

LINDSAY E. SMITH

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Education:

Tufts University / Shady Hill School Teacher Training Course, *Cambridge, MA* **2003-2005**

- M.A. Education
- Teacher training in middle school education (grades 5-9)
- Candidate for Massachusetts certification in Middle School History (June 2005)

Brown University, *Providence, RI* **1999-2001**

- B.A. American Civilization with a concentration in Religion and Civil Rights Studies
- Thesis: *The Role of Churches in the Latino Community of South Providence*

Colby College, *Waterville, ME* **1997-1998**

- Dean's List 1997-1998

Work Experience:

Jubilee Montessori International Preschool **2017-2019**

Assistant Teacher

- Part time teacher for ages 3-6
- Lead lessons and field explorations
- Prepared lunches for 15 students daily

College Track, *Oakland, CA* **2011-2015**

Director of College Advising

- Created first CT formal student advising program in Oakland, San Francisco, East Palo Alto and New Orleans serving 560 under-resourced, first generation and AB540 students on college campuses.
- Ran partnerships with local universities to support students academically, emotionally and financially.
- Launched external partnerships with iMentor, Beyond12 and Student Cohort Leadership program.
- Grew program from 320 students to 560 students and hired a team to manage.
- Maintained meticulous data reporting on all student cases in Salesforce.
- Lead monthly coaching and advising trainings for in house staff.
- Authored College Track's first College Advising Playbook 2015.
- Carried a caseload of up to 75 students with minimum bi monthly communications and support.
- Served on leadership team for awarding and distributing 4 million dollars in scholarship funds.

PrimaryOSHCare, *Sydney, Australia* **2009- 2010**

Director of Holy Cross After School

- Established an after school center at an independent school for students ages 5 - 12.
- Doubled student enrollment in one term to 36 children per day.
- Reported weekly to Australian Federal government.
- Managed staff, scheduling, fees and budgets for the entire center.
- Supervised an average of 30 children each afternoon.
- Designed, implemented and evaluated children's indoor and outdoor programming.

Harlem Children's Zone, Inc. – College Success Office, *Harlem, NY* **2008-2009**

Academic Coordinator, Social Worker

- Managed a caseload of 43 first generation university students from predominantly African-

American, Latino and low-income backgrounds.

- Presented workshops on financial literacy, academic support, health and wellness, professionalism and career planning to students and their families.
- Served as a member of the education committee for the *Harlem 100 Days of Peace and Purpose* community-service campaign, honoring and realizing President Obama's promise for change.
- Co- wrote the *Harlem 100 Days Lesson Plan Booklet*, an academically based call to service, in conjunction with the Obama Presidential Inauguration: <http://hcz.org/100days>.
- Researched developmental education tracks in Community Colleges and university learning centers to create remedial exam tutorials and help students earn full college credit for their coursework.
- Assisted with the coordination of an internship program, matching 125 students with supervisors and interest-fueled career training.
- Developed a framework for the summer institute, an academic preparation and college readiness program for students entering university in the fall.

Poly Prep Country Day School, Brooklyn, NY

2007-2008

Sixth and Eighth Grade English Teacher

- Established bi weekly writers' workshop.
- Collaborated with Andrea Lowenkopf weekly through the Teachers College Writing Project.
- Designed an advisory program for adolescents.
- Instituted a festival of student-directed performances of scenes from *Romeo and Juliet*.

Essex Middle School, Essex Junction, VT

2006-2007

Sixth Grade Head Teacher

- Co-led and developed team of forty students, taught Social Studies, Language Arts and Math.
- Created and implemented a World Cultures curriculum and sixth grade Language Arts course as an integrated thematic study cross disciplines.
- Composed African Studies Unit which was adopted by the Essex school district.
- Sought out and obtained approval and funding for a program to replace traditional desk chairs in the classroom with exercise balls.
- Established outdoor cooperative education orientation for incoming sixth graders.
- Worked closely with special educator team and supervised an in-class para-educator.

