

APPROVED



MCCPS

MCCPS Board of Trustees

Minutes

Personnel Committee Meeting

Date and Time

Monday December 17, 2018 at 7:00 PM

Location

MCCPS 17 Lime Street

Committee Members Present

Katie Sullivan, Patricia Rietti

Committee Members Absent

Artie Sullivan, John Steinberg, Xhazzie Kindle

Guests Present

Bill Sullivan, Bob Erbetta

I. Opening Items

A. Call the Meeting to Order

Patricia Rietti called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Monday Dec 17, 2018 at 7:10 PM.

B. Record Attendance and Guests

C. Approve Minutes

No quorum therefore vote is tabled.

II. Old Business

A. HOS Annual Review and Evaluation

Tabled

B. POLICY REVIEW

Tabled

C. Personnel Committee Membership

Tabled

D. Review Department of Elementary and Secondary Education - Proposed Rubric

Tabled

III. New Business

A. Head of School Search

The Board needs to form the HOS Search Committee by selecting its members and give directives to them and to the Personnel Committee. Tasks need to be clearly delineated for both committees.

Katie has been in conversation with Dr. Al Argenziano who is willing to help in our HOS search.

Action items:

Patricia Rietti will attend Board meeting tomorrow night 12/18 and present Faculty input gathered this week by Dept. Chairs regarding what they are looking for in a HOS.

Katie will send a draft of HOS Search Ad to Board for approval and posting on School Spring, Massachusetts Charter Public School Association, National Alliance for Charter Public Schools, etc.

Katie will talk more with Dr. Argenziano to see what he can assist us with.

Patricia is an administrator on the new email and has volunteered to go through emails received at hossearch@marbleheadcharter.com to separate cover letters and resumes from community input.

Bill will ask Matt Cronin to set up an automatic response in the hossearch email to acknowledge receipt of emails.

Artie was to make contact with Charter School Association and with the Superintendent.

IV. Action Items

A. Review Action Items from Meeting

B. Meeting Schedule

With Artie not present, the next meeting date has yet to be decided.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,
Katie Sullivan