

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Governance Monthly Meeting

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##### **Date and Time**

Tuesday August 4, 2020 at 7:00 PM

##### **Location**

Join Zoom Meeting

<https://us02web.zoom.us/j/86174336370?pwd=SFhPV2YyMDNIUFdnVDM1aFQ2SDVoUT09>

Meeting ID: 861 7433 6370

Passcode: 6wDfTj

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August Governance Meeting:

oin Zoom Meeting

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##### **Committee Members Present**

Christopher Riegler (remote), Cynthia Canavan (remote), Elizabeth Burns (remote), Karl Smith (remote), Kay O'Dwyer (remote), Paul Baker (remote), Peter Cohen (remote)

##### **Committee Members Absent**

Jeanne Smith

##### **Guests Present**

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James Rogers, NDack Toure

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Karl Smith made a motion to Accept the Governor's emergency order.

Elizabeth Burns seconded the motion.

In light of the ongoing COVID-19 Coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Governance Committee, on August 4, 2020.

The committee **VOTED** to approve the motion.

#### Roll Call

Kay O'Dwyer	Aye
Elizabeth Burns	Aye
Jeanne Smith	Absent
Cynthia Canavan	Absent
Christopher Riegler	Aye
Paul Baker	Aye
Peter Cohen	Absent
Karl Smith	Aye

### C. Approve Minutes

Karl Smith made a motion to approve the minutes from Governance Monthly Meeting on 07-07-20.

Paul Baker seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Peter Cohen	Absent
Elizabeth Burns	Abstain
Kay O'Dwyer	Aye
Karl Smith	Aye
Jeanne Smith	Absent
Paul Baker	Aye
Cynthia Canavan	Abstain
Christopher Riegler	Aye

### D. Approve minutes from special by-laws meeting

Kay O'Dwyer made a motion to approve the minutes from Governance Committee Meeting - By-Laws Approval on 07-16-20.

Christopher Riegler seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Jeanne Smith	Absent
Peter Cohen	Absent
Elizabeth Burns	Aye
Cynthia Canavan	Aye
Kay O'Dwyer	Aye
Karl Smith	Aye
Christopher Riegler	Aye
Paul Baker	Aye

**II. Governance Matters**

**A. Board Meeting Update**

Paul Baker and Peter Cohen updated the committee on the board's last meeting as well as the second day of the annual board retreat.

Among the topics discussed included:

- Remote learning plan
- Approval of the annual report
- By-laws approval
- Charter re-wording to address the charter renewal condition
- Updated succession plan
- Training from BOT during retreat
- Approval of the accountability plan

General discussion ensued and several members expressed their support for Peter's plan and proposed execution steps.

**B. Board Composition**

There have been no updates from the last meeting, and the focus turned to interviewing the two candidates for open seats.

**C. Membership - interviews and voting on new Board members**

Both candidates' resumes were distributed to the committee members for their review. We began with talking to Ndack Toure about her motivation for joining MCCPS' board and she explained how the school has made a significant impression on her. She felt she

should become more involved and contribute to the continuation of all of the fine work that is being performed.

James Rogers was interviewed second and he also helped the committee members understand further of his interests in becoming a board member. He explained that throughout his career he has taught at very large school systems and felt his voice was not necessarily heard. With this teaching job at MCCPS, he believes he can make a positive impact and he is motivated to participate based on the relatively small size of the school.

Both candidates believe they can collaborate, continue on with their positions on sub-committees and are even willing to join more if needed.

Members of the committee fully explained the commitment both would need to make to be effective and contributing trustees.

#### **D. Vote for new board members**

Karl Smith made a motion to propose potential BOT candidate Ndack Toure for approval at the August 25th Board meeting.

Elizabeth Burns seconded the motion.

The committee **VOTED** to approve the motion.

##### **Roll Call**

Christopher Riegler	Aye
Elizabeth Burns	Aye
Peter Cohen	Absent
Cynthia Canavan	Aye
Kay O'Dwyer	Aye
Paul Baker	Aye
Jeanne Smith	Absent
Karl Smith	Aye

Karl Smith made a motion to propose potential BOT candidate James Rogers for approval at the August 25th Board meeting.

Cynthia Canavan seconded the motion.

The committee **VOTED** to approve the motion.

##### **Roll Call**

Kay O'Dwyer	Aye
Christopher Riegler	Aye
Jeanne Smith	Absent
Cynthia Canavan	Aye
James Rogers	Absent
Karl Smith	Aye
Peter Cohen	Absent
Paul Baker	Aye
Elizabeth Burns	No

### **E. Review calendar items for coming months**

Dr. Cohen suggested the committee consider 'flipping' the months of October and September.

The committee would focus on training materials for the board members in September and open meeting law in October.

There were some brief discussions on the school calendar, goals, potential presentations to the board.

Kay O'Dwyer suggested that the group focus on recruitment and membership needs in January instead of March.

### **III. Other Business**

#### **A. Planning for future meeting**

Calendar discussion

#### **B. Board training discussion / planning**

In September we hope to focus on orientation materials.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

Karl Smith made a motion to adjourn the meeting.

Christopher Riegler seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Kay O'Dwyer	Aye
Cynthia Canavan	Absent
Christopher Riegler	Aye
Peter Cohen	Absent
Paul Baker	Aye
Karl Smith	Aye
Jeanne Smith	Absent
Elizabeth Burns	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:17 PM.

Respectfully Submitted,  
Karl Smith

### **Documents used during the meeting**

- MCCPS Trustees Composition Report-August-2020.docx
- MCCPS Governance Calendar-SY-2020-21.docx