## **Board Assessments** > FY19-20 Board Assessment >

## Recommendations

Recommendations			
Based on 10 of 13 completed participants			
Topic Area	Your Board Scored	Recommended Resources	
Board Meetings Open Meeting Law Compliance	LEVEL 1	Tips to Comply with the Open Meeting Law What is "Open Meeting Law," and can we really be an effective board and comply with this law? Open Meeting Law Pop Quiz	
Board Composition Previous Governance Experience	LEVEL 1	What skills are needed on a charter school board?	
Board Composition Diversity	LEVEL 1	What level of diversity should the board have?	
Board Composition Level of Objectivity	LEVEL 1	Board Composition Matrix Conducting an Inventory of Your Board Sample Nepotism Policy Clauses Should family members serve on the same board? Should parents of students currently enrolled in the school serve on the board? Should students serve on the board? Should teachers serve on the board? Should the CEO be a voting member of the board?	
Board Recruitment Role of the CEO in Board Recruitment	LEVEL 1	Should the CEO have veto power over board candidates?  What is the CEO's role in board recruitment?	
Finance Annual Audit/990	LEVEL 1	Board Staff Financial Contract	

		F 1 19-20 Board Assessment
Topic Area	Your Board Scored	Recommended Resources
<b>Development</b> Philosophical Alignment	LEVEL 1	Riding the Horse the Way It's Going
<b>Development</b> Strategic Fund Development Plan	LEVEL 1	Keep Your Donors: Building Profitable Relationships That Last  Fund Development: Basic Principles and Best Practice  Choosing Your Road: Organizational development specialist or just another fundraising technician?  Sample Job Description of a Chief Development Officer
<b>Development</b> Accountability	LEVEL 1	Sample Board Member Agreement  Sample Individual Trustee Performance Expectations  Sample Guilt-Free Board Member Expectations  Sample Job Description for the Full Board  How much time should a trustee devote to the board each month?  Keep Your Donors: Building Profitable Relationships That Last  How and when to evaluate individual trustees?  How and when to evaluate the full board?  Sample Individual Trustee Appraisal  Should all trustees be held to the same standard?  What are some tips for holding board members accountable?  What should we do with board members who don't do anything?
Development Board Training	LEVEL 1	Keep Your Donors: Building Profitable Relationships That Last
Board Meetings Board Meeting Content	LEVEL 2	Are there any other strategies for improving our board meetings?  Should committees report at every full board meeting?  Who should be presenting at board meetings?  How can we make sure board meetings are strategic and not merely reactive?

Your Board Scored	Recommended Resources
LEVEL 2	Board Staff Financial Contract Finances Who Does What Where can we find additional help with regards to finance?
LEVEL 2	Board Staff Financial Contract
LEVEL 2	How do we create a definition of academic excellence for our organization?  How do we create an "Academic Excellence Road Map"?
LEVEL 2	BoardOnTrack Support of CEO: Conducting Mid- Year Check-ins BoardSavvy CEO Defined
LEVEL 2	Finances Who Does What  What are the most common mistakes charter school boards make around finance?  How do we educate the full board about the organization's finances? Is this really necessary?
LEVEL 3	Board Composition Matrix Conducting an Inventory of Your Board
LEVEL 3	Sample Orientation Plan
	LEVEL 2  LEVEL 2  LEVEL 2  LEVEL 2

	V	
Topic Area	Your Board Scored	Recommended Resources
Board Goals & Accountability Accountability	LEVEL 3	Sample Board Member Agreement Sample Individual Trustee Performance Expectations Sample Guilt-Free Board Member Expectations Sample Job Description for the Full Board How much time should a trustee devote to the board each month? Keep Your Donors: Building Profitable Relationships That Last How and when to evaluate individual trustees? How and when to evaluate the full board? Sample Individual Trustee Appraisal Should all trustees be held to the same standard? What are some tips for holding board members accountable? What should we do with board members who don't do anything?
Finance  Developing Realistic  Budgets	LEVEL 3	Where can we find additional help with regards to finance?  Recommended Process for Developing Annual Budget
<b>Finance</b> Support of the CEO	LEVEL 3	Board Staff Financial Contract Recommended Business and Ops Responsibilities What is the right finance staff structure for our organization? Our Finance Committee has much more expertise than our CEO and financial staff. What should the distinction of roles be, in this situation? BoardOnTrack Support of CEO: Conducting Mid-Year Check-ins
Academic Oversight Roadmap	LEVEL 3	How do we create a definition of academic excellence for our organization?  Role of the Academic Excellence Committee  How do we create an "Academic Excellence Road Map"?  Sample State of the School Chart
	1	

Topic Area	Your Board Scored	Recommended Resources
Academic Oversight Board Education	LEVEL 3	Finances Who Does What  What are the most common mistakes charter school boards make around finance?  How do we educate the full board about the organization's finances? Is this really necessary?
BoardSavvy CEO Succession Planning	LEVEL 3	Succession Planning Article  Key Characteristics & Actions of a BoardSavvy CEO
Board Structure Job Descriptions	LEVEL 4	Sample Board Member Agreement  Sample Individual Trustee Performance Expectations  Sample Guilt-Free Board Member Expectations  Sample Job Description for the Full Board  What are the key elements of a "Trustee Job Description?"
Board Composition Skills and Expertise	LEVEL 4	What skills are needed on a charter school board? Board Composition Matrix Conducting an Inventory of Your Board
Board Recruitment Recruitment Process	LEVEL 4	Sample Interview Points  Board Composition and Expansion Policy Sample Sample Board Candidate Interview Questions Sample Nominating Policy Sample Candidate Ranking Sheet How much time should a trustee devote to the board each month?  Should we have a trial period for board candidates?
Board Recruitment Board Recruitment Pipeline	LEVEL 4	What should the process be to nominating non board members to committees?  Is it a good idea to have non-board members serve on committees?

Topic Area	Your Board Scored	Recommended Resources
Board Goals & Accountability  Board Goals	LEVEL 4	How important is committee work between meetings?  How often should committees meet?  What is a board committee supposed to do?
Finance Financial Controls	LEVEL 4	Board Staff Financial Contract Finances Who Does What Where can we find additional help with regards to finance?
Finance Board Education	LEVEL 4	Finances Who Does What  What are the most common mistakes charter school boards make around finance?  How do we educate the full board about the organization's finances? Is this really necessary?
Academic Oversight Clarity of Vision	LEVEL 4	How do we create a definition of academic excellence for our organization?  Role of the Academic Excellence Committee  Sample Culture Rubric  Sample Instructional Rubric  Sample Leadership Rubric
Academic Oversight Standardized Testing	LEVEL 4	Smart Questions for Board Members to Ask About Assessment Data
CEO Support & Evaluation Governance/Management	LEVEL 4	Finances Who Does What Sample Key Annual Organizational Decisions Chart
CEO Support & Evaluation CEO Evaluation	LEVEL 4	BoardOnTrack Support of CEO: Conducting Mid- Year Check-ins  Sample State of the School Chart  How does the board create and approve annual CEO performance metrics?  What is the board's role in gauging parent satisfaction with the school?  Sample CEO Job Description

## Show Answer key

## We also recommend that your board should:

- Frequently review the members only **Governance and Training Resources**
- Attend exclusive <u>training events in your area</u>