



## MCCPS Board of Trustees

# Minutes

## Strategic Goal Statement Planning

---

### **Date and Time**

Monday May 7, 2018 at 7:00 PM

### **Location**

17 Lime Street Marblehead, MA 01945

---

### **Committee Members Present**

Artie Sullivan, Brandon Bates, Eric Larsen, Fred Ferris, Jen Stoddard, Martin Trice, Nina Cullen-Hamzeh, Shelby Morrison

### **Committee Members Absent**

Gary Bernstein, Jen Jewell, Michael Condon, Prudence Buabua, Stephen Veiga, William Sullivan

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Fred Ferris called a meeting of the Strategic Plan Committee Committee of MCCPS Board of Trustees to order on Monday May 7, 2018 at 7:10 PM.

## **II. Sub-Group Assignments**

### **A. a) Discuss compiled data from Gary**

- Martin distributed sample strategy document and reviewed the stages of the strategic planning process.
- Committee discussed groupings prepared by Gary

## **B. Review Draft Goal Statements**

- Fred and Brandon reviewed their draft of goals and the process they used to create it.
- Brandon shared concerns about not the validity of their goals, but was reassured this is only the first draft. The process moving forward will help refine the goal statements.
- Martin shared raw data from faculty as requested from prior meeting
- Further discussion was held about how to move from sorted lists to goals.

## **C. Discuss Key Topics**

- Based on the discussions regarding overlapping ideas (themes), Nina suggested taking the groupings from Gary and brainstorm first draft of high level strategic goals.
- To further understand the crossover of ideas, Artie suggested the use of a Venn diagram. It was agreed to wait until we completed the task of creating goals for each question.

## **III. Wrap Up**

### **A. Confirm Next Steps for May 14 Meeting**

- Taking the information from the meeting and what is attached, each team will write their initial goal statements for the respective headings on Gary's sheet. This step will be done within the original teams. (Shelby will join Jen and Eric).
- Once drafts are completed, they will be emailed to Martin before our next meeting on May 14.
- We will share our draft goals at the next meeting, consolidate the overlapping items and revisit the goal headings we developed on the board.
- Faculty and community members will be given an opportunity to participate between our May 14 and June 4 meetings.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

Fred Ferris