

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Governance Monthly Meeting

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**Date and Time**

Tuesday September 15, 2020 at 7:00 PM

**Location**

Remote during Covid 'lock-down'

17 Lime Street once over

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September Governance Meeting:

Join Zoom Meeting

<https://zoom.us/j/9632600993?pwd=RWlpMzR1bjVUTFJ2VFo2YXpiINVNtUT09>

Meeting ID: 963 260 0993

Passcode: k0yHtB

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**Committee Members Present**

Cynthia Canavan (remote), Elizabeth Burns (remote), Jeanne Smith (remote), Karl Smith (remote), Kay O'Dwyer (remote), Paul Baker (remote)

**Committee Members Absent**

*None*

**Guests Present**

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Karen Zeif (remote), Peter Cohen (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Karl Smith called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Sep 15, 2020 at 7:00 PM.

### C. Approve Minutes

Cynthia Canavan made a motion to approve the minutes from Governance Monthly Meeting on 08-04-20.

Karl Smith seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Karl Smith	Aye
Paul Baker	Aye
Jeanne Smith	Aye
Elizabeth Burns	Aye
Cynthia Canavan	Aye
Peter Cohen	Aye
Kay O'Dwyer	Aye

## II. Governance Matters

### A. Board Meeting Update

Paul Baker & Doctor Cohen gave a brief update of the August 2020 Board meeting.

### B. Board Composition

There was discussion regarding the process by which Governance committee members interview and vet potential Board members. Dizzy Burns volunteered that she was not comfortable discussing a candidate's suitability whilst the candidate was in the room (be it in person, or remotely).

OPL prohibits asking any attendee to remove themselves from a meeting unless they are disruptive to the said meeting. It was proposed that a solution would be to defer a vote on a given candidate until a future meeting. The issue will be revisited at the 10/6/20 Governance meeting.

### C. Review calendar items for coming months

The committee discussed calendar items for upcoming meetings, among those topics of noted importance were new Board member orientation and ongoing support.

### **III. Other Business**

#### **A. Planning for future meeting**

October meeting scheduled for 10/6/20 at 7pm.

#### **B. Board training discussion / planning**

There was a brief discussion regarding the monitoring and yearly review of Board members and their contributions and attendance throughout their respective terms.. Please see Section "C" above for additional information.

Dizzy Burns thanked Peter and all of the MCCPS staff for all of their hard work over the last few months.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
Paul Baker