

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Personnel Monthly Meeting

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##### **Date and Time**

Monday November 5, 2018 at 7:00 PM

##### **Location**

MCCPS. ROOM 8L

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##### **Committee Members Present**

Artie Sullivan, John Steinberg, Nina Cullen-Hamzeh, Xhazzie Kindle

##### **Committee Members Absent**

Katie Sullivan, Patricia Rietti

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

Artie Sullivan called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Monday Nov 5, 2018 at 7:03 PM.

##### **B. Record Attendance and Guests**

##### **C. Approve Minutes**

Artie Sullivan made a motion to approve minutes from the Personnel Monthly Meeting on 10-01-18 Personnel Monthly Meeting on 10-01-18.

John Steinberg seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Old Business**

### **A. HOS Annual Review and Evaluation**

- Review of Head of School Presentation at Board of Trustees Meeting on Oct 30, 2018
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### **B. SUCCESSION PLAN**

### **C. POLICY REVIEW**

Review of Policies to submit to the Board for approval and adoption

Policies Reviewed and amended

- Staff Participation in Political Activities
- Policy Concerning Healthcare Options
- Part-time Employees Benefits Policy
- Staff Ethics and Conflict of Interest Policy
- Staff Involvement in Decision Making Policy
- Tutoring for Pay Policy

Policies reviewed, under further discussion

- Policy Against Domestic Violence

### **D. Personnel Committee Membership**

### **E. Review Department of Elementary and Secondary Education - Proposed Rubric**

## **III. Action Items**

### **A. Review Action Items from Meeting**

### **B. Meeting Schedule**

Continue Policy Review in December

HOS Mid-Cycle Presentation in January

## **IV. Closing Items**

### **A. Adjourn Meeting**

Artie Sullivan made a motion to adjourn the meeting.

John Steinberg seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,  
Artie Sullivan