

APPROVED



MCCPS

MCCPS Board of Trustees

Minutes

Personnel Committee Meeting

Date and Time

Wednesday September 13, 2017 at 7:00 PM

Location

MCCPS

Committee Members Present

Katie Sullivan, Nina Cullen-Hamzeh, Patricia Rietti

Committee Members Absent

John Steinberg, John Stickevers

Guests Present

Bill Bowden

I. Opening Items

A. Record Attendance and Guests

no guests

B. Call the Meeting to Order

Bill Bowden called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Wednesday Sep 13, 2017 at 7:10 PM.

C. Approve Minutes

Patricia Rietti made a motion to approve minutes from the March meeting.

Katie Sullivan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Personnel Committee

A. Introduction of new members

Bill Bowden is the new chair (Board member) and member of the committee.

Xhazzie Kindle is our newest member and was voted in by this committee unanimously this evening.

John Stickevers will no longer serve on this committee. He will serve on Academic Excellence committee.

B. Reestablish a regular meeting schedule

The regular meeting schedule will be on the first or second Thursday of every month from 7-8:30 p.m.

Oct. 12, 2017

Nov. 9

Dec. 7

Jan. 11, 2018

Feb. 8

March 8

April 12

May 10

June 7

III. Discuss HOS Goals for 2017-2018

A. Establish HOS Goals

Nina presented the committee with a draft of one goal thus far: Encourage Student and Staff Retention. It contains five objectives including measures and evidence for each objective. Nina believes that this goal hits all three areas for goals which are Professional Practice, Student Growth, and School Improvement so she has moved the objectives around to fit under the three goals. She will present this draft at the September Board meeting.

B. Measuring HOS Goals.....

Each of the three drafted HOS Goals has both evidence and measures delineated.

IV. Other Business

A. Member input on future meeting topics.

Task for the next committee meetings:

Aligning Policy and Procedures for HOS Evaluation with the actual practice

Personnel Committee Job Description review

Succession plan for HOS

Contract Renewal process documentation

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
Katie Sullivan