



## MCCPS Board of Trustees

# Minutes

## Governance Committee Meeting

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### Date and Time

Tuesday September 12, 2017 at 7:00 PM

### Location

MCCPS

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### Committee Members Present

Christopher Riegler, Cynthia Canavan, David Moore, Jeanne Smith, Kay O'Dwyer, Nichole Thompson, Paul Baker, Paula Poss

### Committee Members Absent

*None*

### Committee Members who arrived after the meeting opened

Cynthia Canavan, Paul Baker

### Committee Members who left before the meeting adjourned

Paula Poss

### Guests Present

Jen Jewell, Pam Ferris, Tobi Conley

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## I. Opening Items

### A. Record Attendance and Guests

### B.

### **Call the Meeting to Order**

Nichole Thompson called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Sep 12, 2017 at 7:05 PM.

### **C. Approve Minutes**

Paul Baker arrived.

Cynthia Canavan arrived.

Nichole Thompson made a motion to approve minutes subject to adding "Action Item" to Section IIA.

Christopher Riegle seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Board Meeting Update**

Nichole Thompson, Paul Baker and Jen Jewell updated the Committee on the last Board meeting.

The Committee discussed the letter from the Governance Committee to the Chair of the Board of Trustees which was covered at the last Board meeting.

Jen Jewell commented that she needs help staffing the Board committees.

Action Item: All Governance Committee members should think about network and/or community members to staff the committees and come to the next meeting with names.

### **B. OML and Public Record Law Discussion**

Cindy Canavan advised the Committee regarding Open Meeting Law and Public Records Law and how they relate to the letter written by the Governance Committee to the Chair of the Board of Trustees.

### **C. 2017 Calendar**

Nichole Thompson distributed the Board Composition report.

Action Item: The members of the Committee should come to the next meeting with names of potential Board members in addition to committee members.

Nichole Thompson distributed the Governance Committee 2017/2018 Goals and Objectives.

Action Item: Review goals and approve at the next meeting.

Paula Poss left.

## **III. Closing Items**

### **A. Adjourn Meeting**

The next meeting was scheduled for October 3, 2017 at 7:00 PM.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:10 PM.

Respectfully Submitted,  
Nichole Thompson