APPROVED

MCCPS Board of Trustees

Minutes

Annual Board Retreat

Date and Time
Saturday June 8, 2019 at 8:00 AM

Location
4 Broadmere Way, Marblehead, MA

Trustees Present
Artie Sullivan, Ellen Lodgen, Fred Ferris, Ian Hunt, Jen Jewell, Jessica Xiarhos, Karl Smith, Nichole Thompson, Paul Baker, Peter Cohen, Rebecca Whidden, Richard Doron, Rodolphe Herve, Sean Killeen, Stephen Veiga

Trustees Absent
Peter Cheney

Trustees who left before the meeting adjourned
Sean Killeen

Guests Present
Pam Ferris, William Sullivan

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Saturday Jun 8, 2019 at 8:20 AM.

C. Review Agenda and Expectations

Chair Artie Sullivan reviewed the agenda and expectations for the days meeting and a brief discussion ensued.

II. Goverance Committee - Board Training

A. Board Training

The Board members broke into 2 groups, newer members and more established members.
Nichole Thompson led the training and discussion of the newer members whilst Pam Ferris led the established members group.
Mentoring of new & newer Board members, various social interaction styles and skill sets of members, time commitments and institutional knowledge were all discussed.

B. Break

III. Discussion

A. Open Discussion with Board & HOS

There was an extremely frank and open discussion amongst the Board. Many thoughts and ideas were shared relating to all aspects of MCCPS. Topics included:
Positives & negatives of the last school year.
Strategic Plan, next steps.
Fundraising and parental involvement.
Need to improve staff and faculty perception of the Board.
Loss of staff, faculty and thus institutional knowledge.
Retention of staff and students.
Rebranding of the school with a new HoS, real opportunity to reach more people and promote the school.
Rebranding of exhibitions and their format.
Revisiting Portfolio and My Way.
Outreach to Alumni and the need for improved communication not only among stakeholders but with the local communities at large.

B. Break

IV. Board and Committee Goals

A.

Board and Committee Job Descriptions Committee Goals

Topics covered included:
Review, revise and perhaps consolidation of sub-committees where applicable.
Charter renewal.
Board mentoring.
Grant writing.
Board level training in development and fund raising.
43 foundations in Marblehead alone that could be tapped for funds/grants.
Communication.
Move the HoS evaluation training to an earlier date in the cycle.
HoS goals to be embedded in HoS monthly reports.
25th Anniversary celebration slated for late Spring 2020.
Revitalization of parent volunteers.

V. Lunch

A. Lunch

B. Recognition

The Board recognized the efforts and commitment of all of the Trustees, staff and faculty in what had been a tumultuous year.

VI. Board Officer and Committee Appointments, HOS Goals

A. Elect Officer Roles / Appointment Board Committee Chairs for 2018-2019

Sean Killeen made a motion to elect the following members to the following officer positions of the Board of Trustees: Board Chair: Artie Sullivan. Vice Chair, Ian Hunt. Board Clerk: Karl Smith. Treasurer: Rudi Herve.
Jen Jewell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Fred Ferris	Aye
Jen Jewell	Aye
Artie Sullivan	Aye
Jessica Xiarhos	Abstain
Rebecca Whidden	Abstain
Peter Cheney	Absent
Ellen Lodgen	Aye
Sean Killeen	Absent
Ian Hunt	Aye

Roll Call

Peter Cohen	Abstain
Stephen Veiga	Aye
Richard Doron	Abstain
Paul Baker	Aye
Karl Smith	Aye
Rodolphe Herve	Abstain
Nichole Thompson	Abstain

Sean Killeen made a motion to elect the following members to the position of Chair of the respective committees: Finance: Chair, Rudi Herve. Governance: Chair, Karl Smith. Development: Chair, Ellen Lodgen. Personnel: Chair, Artie Sullivan. Communications: Chair, Ian Hunt. Strategic Planning: Chair, Fred Ferris. Academic Excellence: Chair, Jessica Xiarhos.

Jen Jewell seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Karl Smith	Aye
Artie Sullivan	Aye
Rodolphe Herve	Abstain
Nichole Thompson	Abstain
Sean Killeen	Absent
Fred Ferris	Aye
Paul Baker	Aye
Ellen Lodgen	Aye
Peter Cheney	Absent
Richard Doron	Abstain
Peter Cohen	Abstain
Stephen Veiga	Aye
Ian Hunt	Aye
Jen Jewell	Aye
Rebecca Whidden	Abstain
Jessica Xiarhos	Abstain

Karl Smith made a motion to to accept students already on the waitlist who reside in Lynn if there are still openings available after the 6/17/19 lottery.

Fred Ferris seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Richard Doron	Abstain
Artie Sullivan	Aye
Peter Cohen	Abstain
Nichole Thompson	Abstain
Jessica Xiarhos	Abstain
Ellen Lodgen	Aye
Jen Jewell	Aye
Stephen Veiga	Aye

Roll Call

Fred Ferris	Aye
Rebecca Whidden	Abstain
Karl Smith	Aye
Sean Killeen	Absent
Peter Cheney	Absent
Ian Hunt	Aye
Rodolphe Herve	Abstain
Paul Baker	Aye

Sean Killeen left.

B. Break

C. Goals for HOS - SY19-20

The Board briefly discussed HoS goals for Dr. Peter Cohen for the coming year.
It was decided that these goals should be formulated and decided upon at either the August or September Board meetings.
Satisfaction surveys from both the parents and faculty were reviewed and commented upon and will be studied in greater depth going forward.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:40 PM.

Respectfully Submitted,
Paul Baker