



## MCCPS Board of Trustees

### Minutes

#### Personnel Committee Meeting

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**Date and Time**

Monday January 23, 2023 at 7:00 PM

**Location**

ZOOM ONLY

Zoom Login information

Meeting ID: 914 6251 4433

Passcode: MCCPSper

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**Committee Members Present**

Jen Stoddard (remote), John Steinberg (remote), Katie Sullivan (remote), Kim Ginsberg (remote), Peter Cohen (remote)

**Committee Members Absent**

*None*

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**I. Opening Items****A. Call the Meeting to Order**

Peter Cohen called a meeting of the Personnel Committee of MCCPS Board of Trustees to order on Monday Jan 23, 2023 at 7:01 PM.

**B. Record Attendance and Guests****C. Approve Minutes**

Peter Cohen made a motion to approve the minutes from Personnel Committee Meeting on 10-11-22.

Katie Sullivan seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Old Business**

### **A. Discussion of Presentation to Board HOS Annual Evaluation Part 2**

Katie will prepare the March Part 2 presentation to the Board for the HOS Evaluation Training for the BoT meeting on March 28th.

### **B. Personnel Committee Membership & Schedule**

Current members: Jenn, John, Kim, Katie

Carol McEnaney may be filling the Faculty Board seat and could become chair of this committee. There is also a parent that may become a Board member.

Jenn Stoddard is willing to serve as Interim Committee Chair if the Board approves. Peter will bring this to the meeting next week.

## **III. New Business**

### **A. New Chair of Committee**

Jenn Stoddard is willing to serve as Interim Committee Chair if the Board approves. Peter will bring this to the meeting next week for discussion and potential approval.

### **B. Survey Discussion**

Three current surveys being used in the HOS Evaluation process:

Board on Track-cost included in our current use of Board on Track-comments allowed

Val-Ed -additional cost-no comments but gathers data unlike other surveys

In-house created survey is custom to our school-no comments allowed

Each has different aspects. Some faculty will continue to feel that there are too many surveys and will be concerned with anonymity.

Discussion of Val-Ed usage:

Peter feels that Val-Ed questions are more complex to answer and may not serve as useful as the other two surveys.

John feels that Board on Track is the least useful and the worst tool by far, but it has space for comments. Katie agrees that comments have a place in the HOS Faculty surveys somewhere.

According to John, Val-Ed is the most powerful because it divides up the answers into the things we care about and how we address them. It's the only one that cross-references issues with processes.

John and Katie will come in to a Faculty meeting to explain about each survey.

### **C. Review of Policies**

It is time to return to the pre-pandemic committee work of reviewing policies.

Action item: Between now and the Board retreat in June, this committee will look at the remaining policies in the folder shared and review 2-3 at each meeting to bring to the Board. Peter will send out which ones to look at at advance of each meeting.

One to consider: Cameras in the building for safety and security. Peter will look into what other schools are doing.

#### **IV. Action Items**

##### **A. Review Action Items from Meeting**

Next meeting date: Monday, Feb. 13, 2023

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,  
Katie Sullivan