

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Monthly Board Meeting

---

##### **Date and Time**

Tuesday November 13, 2018 at 7:00 PM

##### **Location**

MCCPS, Room 8L

---

##### **Trustees Present**

Artie Sullivan, Ellen Lodgen, Fred Ferris, Ian Hunt, Jen Jewell, Karl Smith, Nichole Thompson, Paul Baker, Tony Palladino

##### **Trustees Absent**

Nina Cullen-Hamzeh, Sean Killeen

##### **Guests Present**

Bill Sullivan, Carol McEnaney, Cathleen King, Christopher Riegle, Eric Larsen, Karen Kagan, Nichole Guerin

---

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Nov 13, 2018 at 7:05 PM.

##### **C.**

## **Approve Minutes**

Minutes were approved with minor grammatical changes.

Artie Sullivan made a motion to approve minutes from the Monthly Board Meeting on 10-30-18 Monthly Board Meeting on 10-30-18.

Karl Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Presentations**

### **A. Student Presentation**

7th Grade students, Emma Hawthorne & Aidan McKiernan, presented a fabulous update on 7th Grade activities including STEM, Project Adventure, science field trips to Redds' Pond and gave their opinions on My Way Goals and Enrichments. Both Students spoke with extreme confidence and were a pleasure to hear.

### **B. PTO Liason**

There was no one from PTO Liason Present

## **III. Public Comment**

### **A. Public Comment**

There was no Public Comment at this time.

## **IV. Review of Previous Meeting Action Items**

### **A. Review of Previous Meeting Action Items**

There was a brief review of last meetings key points and Action Items.

## **V. Other Business**

### **A. Update on Board Goals for SY 19**

There was a brief overview of Board Goals.

Vice Chair, Ian Hunt had "word smithed" the goals.

The motion was made by Karl Smith to accept the goals as presented by Ian Hunt.

Fred Ferris seconded the motion.

The motion passed unanimously.

### **B. Board Self Assessment Review**

The Board self assessment review was tabled till the December 18th Board meeting.

### **C.**

## **Development of Board Policies**

Development of Board Policies is ongoing and will continue to be a fluid goal.

### **D. Policy Adoption**

### **E. HOS Succession Plan**

Nichole Thompson made a motion to Accept the HOS Emergency Secession Plan as presented by the Personnel Committee.

Fred Ferris seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Strategic Planning Update**

The Strategic Meeting Committee last met on 11/7/18.

Please see the meeting packet for details.

The next Strategic Committee meeting will be on 12/5/18 and invites will be sent out via Highlights, the school website and Facebook.

Jen Jewell, Fred Ferris & Martin Trice have done a stellar job moving the Strategic Plan forward to this point.

### **G. Planning for SY 2020**

Planning of events for the 2020 school year will begin in the new year.

## **VI. Committee Updates**

### **A. Governance Committee**

Committee Chair Nichole Thompson provided an update on governance activity.

A meet and greet open house is being planned for mid-January in an effort to attract prospective Committee & Board members.

### **B. Finance Committee**

Finance Committee is meeting on 11/20/18.

Committee Chair, Karl Smith, reiterated his desire for the HOS and Business Manager to fulfill their previous commitment to work together with the finance committee chair to have full accountability for any school events/fundraisers and be prepared, at board meetings, to present the overall financial results.

### **C. Personnel Committee**

Committee Chair, Artie Sullivan provided a brief update.

Personnel Committee are looking at policy reviews and editing/tweaking where necessary.

### **D.**

### **Academic Excellence**

Committee Chair, Sean Killeen, was absent but Artie Sullivan indicated that the committee has been working on rewording their Vision Statement.

### **E. Development**

Committee Chair, Ellen Lodgen, provided a list of Development committee members.

Artie Sullivan presented a motion to accept Nick Santoro as Vice Chair of Development Committee.

The motion was seconded by Jen Jewell

The motion carried unanimously.

Ellen Lodgen

Nick Santoro -Vice Chair

John Sullivan

Jojo Margano

Tony Palladino

Fred Ferris

Michelle Mastrorio

Patricia Rietti

Susan Hauck

### **F. Strategic Plan Committee**

Please See Strategic planning update above.

### **G. Communications, and Community Relations Committee**

Ian Hunt & Ellen Lodgen have been working on Communication and Community Relations.

Ian provided a hand out detailing potential tactics and committee members.

The number one goal at the moment is to identify and recruit members.

## **VII. HOS Report**

### **A. Monthly Report**

In HOS's absence, Artie Sullivan went through the HOS monthly report.

Please see meeting package for details.

## **VIII. Public Comment**

### **A. Public Comment**

Parent and Strategic Planning Committee member, Eric Larson, thanked the Trustees and Committee members for their time and efforts on behalf of the school. Mr. Larson encouraged the sharing of more concise board and committee info to stakeholders.

## **IX. Board Member Comments and Resolutions**

### **A. Board Member Comments and Resolutions**

At the December Board meeting, Nichole Thompson will evaluate what we, as a Board, have achieved during 2018 and present an overview to the Board.

## **X. Closing Items**

### **A. Recap Action Items**

Any outstanding monies for Volunteer appreciation gift to be given to Fred Ferris. A Special Meeting will be scheduled 11/15/18 @ 7pm.

### **B. Meeting Evaluation**

The meeting ran to schedule and all topics were discussed in a timely manner.

### **C. Adjourn Meeting**

Karl Smith made a motion to adjourn the meeting.

Fred Ferris seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,  
Paul Baker

---

## **Documents used during the meeting**

- BOARD GOALS - REVISED.docx
- Emergency Succession Policy.docx
- Definition of Academic Excellence, 11-7-18.docx
- Academic Excellence Committee Members.docx
- Strategic Plan 2018-23, Draft.docx
- HOS Report November 2018.docx