

APPROVED



MCCPS

MCCPS Board of Trustees

Minutes

Monthly Board Meeting

Date and Time

Tuesday June 25, 2019 at 7:00 PM

Location

MCCPS, Room 8L

Trustees Present

Artie Sullivan, Ellen Lodgen, Fred Ferris, Jen Jewell, Jessica Xiarhos, Karl Smith, Paul Baker, Peter Cheney, Richard Doron, Rodolphe Herve, Sean Killeen, Stephen Veiga, William Sullivan

Trustees Absent

Ian Hunt, Peter Cohen, Rebecca Whidden

Guests Present

Carol McEnaney

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Jun 25, 2019 at 7:05 PM.

C. Approve Minutes of Previous Meeting

Karl Smith made a motion to approve minutes, as amended, from the Monthly Board Meeting on 05-28-19 Monthly Board Meeting on 05-28-19.

Ellen Lodgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes of Board Retreat

William Sullivan made a motion to approve minutes, as amended, from the Annual Board Retreat on 06-08-19 Annual Board Retreat on 06-08-19.

Stephen Veiga seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

There was no public comment at this time.

III. Old Business

A. Review of Previous Meeting Action Items

Artie Sullivan reviewed old business per meeting agenda.

IV. Board and HOS Goals

A. Review Board Goals for SY 2018-2019

Artie Sullivan reviewed Board goals and accomplishments from the 2018/19 school year.

B. Board Goals SY 2019-2020

Board goals for the 2019/20 school year will be set at the July/August Board Meetings.

C. Committee Assignments

Review Board Member Committee Assignments for SY 2019-2020.

	CHAIR	2nd BOARD MEMBER
Governance:	Karl	Paul
Finance:	Rudi	Rich
Personnel:	Artie	Peter Cheney
Academic Ex:	Jess	Ellen
Communication:	Ian	Jess
Strategic Plan:	Fred	Becca
Development:	Ellen	Stephen

D. Goals for HOS - SY19-20

HoS, Dr. Peter Cohen, will present his goals for the school year at the August 2019 Board Meeting, whereupon the Board will discuss, amend and vote on the proposal.

V. Charter Renewal Application

A. Charter Renewal Application

Ellen Lodgen made a motion to to approve the 2020-2025 Charter Renewal Application, pending minor grammatical additions and clarifications and verification by Dr. Peter Cohen. The Application is to be presented to the State by 5pm 8/1/2019.

Paul Baker seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Committee Updates

A. Governance Committee

No additional information to share.

B. Finance Committee

Karl Smith presented his final updates as MCCPS Board Treasurer.

The Board acknowledged Karls' 3 years at the helm and thanked him for his dedication and thoughtful clear analysis of the schools finances.

Karl will introduce Peter Cohen and new treasurer, Rudi Herve, to the Eastern Bank representatives who deal with the schools' mortgage and line of credit.

Artie Sullivan made a motion to approve adding the following signatories to the East Boston Savings Bank Operation Account effective July 1, 2019: Dr Peter Cohen, Head of School, Mr Rudolph Herve, Treasurer.

Paul Baker voted to accept the motion.

Stephen Veiga seconded the motion.

The motion was approved unanimously.

C. Personnel

Karl Smith made a motion to adopt the wording regarding the formation of a "Head of School Oversight Committee" as presented by the Personnel Committee.

Fred Ferris seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Academic Excellence

Academic Excellence Committee has not met since last Board meeting.

E. Development

Development Chair, Ellen Lodgen shared that the May 50/50 calendar raffle netted \$10,451, \$4,000 of which will be used to purchase a moveable GAGA Pit for the use of students across all grades.

F. Strategic Planning

No updates at this juncture.

G. Communication and Community Relations

No updates at this time.

H. Charter Renewal

Please see section V (A) above.

VII. New section

A. Monthly HOS Report

Acting HoS, Bill Sullivan, presented his final update:

Coordinated Program Review; The deadline for the most recent Corrective Action Plan (CAP) was met. It was responded to, so far there was just a request for a more detailed PD schedule for some Trainings. Needed assurances that certain trainings were to be delivered to the whole staff and not just the SPED staff.

- Next Progress reports are due July 17th and August 30th and deal primarily with providing evidence of certain mandatory trainings that will take place before the start of school.
- **Satisfaction Surveys**
- Parent Satisfaction Survey and Staff Satisfaction Survey were completed and the results were shared with the board. Bill & Peter will determine how the surveys will be used to make decisions and how some individual data should be shared with the staff.
- Data from the survey was inserted into the Charter Renewal document where appropriate.

Academic Success

- Exhibition #3 Monday was held on 6/17 Bill reminded the staff of both parent & student expectations and that this was an opportunity to close the school year out on a high.
- Preliminary MCAS Data has been made available and the math department is digesting that data to inform placement decisions for next year.
- This Fall more work will be done in the department when more complete data is made available.

Contracts

- 2 contracts were not renewed and 2 resignations has been received.
- SchoolSpring posting has been placed for known openings.
- Candidate review, phone interviews, and in-person interviews has started.
- Mr. Nick Santuro will move from 8th grade Paraprofessional and long term 8th grade Humanities sub, to 6th grade Humanities teacher.
- Mr. Joseph Mangano will assume the role of Physical Education Teacher and Assistant Athletic Director
- Molly Wright has been hired as the 5th Grade Humanities Teacher.
- There are 2 contracts that have, as yet, not been signed. Bill believes that this will not affect 19-20 staffing.

Graduation

- Worked well having it in Charter Hall. Students facing the audience was well received.
- Erik Roberts received The Founding Faculty Award.

2019-2020 Admissions Update

Enrollment Update as of 6.25.19:

4th - 36 (plus 13 offers) = 49

5th - 45 (plus 3 offers) = 48

6th - 48 (plus 1 offer) = 49

7th - 28 (plus 8 offers) = 36

8th - 40 (plus 2 offers) = 42

Possible total: 224

VIII. New section

A. Public Comment

There were no public comments at this time.

IX. Board Member Comments and Resolutions

A. Board Member Comments and Resolutions

Artie Sullivan thanked the Acting Head of School for his contributions to MCCPS whilst the Board completed their new Head of School search and hiring process. The Board presented Bill with a small token of appreciation.

Artie also thanked all Board members for their work over the past school year .

X. Closing Items

A. Recap Action Items

Board and HoS goals will be discussed at the July and August Board Meetings.

B. Meeting Evaluation

The went well. All items were covered in a timely manner and the meeting ended earlier than scheduled.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
Paul Baker

Documents used during the meeting

- Renewal Application - FINAL 6-25-19.pdf
- May-19.pdf
- Policy_for_Head_of_School_Oversight_Committee.docx
- HOS Report to Board of Trustees 6_25_19.docx