



## MCCPS Board of Trustees

### Minutes

#### Governance Monthly Meeting - November 2019

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**Date and Time**

Wednesday November 20, 2019 at 7:00 PM

**Location**

17 Lime Street

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**Governance**

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**Committee Members Present**

Christopher Riegler, Cynthia Canavan, Karl Smith, Kay O'Dwyer, Pam Ferris, Paul Baker, Peter Cohen

**Committee Members Absent**

Jeanne Smith

**Committee Members who arrived after the meeting opened**

Cynthia Canavan, Kay O'Dwyer

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**I. Opening Items****A. Record Attendance and Guests**

Alf Wilson - a friend of Paul Baker, who is a community member, attended the meeting

Elizabeth Burns - a parent of a student, attended the meeting

**B.**

### **Call the Meeting to Order**

Karl Smith called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Wednesday Nov 20, 2019 at 7:03 PM.

### **C. Approve Minutes**

The minutes for last meetings were not yet available and were deferred.

## **II. Governance matters**

### **A. Board Meeting Update**

Paul Baker provided highlights from the Board of Trustees meeting held the previous night.

Specific items included:

- Board meeting content and set agenda - Dr. Cohen provided his insights and impressions regarding the priorities and overall flow.
- Overall consensus is to have Head of School report more towards the beginning of the meeting to ensure goals and objectives are being met and to determine if any assistance or follow-up is required.
- Mentoring, training and Board on Track instruction

Cynthia Canavan arrived.

Kay O'Dwyer arrived.

### **B. By-Laws Update**

Since the past Governance meeting, there have been two task force meetings where various revisions and updates were formulated.

The high-level approach determined will be for the task force to prepare and present the by-laws to the Governance Committee for their review and input. Once finalized, the updates will be cleared with the school's legal counsel.

It was noted that the following specific areas will need to be revised:

- Grievance
- Finance roles and responsibilities

Additionally the task force is looking into updating the remote attendance provisions as those become more wide-spread and available throughout Charter schools. Committee members urged careful consideration, clear understanding, and strict adherence to the implemented rules if the by-laws updates are to include this capability.

### **C. Board Composition**

Candidate for Governance Committee, Elizabeth Burns was interviewed by the group. Members posed several questions involving Ms. Burns' interests, outlooks, and experiences.

Additionally a future candidate, Alf Wilson was in attendance, who indicated his interest in becoming more involved with MCCPS.

Ms. Burns shared with the group some anecdotal stories regarding her interaction and experience regarding communications between other parents and teachers at MCCPS. The Committee acknowledged her concerns and expressed their appreciation for her input.

The Governance Committee formally accepted the resignation of David Moore who e-mailed Karl Smith on November 4th. Several member expressed their gratitude and shared the sentiment that his participation will be missed. A copy of the e-mail has been posted to BOT and also has been attached to the agenda.

### **III. Planning - Future meeting**

#### **A. Next Meeting - November**

Some general discussion ensued with members indicating their availability for certain dates.

In the end it was determined that the standing "first Tuesday of the month" at 7 PM would maintained for the indefinite future.

The meeting concluded with some encouraging discourse on educational philosophies and approaches on how to have students reach their maximum potential.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

Paul Baker made a motion to adjourn the meeting.

Pam Ferris seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:21 PM.

Respectfully Submitted,  
Karl Smith

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### **Documents used during the meeting**

- Moore Resignation-Nov-4-2019.pdf