



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Governance Committee Meeting

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**Date and Time**

Tuesday December 12, 2017 at 7:00 PM

**Location**

MCCPS

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**Committee Members Present**

Christopher Riegler, Cynthia Canavan, David Moore, Jeanne Smith, Kay O'Dwyer, Nichole Thompson, Paul Baker

**Committee Members Absent**

*None*

**Guests Present**

Nina Cullen-Hamzeh, Pam Ferris

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Nichole Thompson called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Dec 12, 2017 at 7:11 PM.

**C. Approve Minutes**

Nichole Thompson made a motion to approve minutes subject to the correction of Richard Santeusanio's last name and to add a comment that the audit went well under Agenda Item II A.

Paul Baker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Review of 2017 Accomplishments**

The Committee reviewed 2017 Accomplishments which included the proposal and election of 3 new members to the Board of Trustees. The Committee discussed the continuing need for new potential Board members as well as potential Committee members.

**Action item:** Make it part of the Governance Committee agenda to check the Board memberships and Committee memberships on Board on Track at our meetings.

**Action item:** Nina Cullen-Hamzeh and Paul Baker to remind the Board of Trustees at the next meeting that each Committee or Task Force is to prepare and present a report at every meeting, which should include the number of members, etc. (from by-laws).

### **B. Review Upcoming Goals in 1st Quarter of 2018**

The Committee reviewed Q1 2018 Goals.

### **C. Board Update**

Paul Baker updated the Committee on the last Board of Trustees meeting. The Board members were tasked with completing a self assessment which they will discuss at the December meeting. Katie Hope was elected the new Chair of the Personnel Committee.

## **III. Other Business**

### **A. Governance Committee Self Assessment**

The Committee reviewed the Governance Committee Self Assessment.

Action Item: Members to complete assessment and bring to next meeting in January.

### **B. Evaluation Standards - Best Practices**

David Moore discussed with the Committee Evaluation Standards best practices.

### **C. Board Composition and Upcoming Interviews**

Nichole distributed Board Composition Report and updated the Committee on potential new members.

## **IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Jeanne Smith