



MCCPS Board of Trustees

Minutes

Dev/Com

Date and Time

Tuesday December 13, 2022 at 8:00 AM

Location

MCCPS

17 Lime Street

Marblehead, Ma 01945

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Committee Members Present

Alexandra Stark (remote), Beth Taranto, Connie DeBoever, Ellen Lodgen, Jessica Gelb, Sara Pouladian (remote)

Committee Members Absent

Jill Weinreb, Lindsay Smith, Peter Cohen

Guests Present

Sarahluck325@yahoo.com (remote)

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

Jessica Gelb called a meeting of the Development & Communications Committee of MCCPS Board of Trustees to order on Tuesday Dec 13, 2022 at 8:05 AM.

C. Approve Minutes

Need to approve minutes next time. We got sidetracked because we were setting up the OWL technology for remote participation.

II. Development & Communications

A. Recruitment

Welcome to our new members:

Sarah Luck

Lindsay Smith

Lindsay Lubets

B. Enrichment

Jessica will check-in with Peter and Stephanie to find out if an enrichment is being offered focused around the Entrepreneur Fair.

III. Re-Cap/New Business

A. Family Night Out

Was a big success. Families enjoyed it. They were happy that they had babysitting. Night was sold out. Next time, have babysitting at Charter-too expensive at the Warwick. Thank you to PTO for covering the additional costs.

Discuss at our next meeting another night out in March-family event (ice skating, roller skating) or an event for parents/caregivers with babysitting provided at Charter.

Sarah Luck-inquire about cost to rent the ice skating rink

IV. Entrepreneur Fair/Capital Campaign

A. Planning the Event for May 7, 2023

Event: May 7, 2023

10am-1pm

MCCPS

Jobs:

Maddie make a presentation/slideshow/share website at Morning Meeting

Alex? Are you making a flyer to hand out to parents?

Alex-reviewing website

Emily-Post the event in the reporter (who is telling Emily?)

Jess-Reach out to Marblehead TV to advertise (When should I reach out?)

Jess-Post to FB to see if there is a high school DJ who would want to play music

Beth-Reach out to Danette and Hope about food, lunch, goodies, snacks, water, coffee, and drinks

Beth-Reach out to Danette and Hope about Marblehead Food Pantry-how can we help support?

Connie-Contact Marblehead Chamber of Commerce (closer to the date) to advertise

Connie-Will ask Sharman about volunteer or paid DJ from High School

*Need someone to reach out/gather:

Big Chess, Big Chalk, Big Jenga, Big Checkers, Ball Toss...

Questions:

Flyer to advertise?
How many vendors?
How do we advertise in town-get the word out to the other schools?
How do we "screen" vendors?
Cost?
Tables? Each "vendor" gets an assigned spot?
Is there an entrance fee to attend?
Is there a fundraising amount? What do the kids do with the money they make?
How do awards get given out?
Judges?

Capital Campaign-
Keep circling back to it when we are planning these events-ways to have a larger scale fundraising effort?

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:55 AM.

Respectfully Submitted,
Jessica Gelb