogers | Aye |
| Richard Doron | Absent |
| Karl Smith | Aye |
| Artie Sullivan | Aye |
| Jessica Xiarhos | Aye |
| NDack Toure | Aye |
| Paul Baker | Aye |
| Peter Cheney | Aye |
| Rebecca Whidden | Aye |
| Rodolphe Herve | Aye |
| Peter Cohen | Aye |

Richard Doron arrived.

D. Approve Minutes

Paul Baker made a motion to approve the minutes from Monthly Board Meeting on 10-27-20.

Rebecca Whidden seconded the motion.

Becca questioned the cost of the broad band update - Peter will provide update

The board **VOTED** to approve the motion.

Roll Call

| | |
|---------------|-----|
| Karl Smith | Aye |
| Peter Cheney | Aye |
| Richard Doron | Aye |
| Paul Baker | Aye |

Roll Call

| | |
|-----------------|-----|
| James Rogers | Aye |
| Rebecca Whidden | Aye |
| Jessica Xiarhos | Aye |
| NDack Toure | Aye |
| Rodolphe Herve | Aye |
| Peter Cohen | Aye |
| Artie Sullivan | Aye |
| Ian Hunt | Aye |

II. Public Comment

A. Public Comment

There were no comments at this time.

III. Review of Previous Meeting Action Items

A. Review of Previous Meeting Action Items

The discussion on previous action items focused on the following:

- Bylaws updates have been provisionally approved by the State. The Governance Committee will review the additional remaining updates suggested by Alyssa Hopkins, School Development Manager from DESE before final submittal
- Charter language updates - we are waiting for comment period to end and will have some additional time to consider any additional wording updates
- Board restricted funds - the Finance Committee will draft proposed policy language and present to Board when ready

IV. Board Annual Items

A. Upcoming Meeting Agenda Items

The agenda items discussed included:

- December - board development, fundraising, roles of the board, and a presentation from the Academic Excellence Committee
- Jan - HOS mid-cycle review - it was noted that at the November of 2021 the board will need to communicate intentions regarding the HOS contract renewal.

B. Board Goals for SY 2020-2021

Artie Sullivan reviewed the Board goals and the group discussed identifying sustainability and continued involvement by parents and community members, along with communication / development. It was noted that the new website is up and running with members expressing their satisfaction and appreciation.

V. HOS Report

A. Monthly Report

Dr. Cohen reviewed his HOS report in detail. Please see the attached document for the information presented.

After some consideration and deliberation, it was suggested that based on the nature of the other committees, the Communication sub-committee be dissolved and that function / initiative be integrated with the Development Committee.

With that, the group decided a vote was in order.

Ian Hunt made a motion to Dissolve the Communications Sub-committee and update Development Committee to become the Development and Communications Sub-Committee.

Paul Baker seconded the motion.

Becca asked some clarifying questions about what was being proposed.

Susan answered some questions regarding the outlook and benefits to enact this update.

Dr. Cohen noted that a significant portion of Communication is focused on recruitment and retention, and Development is highly complimentary to this.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------|-----|
| NDack Toure | Aye |
| Rodolphe Herve | Aye |
| Peter Cheney | Aye |
| Peter Cohen | Aye |
| Paul Baker | Aye |
| Jessica Xiarhos | Aye |
| Ian Hunt | Aye |
| James Rogers | Aye |
| Richard Doron | Aye |
| Artie Sullivan | Aye |
| Karl Smith | Aye |
| Rebecca Whidden | Aye |

VI. Other Business

A. MCCPS Bylaws

Recently the DESE has provided comments and feedback regarding the proposed ByLaw updates submitted.

After some discussion, it was proposed that the Board provide the updates suggested by DESE to the Governance Committee, and then a special board meeting should be held in

two weeks to approve the final changes and then submit those final edits to DESE for their approval.

The group determined to schedule a special meeting for December 1st and to move the regular governance meeting out to a later date.

Karl Smith made a motion to Highlight all of the proposed changes to the bylaws as provided by a representative from DESE along with additional updates to board member term lengths and officer term lengths including an alternating two year approach to officer terms.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------|-----|
| Rodolphe Herve | Aye |
| Artie Sullivan | Aye |
| Paul Baker | Aye |
| Peter Cohen | Aye |
| Richard Doron | Aye |
| Karl Smith | Aye |
| Rebecca Whidden | Aye |
| NDack Toure | Aye |
| James Rogers | Aye |
| Jessica Xiarhos | Aye |
| Ian Hunt | Aye |
| Peter Cheney | Aye |

B. Board Restricted Fund

Artie Sullivan explained, the board needed to waiting until the Finance Committee formally presented a policy / approach to determining Board Restricted Funds. It is anticipated they should be able to report back within a few months' time.

VII. Committee Updates

A. Governance Committee

No governance meeting this month yet.

B. Finance Committee

Based on the non-standard time for this board meeting, the monthly Finance Committee is scheduled for tomorrow.

The December meeting will include a review of the year to date financial statements available at that time.

C. Personnel Committee

Artie Sullivan noted that the Personnel Committee is currently working on Personnel / Staff and Student handbooks.

D. Academic Excellence

Jessica Xiarhos noted the committee has been meeting regularly and the next meeting is scheduled for this coming Friday. She is confident that a report will be available for the December meeting.

E. Development

Susan Hauck noted the next scheduled meeting is to occur on Friday. She is pleased with the ongoing system and process updates.

F. Strategic Plan Committee

There were no updates at this time.

G. Communications, and Community Relations Committee

As indicated earlier, the new web-site is up and running, and the committee will now be merged with the Development Committee.

H. Facilities Task Force

Becca Whidden indicated the progress has been steady and that the group recently had a productive walk-through of the facility with the group.

I. Charter Renewal - On Hold until Charter Amendment Status Updates from DESE

J. By-Laws Task Force - On Hold until By-Laws Status Updates from DESE

VIII. Public Comment

A. Public Comment

None at this time.

IX. Board Member Comments and Resolutions

A. Board Member Comments and Resolutions

Members of the Board wished each other a safe and Happy Thanksgiving, noting much has been accomplished, and that we all have much for which to be thankful.

The sentiment was conveyed that in person meetings are sorely missed and we hope to return to normalcy as soon as possible.

Additionally there will be an effort to revive the students and PTO updates and committee involvement.

X. Closing Items

A. Recap Action Items

Next meeting is scheduled for Tuesday, December 22nd.
It was noted that Paul Baker will be acting Chair the meeting.

Additionally the special meeting to approve the bylaws is tentatively planned for December 1st, pending Governance review.

B. Meeting Evaluation

The group considered the meeting productive and well executed.

C. Adjourn Meeting

Karl Smith made a motion to Adjourn meeting.
Ian Hunt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------|-----|
| Karl Smith | Aye |
| Jessica Xiarhos | Aye |
| Paul Baker | Aye |
| Rodolphe Herve | Aye |
| Artie Sullivan | Aye |
| Richard Doron | Aye |
| Peter Cohen | Aye |
| Ian Hunt | Aye |
| NDack Toure | Aye |
| James Rogers | Aye |
| Peter Cheney | Aye |
| Rebecca Whidden | Aye |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:23 PM.

Respectfully Submitted,
Karl Smith

Documents used during the meeting

- HOS Report to Board of Trustees 11_11_20.pdf
- MCCPS Bylaws, 2020, Provisional DESE Approved.docx

- MCCPS Financials, Oct-2020.xlsx
- October FinCom notes & grant info.pdf