MCCPS Board of Trustees

Minutes

Monthly Personnel Committee Meeting

Date and Time
Monday October 7, 2019 at 7:00 PM

Location
MCCPS, 17 Lime St

Committee Members Present
Artie Sullivan, John Steinberg, Katie Sullivan, Patricia Rietti

Committee Members Absent
Peter Cheney

Guests Present
Peter Cohen

I. Opening Items

A. Call the Meeting to Order

Artie Sullivan called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Monday Oct 7, 2019 at 7:08 PM.

B. Record Attendance and Guests

C. Approve Minutes

Katie Sullivan made a motion to approve minutes from the Monthly Personnel Committee Meeting on 08-12-19 Monthly Personnel Committee Meeting on 08-12-19.
John Steinberg seconded the motion.
The committee **VOTED** to approve the motion.

II. Old Business

A. POLICY REVIEW

B. Personnel Committee Membership

C. Review Department of Elementary and Secondary Education - Proposed Rubric

D. HOS Evaluation Policy and Procedures

Discussion of End of Cycle Summative Evaluation Report document
This committee will match the indicators (numbers and letters) in the report document to the HOS goals.
Training of the Board members on this process will be Tuesday, Nov. 19th on this process. Katie Sullivan will conduct the training.

III. New Business

A. Head of School Goals for SY 19-20

The committee mapped the HOS Goals to Summative Evaluation Report document and noted which indicators pertain to which goals on the document.

IV. Action Items

A. Review Action Items from Meeting

B. Meeting Schedule

Next meeting date: Nov. 4, 2019 at 7:00 p.m.

V. Closing Items

A. Adjourn Meeting

Patricia Rietti made a motion to adjourn the meeting.
John Steinberg seconded the motion.
The committee **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,
Katie Sullivan