



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Strategic Plan Meeting

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**Date and Time**

Monday February 4, 2019 at 7:00 PM

**Location**

MCCPS

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**Committee Members Present**

Eric Larsen, Fred Ferris, Jen Jewell, Martin Trice, Michael Condon, Paul Baker, William Sullivan

**Committee Members Absent**

Artie Sullivan, Brandon Bates, Jen Stoddard, Stephen Veiga, Tom Cudmore

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Jen Jewell called a meeting of the Strategic Plan Committee Committee of MCCPS Board of Trustees to order on Monday Feb 4, 2019 at 7:10 PM.

**II. Strategic Plan****A. Review and Discuss Strategic Plan**

Committee discussed the draft Strategic Plan first drafted by Gary Bernstein and edited by Nina Cullen Hazmah and Artie Sullivan. Committee would like to finalize a draft of the

plan so that it can be shared with new HOS candidates to define the strategic direction of MCCPS. Plan needs to be vetted by committees and approved by the Board.

Committee would like to update the Board and Community on the work to date and the overall strategy and plan. This will be an opportunity to present the document, get buy in and feedback. The plan should focus on capturing the important information that has been gathered and the next year's goals and can remain somewhat general/flexible for future years until a new HOS is hired and can help mold the plan with their vision as well.

Discussed the role of the committee moving forward through the process. The committee feels responsible to the Board and the Community to get a plan finalized. It was suggested that it would be beneficial to have an oversight committee to help the Board steward the plan forward through implementation with regular check ins on progress throughout the plan time frame.

## **B. Community Engagement**

Committee discussed ways to engage community. Propose a special meeting with board member and community members, take time to share the process undertaken, our high level learnings to date, and the strategic direction. A targeted email will be sent to the community with a summary of the process, Mission and Values agreed upon, and the three categories of goals. Jen and Martin will draft and share with the committee.

## **III. Other Business**

### **A. Approve Minutes**

Martin Trice made a motion to approve minutes from the Strategic Planning Meeting on 11-07-18 Strategic Planning Meeting on 11-07-18.

Eric Larsen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **B. Comparable Schools Benchmarks**

Committee decided to hold on this research and analysis until new HOS on board.

### **C. Discuss Next Steps**

Committee Reviewed Next Steps:

- Jen and Martin to draft email and summary document to share.
- Email sent to Board and Community to invite to March 4th meeting.
- Jen will email committee members for commitment for SY19.
- Ask Finance committee to discuss Feasibility Study at March meeting. Parameters of study need to be defined. Jen will talk to Karl.

**D. Committee Members for SY19**

Jen Jewell to send email to committee members to gain commitment for SY19. Will present list at next meeting.

**IV. Closing Items**

**A. Set Dates for Future Meetings**

Meeting on March 4th for Board and Community to review process to date and share Strategic Planning high level document.

**B. Adjourn Meeting**

Jen Jewell made a motion to adjourn the meeting.

Fred Ferris seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 PM.

Respectfully Submitted,  
Jen Jewell