North American Hockey Academy, Stowe, VT

2005-2006

Eleventh Grade Teacher

- Created and taught a World History course with a focus on civil and human rights.
- Taught an individually- tailored Writing Composition course in line with the student's specific needs and an AP Psychology course.
- Responsible for written progress and final reports.

Mount Mansfield Winter Academy, Stowe, VT

2004-2005

Special Education Coordinator

English and Resource Skills Teacher

- Worked with sending school teachers to tailor lesson plans in line with students individual learning needs and created supporting special needs curriculum in conjunction with IEP's.
- Designed and taught four courses of ninth grade English curriculum. Also tutored privately for individual students.

Shady Hill School, Cambridge, MA

2004

Seventh Grade Head Teacher

- Only member of graduate cohort to be recruited for head teacher opening due to a maternity leave of absence for the fall term; assumed full faculty responsibilities.

Shady Hill School, Cambridge, MA	2003-2004
<i>Seventh Grade Apprentice Teacher</i>	
<ul style="list-style-type: none"> ▪ Team-taught and assessed integrated literature, history, geography, grammar and affective education classes. ▪ Designed and taught units on poetry, fiction and drama. Highlighted themes of prejudice, assimilation and discrimination. 	

<i>Fifth Grade Apprentice Teacher</i>	
<ul style="list-style-type: none"> ▪ Taught and assessed integrated literature, history, geography and affective education classes. ▪ Assisted in the production of student musical performance. ▪ Collaborated on sexual education curriculum. 	

Winnick Literacy Tutoring Project, Providence, RI	2000-2001
<ul style="list-style-type: none"> ▪ Created and evaluated tutor training program for reading for a study published by the Annenberg Institute for School Reform. 	

Textron Charter School, Providence, RI	1999
<ul style="list-style-type: none"> ▪ Worked with teachers to better manage the transition from a content-based to a skill-based curriculum. ▪ Implemented writing aspects of skill-based curriculum. 	

Coaching Experience:

Mission Montessori School, San Francisco, CA	2018
<ul style="list-style-type: none"> ▪ Soccer coach for children ages 5-9. 	
Stowe Ski and Snowboard School, Stowe, VT	2002-2006
<ul style="list-style-type: none"> ▪ Ski instructor working with children ages 3-12. ▪ Promoted to captain of children's programs. Supervised, trained and managed instructors. Evaluated the Children's Adventure Program and guest experience. 	
Shady Hill School, Cambridge, MA	2003-2004
<ul style="list-style-type: none"> ▪ Coached 7th grade girls' basketball team. ▪ Coached 7th and 8th grade girls' lacrosse teams. 	
The Gordon School, East Providence, RI	2000 & 2001
<ul style="list-style-type: none"> ▪ Coached middle school girls' lacrosse team, grades 5-7. 	

Professional Development:

Motivational Interviewing, San Francisco, CA	2015
Managing to Change the World, San Francisco, CA	2015
Vermont State Board of Education, Montpelier, VT	2006
<ul style="list-style-type: none"> ▪ Level I Educator's License with an endorsement in the Middle Grades in History/ Social Sciences. ▪ Highly Qualified Teacher Status in Middle Level Social Studies 	

Workshops, Courses and Conferences:

- *Asperger's Disorder & Autism: Advances in Understanding and Interventions*

- with Celine Saulnier, Ph.D. **2006**
- *Positive Prevention: Red Cross HIV Prevention Curriculum for General and Special Education Classrooms, grades 7-12* **2006**
- Graduate Course: *Advanced Teaming Institute* at the University of Vermont **2006-2007**
- *Choice Words-Choice Actions Towards Building Deeper Understanding* with Ellen Thompson **2007**
- *Developing Responsible Behavior in Schools* with Jim Fitzpatrick **2007**
- *Literacy Unplugged* with Sara Holbrook and The Vermont Council on Reading **2007**
- *Writer's Workshop* with Karen Caine **2007**
- *Teachers Who Write* with Joan Aleshire **2007**
- *Choices in Little Rock* through Facing History and Ourselves **2008**

Interests:

Anti-racist training, Sports, Health Education, Children's Literature, Mother Earth