APPROVED

MCCPS Board of Trustees

Minutes

Board Retreat

Date and Time
Saturday June 24, 2017 at 8:00 AM

Location
MCCPS Retreat

Trustees Present
Bill Bowden, Ellen Lodgen, Jen Jewell, Karl Smith, Katie Hope, Nina Cullen-Hamzeh, Paul Baker, Sean Killeen, Tony Palladino

Trustees Absent
John Stickevers

Guests Present
Fred Ferris, Ian Hunt, Nichole Thompson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Bill Bowden called a meeting of the board of trustees of MCCPS Board of Trustees to order on Saturday Jun 24, 2017 at 8:00 AM.

C. Approve Minutes

Changes to the May 30th 2017 Minutes were agreed upon and will be approved at the August 2017 Board Meeting.

II. Goverance Committee - Board Training

A. Board Training on OML and Policy

Governance Chair Nichole Thompson presented a broad Trustees Training session. The agenda covered Board of Trustees Overview & Composition, an Open discussion on Board Effectiveness, Roles & Responsibilities, Open Meeting Law, Conflict of Interest, Public Records Law & Policies and Procedures.

III. Board Officer and Committee Appointments

A. Vote and Appoint Board Chair and Vice Chair / Appointment Board Committees

BOARD MEMBERS FOR THE 2017-2018 SCHOOL YEAR
Name & Position on the Board with Committee affiliation(s)
Number of terms served & Length of each term (including date of election and expiration)
Jennifer Jewell Chair; Finance Committee; Strategic Plan. 1 Aug 2016 – Aug 2019
Ian Hunt Vice Chair -Academic Excellence. 1 May 2017 – May 2020
Karl Smith Treasurer & Finance Committee. 1 Aug 2016 – Aug 2019
Paul Baker Clerk & Governance Committee. 1 June 2016 – June 2019
Bill Bowden Trustee Personnel Committee. 1 Sept 2015 – Sept 2018
Nina Cullen-Hamzeh Ex-officio -Personnel Committee & Finance Committee. Ex-officio term
Fred Ferris Trustee Development -Communication. 1 May 2017 – May 2020
Katie Hope Trustee -Board On Track Clean up project. 2 Jan 2016 – Jan 2019
Sean Killeen Trustee -Academic Excellence. 1 Aug 2016 – Aug 2019
Ellen Lodgen Trustee -Development & communication. 1 Sept 2014 – Sept 2017
Anthony Palladino Trustee -Development & communication. 1 Jan 2017 – Jan 2020
John Stickevers Trustee N/A 1 Feb 2016 – Feb 2019
Bill Bowden made a motion to so appoint Jen Jewell as Chair, Ian Hunt as Vice -Chair, Karl Smith as Treasurer, Paul Baker as Clerk and Committee Chairs as indicated above for 1-year terms beginning July 1, 2017.
Nina Cullen-Hamzeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Board and Committee Goals

A. Establish Board Goals and Committee Goals

It was agreed that the Board should develop, approve & publish policies for Board use going forward.
Ellen Lodgen & Paul Baker will revisit communication policies.
It was decided that 6 committee Goals, (1 per committee) & 1 Board goal should be presented for approval at the December Board meeting.
1 Special Meeting should be held before the end of December.
A Strategic plan is to be formulated and approved by the June 2018 Board Retreat.
A concerted effort will be made to increase Board composition by 1 non-parent each school year.
HOS will present her Goals for the school year at the August 2017 Board meeting.
Each Committee will present monthly updates at each Board meeting.
Each Committee will provide a "Job description" and a calendar for their respective meetings to the Board.

V. Strategic Plan Task Force

A. Discuss Plan for Establishing a Strategic Plan and Task Force

Bill Bowden shared that he,HOS, Paul & Fred had met with strategic plan facilitator, Gary Bernstein and were impressed with his presentation. It is hoped that HOS can also arrange to meet with facilitator Dr. Kevin Fahey before the August Board meeting.
The Board plans to vote on the appointment of a facilitator at the August meeting.

VI. Finance Committee

A. Presentation of the Final Budget Number

Treasurer Karl Smith presented the final 2018/18 budget to the Board. Although he and Jen Jewell advised that there were a couple of outstanding items that needed to be cleared up, Karl was content with the budget numbers as presented to the Board.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:45 AM.

Respectfully Submitted,
Paul Baker