

# **HOS Report to the Board of Trustees**

Submitted by Peter Cohen, Ed.D Meeting Date: July 27, 2021

## • Staffing Updates - New Hires Spring/Summer 2021

- 4th Grade Humanities Jenna DelMastro
- o 5th Grade Math/Science Mary Buckley
- o 5th Grade Learning Specialist Brooke Williams
- o 6th Grade Learning Specialist Melanie DeCeglia Kelleher
- o 6th Grade Inclusion Teacher Gianni Lara
- o 8th Grade Learning Specialist Jenny Prag
- PE/Athletics Coordinator Tyler Kelleher
- School Psychologist Melissa DeLeo
- o School Counselor Sarah Biltcliffe
- English Learner Education (ELE) Coordinator Acadia Mezzofanti
- Severe Special Needs Special Educator Susan Irizarry
- o Office Manager Emily Miner

### Open Positions

- 4th Grade Inclusion Teacher Open w/ interviews underway
- 7th Grade Humanities Open (new hire resignation); interviews underway
- 8th Grade Inclusion Teacher Offer Out (Patricia Rietti resignation)
- Part Time Learning Specialist (candidate under consideration)
- Facilities (2nd Shift) nearly 50 applications

#### • HR Assessment

- HR Knowledge conducted assessment of HR policies & Procedures
- Gap Analysis Report under review

#### • Enrollment, Recruitment, Retention

- Projected enrollment for 2021-2022 is 230 students. (See below for detailed projections.)
- Budget will be based on 220 students enrolled.

### • Calendar Proposal

- Impact of Juneteenth Holiday
- o Lessons from 2021
- Original Charter Language about length of school year:

In order to accommodate families with children in other Marblehead public schools, the Board of Trustees plans to follow the calendar of Marblehead's other public schools as closely as possible, with three noted exceptions:

- many Marblehead families wish to finish the school year earlier (the school year ended on the last Monday of June, 1994);
- MCCPS is committed to increased time spent on academics and will have a longer school day, slightly longer school year, and increased time devoted to core academics;
- the Board is committed to addressing the religious and cultural needs of all its students as equally as possible. Unless all religious and cultural holidays are observed by closing the school, it isn't fair to observe any by closing the school. Therefore, the school will close only for nationally-observed holidays. However, students and faculty will be strongly supported in observing their own holidays.

### • Facilities Updates

- Fencing in back of school
- o Back of school clean out
- Summer Work paint, floors
- Construction of four small group/office spaces
- Plumbing project
- HVAC rooftop unit

#### • Fall 2021

- Team Building Mentoring On-Boarding New Staff (huge opportunity)
- Lessons Learned from teaching & learning in a global pandemic
- Teaching Force reboot
- PD: Executive Functioning & Tier One Instruction, Strengthening Co-Teaching, Criteria for Excellence implementation
- Feedback and Evaluation system

### **Projected Enrollment 2021-2022**

Grade	Accepted New Students	Offers Out	Returning Students (Intent to Return)	Total Projected Enrollment	Eligible Waitlist	Waitlist Lynn & Salem	Total Waitlist
4	46	1	0	47	8	35	43
5	4	0	46	50	32	37	69
6	3	2	43	48	7	37	44
7	0	0	49	49	23	21	44
8	4	0	32	36	3	13	16
Total	57	3	170	230	73	143	216

Marblehead Community Charter Public School: 2021-2022 ORG CHART

**Board of Trustees** 

Artie Sullivan, Chair Richard Doron, Vice Chair Rudi Herve, Treasurer Paul Baker, Clerk

**Leadership Team** 

Peter Cohen, Head of School Matt Cronin, Principal Andrea Barlow\*, Director of Student Services Jeff Barry, Business Manager

Food Services

Danette Russo - Director of Food Services Hope Ward – Assistant Chef

Fourth Grade Team

Jenn Stoddard – Math & Science Jenna DelMastro – Humanities TBH – Inclusion Teacher Michele Kallelis – Learning Specialist

Seventh Grade Team James Rogers – Math & Science

TBH – Humanities Erik Roberts – Inclusion Teacher Matt Taranto – Learning Specialist Administrative Assistants
Miner – Office Manager

Emily Miner – Office Manager Beth Taranto – Admissions Coordinator

Fifth Grade Team

Mary Buckley – Math & Science Molly Wright – Humanities Rose Moleti – Inclusion Teacher Brooke Williams – Learning

**Eighth Grade Team** 

Ellen Lodgen\* – Math & Science Meghan Hale\* – Humanities TBH– Inclusion Teacher Jenny Prag – Learning Specialist

Student Services

Alyssa Crimmins — OT
Allura Cayes — SLP
Denise Sargent — PT
Susan Irizarry — Severe Special Education
Carol McEnaney — Reading Specialist
Laurie Stolarz — Reading Tutor
Acadia Mezzofanti — English Learner Education Coordinator

Wellness/Social Emotional Learning

Lauren Donadio – School Nurse Sarah Biltcliffe – School Counselor Melissa DeLeo – School Psychologist Matt Colturi – Director of Student Life Facilities

Washington Ponciano – Director of Facilities Bob Erbetta – Building/Grounds Consultant

Sixth Grade Team

Jess Xiarhos – Math & Science
Nick Santoro – Humanities
Gianni Lara – Inclusion Teacher
Melanie Kelleher – Learning Specialist

Integrated Arts & World Languages

Dominique Dart – Visual Arts Adria Smith\* – Music Tyler Kelleher – PE/Athletic Coordinator Ada Pouplard – French Language Molly Foye – Spanish Language

\*Department Chair

July 20, 2021