

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Governance Monthly Meeting - February 2020

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**Date and Time**

Tuesday February 4, 2020 at 7:00 PM

**Location**

17 Lime Street

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**Governance**

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**Committee Members Present**

Christopher Riegle, Cynthia Canavan, Karl Smith, Kay O'Dwyer, Paul Baker, Peter Cohen

**Committee Members Absent**

Jeanne Smith, Pam Ferris

**Guests Present**

Elizabeth Burns

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Karl Smith called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Feb 4, 2020 at 7:03 PM.

**C.**

### **Approve Minutes - January meeting**

Karl Smith made a motion to approve the minutes (with noted updates) from Governance Monthly Meeting - January 2020 on 01-07-20.

Christopher Riegler seconded the motion.

Update for David Moore - not "Morse"

Not distributing calendar but reviewing the calendar and utilizing it for meeting planning.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Cynthia Canavan	Abstain
Peter Cohen	Aye
Pam Ferris	Absent
Paul Baker	Abstain
Karl Smith	Aye
Christopher Riegler	Aye
Kay O'Dwyer	Aye
Jeanne Smith	Absent

## **II. Governance matters**

### **A. Board Meeting Update**

Paul Baker provided an update on the last board meeting held, highlighting the topics covered.

Some of the main discussion points included:

- Board goals
- Monthly HOS update - several items noted
- Charter renewal - condition and possible responses / remedies
- Enrollment

### **B. By-Laws Update**

The working copy of the bylaws was reviewed and the group was able to discuss and resolve comments from Cindy Canavan through the "Proxy" section.

Link to working copy:

<https://docs.google.com/document/d/1la3eAUIKSOgWNafkejJDnTP5RpS2TRjyhcnovPKSUBk/edit?usp=sharing>

### **C. Board Composition**

### **D. Exit interview responses provided to the board members**

### **III. Planning - Future meeting**

#### **A. Next Meeting - November**

It was determined to be Monday, March 2nd - same 7 PM start time

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:03 PM.

Respectfully Submitted,  
Karl Smith

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### **Documents used during the meeting**

- Combined commentary-Bylaw updates-MCCPS-Feb-3.docx
- MCCPS Trustees Composition Report-Jan-2020.docx
- Trustee Exit Interview responses.docx