

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Governance Monthly Meeting

---

##### **Date and Time**

Tuesday June 2, 2020 at 7:00 PM

##### **Location**

<https://us02web.zoom.us/j/86063080917?pwd=S1M0TFRjbcBLZ0N3bEthUXJBSiVWdz09>

Meeting ID: 860 6308 0917

Password: 9LWRkb

---

June Governance Meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/84179925999?pwd=QTZSRiBhc0FteFBrek9rNkpTSVgzZz09>

Meeting ID: 841 7992 5999

Password: 006377

---

##### **Committee Members Present**

Christopher Riegler (remote), Cynthia Canavan (remote), Elizabeth Burns (remote), Karl Smith (remote), Kay O'Dwyer (remote), Paul Baker (remote), Peter Cohen (remote)

##### **Committee Members Absent**

Jeanne Smith

---

#### **I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Karl Smith called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Jun 2, 2020 at 7:07 PM.

Karl Smith made a motion to Accept gover.

Cynthia Canavan seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Christopher Riegler	Aye
Jeanne Smith	Absent
Cynthia Canavan	Aye
Elizabeth Burns	Aye
Paul Baker	Aye
Karl Smith	Aye
Kay O'Dwyer	Aye

**C. Approve Minutes**

Karl Smith made a motion to approve the minutes from Governance Monthly Meeting - May 2020 on 05-05-20.

Kay O'Dwyer seconded the motion.

The following minor updates were noted by the group :

- Section 3A - Chris Riegler requested the training at the retreat be clarified
- Update that the meeting would be remote
- Kay O'Dwyer requested the Board on Track training be clarified

Updates processed July 7th

The committee **VOTED** to approve the motion.

**Roll Call**

Paul Baker	Aye
Jeanne Smith	Absent
Kay O'Dwyer	Aye
Karl Smith	Aye
Elizabeth Burns	Aye
Christopher Riegler	Aye
Cynthia Canavan	Abstain

**II. Governance Matters**

**A. Board Meeting Update**

Paul Baker provided an update regarding the latest Board meeting

## **B. Board Composition**

The current Board composition and anticipated term end dates were reviewed in detail.

## **C. By-Laws Update**

The focus of the meeting was on the By-laws update.

Several members provided their detailed comments.

Chris Riegle had comments regarding the checklist distributed earlier, and he went through all of his feedback throughout all of the sections.

Both Cindy Canavan and Kay O'Dwyer provided their input on several of the areas covered.

The Governance Chair section was reviewed in detail.

The final decision was to present the updated language to the Board, allowing some flexibility for either a Board member or non-Board member to be nominated for the Chair position depending on the candidate chosen by Governance.

However it was agreed there would need to be a Board member on the Committee to provide representation to that body.

The group agreed that additional review of the checklist would be needed to ensure all of the items were completely addressed.

## **D. Review of Proposed Calendar**

The next meeting is scheduled for July 7th at 7 PM.

## **III. Other Business**

### **A. Planning for future meeting**

Topics include the standard topics such as Board composition review, By-laws update, and Board retreat training topics.

## **IV. Closing Items**

### **A. Adjourn Meeting**

Karl Smith made a motion to adjourn.

Paul Baker seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Karl Smith	Aye
Kay O'Dwyer	Aye
Cynthia Canavan	Aye
Peter Cohen	Absent

**Roll Call**

Elizabeth Burns Absent

Paul Baker Aye

Jeanne Smith Absent

Christopher Riegler Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Karl Smith

---

**Documents used during the meeting**

*None*