



## MCCPS Board of Trustees

### Minutes

#### Board of Trustees

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**Date and Time**

Tuesday May 29, 2018 at 7:00 PM

**Location**

MCCPS - 8th Grade Classroom

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**Trustees Present**

Artie Sullivan, Ellen Lodgen, Fred Ferris, Ian Hunt, Jen Jewell, Karl Smith, Nichole Thompson, Nina Cullen-Hamzeh, Paul Baker, Tony Palladino

**Trustees Absent**

Sean Killeen

**Guests Present**

Carol McEnaney, Friday Ekpa Ohonugwa, Jeanne Smith, Judith Nunez, Martin Trice

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Jen Jewell called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday May 29, 2018 at 7:05 PM.

**C. Approve Minutes**

Jen Jewell made a motion to approve minutes from the Board of Trustees - Special on 05-15-18 Board of Trustees - Special on 05-15-18.

Karl Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. HOS Report**

### **A. Monthly Report**

HOS presented her monthly report to the Board.

## **III. Student Retention**

### **A. Student Attrition and Retention Project Report**

Judith Nunez, with the aid of Martin Trice, presented her year end report on student attrition and retention to the Board.

The report was very informative and highlighted a number of perceived correlations between staff retention and student attrition.

Judith and Martin both recommended the creation of a staff retention task force asap.

Of particular concern was the attrition of rising 6th graders, 21 in 2016/17 and 15 so far in 2018.

## **IV. Other Business**

### **A. Head of School Evaluation - Discuss and Adopt End of Cycle Summative Report**

There was a lively discussion of the HOS summative evaluation.

The Board decided to allow HOS to provide rebuttals of certain assertions made in the evaluation by the Board and these will be reviewed at the June 26th meeting. The Report will then be voted upon and adopted.

## **V. Committee Updates**

### **A. Governance Committee**

Chair, Nichole Thompson provided a brief update of the Governance Committees activities

### **B. Finance Committee**

Finance Chair, Karl Smith provided a brief overview of the monthly finances.

### **C. Personnel Committee**

Artie Sullivan provided a brief update from the Personnel Committee.

### **D.**

### **Academic Excellence**

Sean Killeen was absent from the meeting.

### **E. Development, Communications, and Community Relations Committee**

Chair, Ellen Lodgen provided a brief update of the committees status.

### **F. Strategic Plan Committee**

Co-Chair Fred Ferris updated the Board on the progress of the Strategic Planning Committee.

## **VI. Public Comment**

### **A. Public Comment**

Governance Committee Clerk, Jeanne Smith commented on the number of advisory teachers that have left MCCPS over the last 4 years and noted that the only stable grade had been the 8th grade.

## **VII. Closing Items**

### **A. Recap Action Items**

### **B. Meeting Evaluation**

Due to lengthy discussion on the HOS evaluation and the thorough student attrition & retention presentation the meeting, unsurprisingly, ran an hour late. However all subjects tabled in the agenda were covered.

### **C. Adjourn Meeting**

Jen Jewell made a motion to adjourn the meeting.

Karl Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 PM.

Respectfully Submitted,  
Paul Baker