



MCCPS Board of Trustees

Governance Committee November 2025 Meeting

Published on November 14, 2025 at 1:20 PM EST

Amended on November 14, 2025 at 1:23 PM EST

Date and Time

Tuesday November 18, 2025 at 6:00 PM EST

Location

MCCPS

or

Zoom Meeting:

<https://us06web.zoom.us/j/92043602027?pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09>

Meeting ID: 920 4360 2027

Passcode: MCCPSgov

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Katie Holt	1 m
B. Call the Meeting to Order		Katie Holt	

	Purpose	Presenter	Time
II. Approve Minutes			6:01 PM
The Committee will review the prior meeting minutes from the October 2025 meeting.			
A. Review & Approval of October 2025 Minutes	Approve Minutes	Katie Holt	5 m
III. Governance			6:06 PM
A. Review of Section of Board of Trustee Handbook	Discuss	Polly Titcomb	45 m
• https://app2.boardontrack.com/org/ukiiYv/attachment/download/432617 • At previous meeting, GC discussed format of review but did not have time to start review • The Board will review Pages 1-7 of the draft Handbook.			
IV. Closing Items			6:51 PM
A. Public Comments and/or Member Comments	Discuss		5 m
B. Adjourn Meeting	Vote	Katie Holt	1 m

Coversheet

Review & Approval of October 2025 Minutes

Section:	II. Approve Minutes
Item:	A. Review & Approval of October 2025 Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Governance Committee on October 14, 2025

DRAFT



MCCPS Board of Trustees

Minutes

Governance Committee

Monthly Meeting

Date and Time

Tuesday October 14, 2025 at 6:00 PM

Location

Zoom Meeting:

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Committee Members Present

Chris Re (remote), Eric Neagle (remote), Kathy Santoro (remote), Kimberly Nothnagel (remote), Polly Titcomb (remote)

Committee Members Absent

None

Guests Present

Carly McIver (remote), Katie Holt (remote), Rachel March (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Polly Titcomb called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Oct 14, 2025 at 6:04 PM.

II. Approve Minutes

A. Review & Approval of 06/20/25 Minutes

Eric Neagle made a motion to approve the minutes from 06/20/25 Governance Committee on 06-20-25.

Kimberly Nothnagel seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Review & Approve Minutes from 09/30/25 Meeting

Eric Neagle made a motion to approve the minutes from 09/30/25 Governance Committee on 09-30-25.

Kimberly Nothnagel seconded the motion.

The committee **VOTED** unanimously to approve the motion.

III. Committee Interview

A. Internal Vote for Katie Holt

Eric Neagle made a motion to Appoint Katie Holt to GC.

Kathy Santoro seconded the motion.

The committee **VOTED** unanimously to approve the motion.

IV. Committee Applicant Interview

A. Rachel March Interview

Rachel joined by Zoom for her interview for the full Board.

Katie Holt asked Rachel to tell us about her "why" - what interests her about joining the Board.

- Rachel responded that she worked at MCCPS for 4 years; she knows MCCPS is a special place; stepping away was really hard - it was mainly due to commuting issues, coming from Boston every day; it was a very hard decision for her to leave the school. She loves the mission and wants to stay engaged.

Kim asked Rachel if she had any goals for her time on the Board.

- Rachel said she doesn't at this point because she's getting a feel for the Board, its Committees and what's needed. Overall, Rachel said, "keeping the mission going is really important to" her.

Katie asked if Rachel is teaching at a charter school now. - Rachel said no. She is a 4th Grade Inclusion at Dorchester Public School.

Polly mentioned that Rachel will be remote for most, if not all, meetings. She just wanted to put that out there before the Committee took a vote so everyone was aware before the full Board meeting. Polly said she had no issue with her remote engagement. All members agreed this would not be an issue for them.

Eric Neagle made a motion to Recommend Rachel March to the full Board of Trustees for appointment.

Kathy Santoro seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Carly McIver Interview

Carly is interested in joining the Board for several reason:

1. She went to MCCPS herself and has always credited the Charter with being reason she was successful through middle school. As a neurodivergent individual, she really benefitted from the resources and tools MCCPS was able to offer despite the tumultuous administration at the time.
2. Her parents and friends' parents sat on the board during that tumultuous period and she recalls their engagement and is interested in playing a similar role now that she is in a position to do so.
3. Carly's been in education for about 15 years. First in non-formal and environmental education. This past year started in classroom as 6th Grade Science at Swampscott Public School.
4. Carly has sat on state-wide boards before and found they were very removed from the actual process of change. She attended the all-day Board retreat this past spring/summer and was very excited to see that things can actually get done, and that we are not just a board in name, but also in function.
5. She grew up in MHD and moved back here to teach.

Eric Neagle made a motion to Recommend Carly to the full Board for a vote to be a trustee.

Kathy Santoro seconded the motion.

The committee **VOTED** unanimously to approve the motion.

V. Governance Committee Chair Vote

A. Vote to appoint new chair of Governance Committee.

Katie Holt expressed interest in becoming the next Chair of the Committee. She has knowledge and experience and is now Vice Chair of the full Board so there is a natural

relationship between the executive happenings of the full Board and the Governance Committee.

Polly asked if anyone else was interested in putting their name in for Chair of the GC. No one expressed interest.

Eric Neagle made a motion to approve Katie Holt as the new Chair of the Governance Committee.

Kathy Santoro seconded the motion.

The committee **VOTED** unanimously to approve the motion.

VI. Governance

A. Review of Section of Board of Trustee Handbook

- The Committee talked logistics of reviewing the Handbook without being in violation of the Open Meeting Laws.
- For this reason, we decided not to create and share a Google Documents for members to edit for discussion at full Committee meetings.
- Instead, the Committee decided to designate a number of pages to review at each meeting. Members will review in advance as they are able. Kathy Santoro will be doing the formatting for the Handbook, so she will bring up a working document on the shared screen for our collective and public review. We will go through paragraph by paragraph and hear members' suggested changes for the same. After discussion, Kathy will make any agreed-upon changes in real-time.
- The Committee will set aside 20-30 minutes at each meeting for this discussion and review (allowing for flexibility in the event of a busy meeting).
- This process will continue until the Committee has completed review of the full Handbook. Kathy will then finalize the formatting and the Committee will send the updated draft to the full Board for their review and approval.

VII. Closing Items

A. Public Comments and/or Member Comments

No public comments.

Katie confirmed that the Board will meet on the second Tuesday of every month at 6pm - in between the regular full Board meetings (which are generally scheduled for the last Tuesday of every month).

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,
Polly Titcomb