DRAFT

MCCPS Board of Trustees

Minutes

Governance Committee Meeting

Date and Time
Tuesday December 12, 2017 at 7:00 PM

Location
MCCPS

Committee Members Present
Christopher Riegle, Cynthia Canavan, David Moore, Jeanne Smith, Kay O'Dwyer, Nichole Thompson, Paul Baker

Committee Members Absent
None

Ex Officio Members Present
Nina Cullen-Hamzeh

Guests Present
Pam Ferris

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Nichole Thompson called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Dec 12, 2017 at 7:11 PM.

C. Approve Minutes

Nichole Thompson made a motion to approve minutes subject to the correction of Richard Santeusanio's last name and to add a comment that the audit went well under Agenda Item II A.
Paul Baker seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Review of 2017 Accomplishments

The Committee reviewed 2017 Accomplishments which included the proposal and election of 3 new members to the Board of Trustees. The Committee discussed the continuing need for new potential Board members as well as potential Committee members.
Action item: Make it part of the Governance Committee agenda to check the Board memberships and Committee memberships on Board on Track at our meetings.
Action item: Nina Cullen-Hamzeh and Paul Baker to remind the Board of Trustees at the next meeting that each Committee or Task Force is to prepare and present a report at every meeting, which should include the number of members, etc. (from by-laws).

B. Review Upcoming Goals in 1st Quarter of 2018

The Committee reviewed Q1 2018 Goals.

C. Board Update

Paul Baker updated the Committee on the last Board of Trustees meeting. The Board members were tasked with completing a self assessment which they will discuss at the December meeting. Katie Hope was elected the new Chair of the Personnel Committee.

III. Other Business

A. Governance Committee Self Assessment

The Committee reviewed the Governance Committee Self Assessment.
Action Item: Members to complete assessment and bring to next meeting in January.

B. Evaluation Standards - Best Practices

David Moore discussed with the Committee Evaluation Standards best practices.

C. Board Composition and Upcoming Interviews

Nichole distributed Board Composition Report and updated the Committee on potential new members.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Jeanne Smith