

DRAFT



MCCPS

MCCPS Board of Trustees

Minutes

Academic Excellence Committee Meeting

Date and Time

Wednesday January 9, 2019 at 7:30 AM

Location

MCCPS, 17 Lime Street, Marblehead, MA 01945

Committee Members Present

Ellen Lodgen, Emily Westhoven, Kimberly Sullivan, Matt Cronin, Michael Condon, Sean Killeen, William Sullivan

Committee Members Absent

None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Sean Killeen called a meeting of the Academic Excellence Committee Committee of MCCPS Board of Trustees to order on Wednesday Jan 9, 2019 at 7:32 AM.

C. Approve Minutes

Motion to approve November meeting minutes Ellen Lodgen
Second - Kimberly Sullivan
Unanimously Approved

II. Academic Excellence Committee

A. Academic Excellence Vision Statement & Communication

Committee agreed to consider next steps to communicate MCCPS Academic Excellence vision and methods to improve communication with all stakeholders to showcase the faculty/staff and students' success.

Discussed methods:

Create an "Academic Excellence" tab to make information available.

Sean Killeen will draft an email and submit to Bill Sullivan to send to parents - inform parents of recently approved definition and possibly attract new members to the committee.

Realized the importance to be prepared to discuss values/data points to help conversations with faculty/staff, students and parents.

B. Data Points

The next phase of understanding Academic Excellence will be the documentation of the methods MCCPS will utilize and value to monitor student learning and growth.

Ideas Discussed:

Project Based Learning - rubrics and alignment

State Testing

Local Common Assessments

Other tools: Surveys

Bill Sullivan, and or designee, will bring forward and present different assessment options MCCPS is considering as part of the Corrective Action Plan in an effort to review with the committee for feedback/input.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:07 AM.

Respectfully Submitted,

Sean Killeen

Sean Killeen made a motion to adjourn the meeting.

Kimberly Sullivan seconded the motion.

The committee **VOTED** unanimously to approve the motion.