



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday May 30, 2017 at 7:00 PM

**Location**

MCCPS, 8th Grade Classroom

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**Trustees Present**

Bill Bowden, Ellen Lodgen, Jen Jewell, Karl Smith, Paul Baker, Sean Killeen, Tony Palladino

**Trustees Absent**

John Stickevers, Katie Hope, Nina Cullen-Hamzeh, Paul McCarthy

**Guests Present**

Fred Ferris, Ian Hunt, Jeanne Smith, Nichole Thompson, Victor Wilde

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Bill Bowden called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday May 30, 2017 at 7:05 PM.

**C. Approve Minutes**

Karl Smith made a motion to approve minutes.

Bill Bowden seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Finance Committee**

### **A. Review April #'s, Approve 2017-2018 Budget, and Pay down Line of Credit**

Karl Smith made a motion to Karl Smith made a motion to pay down the debt owed to EBSB in full. The amount owed being \$76,569.

Bill Bowden seconded the motion.

The board **VOTED** unanimously to approve the motion.

Sean Killeen made a motion to a motion to approve the 2017/18 Budget as presented, with the caveat that if any changes are made to the Budget, Board approval would be required. It was noted by Paul Baker, that Karl Smith, Treasurer, was still awaiting numbers, clarification and additional information that will be provided in time for the June 24th Board Retreat. After some discussion, the motion passed unanimously.

Bill Bowden seconded the motion.

The board **VOTED** unanimously to approve the motion.

Treasurer Karl Smith, with assistance from Jen Jewell, presented the proposed 2017/18 Budget to the Board. To help the Board better understand the numbers Karl provided comparisons, where able, to the 2016/17 Budget.

After a very thorough presentation and discussion by Karl and Jen to the board, The Board decided to vote on the Budget.

## **III. HOS Report**

### **A. HOS Monthly Report**

In HOS absence Chair, Bill Bowden presented a brief overview of HOS Report.

HOS Survey was handed out to Board members to complete by Friday June 2nd.

## **IV. Personnel Committee**

### **A. Update on Val-Ed Survey**

John Stickevers was not present at the meeting.

## **V. Academic Excellence Committee**

### **A. Review of Committee's Goals and upcoming School Year timeline**

Sean Killeen presented an update on his vision for the newly formed Academic Excellence Committee. Sean is looking for teachers and parents to join the Committee and noted that Pam Ferris had already volunteered her services. Sean stressed the importance of measuring success and promoting goals for students and staff and bringing this awareness to the parents at large and involving them in the process as much as possible.

## **VI. Development Committee**

### **A. Report on the Gala**

Ellen Lodgen noted that the May Gala had netted \$19,600 bringing the total net income generated by the Development Director and his committee to just over \$50,000 for the year to date. Ellen mentioned that Jan Brodie was in discussions and hoping to "land" a couple more donations before the end of the school year. There was some confusion/discussion as to why the May Calendar Raffle was not run under the supervision of the Development Director.

## **VII. Board Business**

### **A. Finalize Retreat Agenda**

Chair, Bill Bowden asked that Board members come to the June 17th Retreat prepared so that we may make the most of our time together. Most important items moving forward are setting HOS and Board goals for the coming year as well as formulating a strategic plan for the school to enable the school to move forward in the development of the recently acquired space.

### **B. Strategic Plan Faciliator**

Bill Bowden and Jen Jewell have been in contact with Strategic Plan Facilitators and, together with HOS, Paul Baker and Fred Ferris, hope to meet with them the week of June 5th to discuss options going forward.

### **C. 2017-2018 Committee Appointments/Approval**

Bill Bowden asked that Board members consider which Committee/Board posts that they would like to take up next school year as appointments need to be made at the June 17th retreat.

Bill indicated that he will be stepping down as Board Chair, therefore a new Chair will be required.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:10 PM.

Respectfully Submitted,  
Paul Baker