



MCCPS Board of Trustees

Governance Committee Meeting

Published on August 21, 2023 at 11:36 AM EDT

Amended on August 22, 2023 at 6:41 PM EDT

Date and Time

Thursday August 24, 2023 at 7:30 PM EDT

Location

This will be a remote meeting over zoom.

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:30 PM
A. Record Attendance		Nick Santoro	1 m
B. Call the Meeting to Order		Nick Santoro	1 m
C. Approve July Minutes	Approve Minutes	Nick Santoro	1 m
D. Approve June Minutes	Approve Minutes	Nick Santoro	1 m

	Purpose	Presenter	Time
E. Approve May Minutes	Approve Minutes	Nick Santoro	1 m
II. Governance			7:35 PM
A. Interview Heather Husain for Governance Committee Membership	Vote	Nick Santoro	10 m
B. Review results of Board Member Self Assessment	Discuss	Nick Santoro	15 m
		https://docs.google.com/forms/d/1KtLBAMnoY2AJ70-RAyPTxNZgdLQmYpGzh4qh2T_NHe8/edit	
C. Examine a section of the By-Laws	Discuss	Nick Santoro	10 m

By-Laws of the Marblehead Community Charter Public School

ARTICLE II

Board of Trustees

Section 1: The Board of Trustees (hereinafter the Board) shall consist of at least nine (9) Trustees and not more than fifteen (15) Trustees. In alignment with the School's Charter, "MCCPS is to be a teacher-led, student-focused school, faculty and staff members will be an integral part of every aspect of school operations," MCCPS faculty and staff members (hereafter "Teachers") are encouraged to serve on the Board. The Board of Trustees shall include at least one (1) current Teacher, and one (1) parent of a current Charter School student as members. Teachers can hold up to three (3) of the seats on the Board. MCCPS' Board of Trustees is a public entity, which operates independently of any school committee. All Trustees will comply with the State Conflict of Interest Laws, M.G.L. c. 268A. The Head of School, as an ex officio member of the Board, is not considered a "Teacher" for the purpose of this seat limitation. All Trustees shall have identical rights and responsibilities, except where otherwise determined in these By-Laws. The Board is a public entity and its members are each considered special State employees pursuant to Massachusetts law. The Board holds the charter from the State and is responsible for:

- a) ensuring that the School complies with all applicable laws and regulations; and b)
- ensuring the school is an academic success, organizationally viable, faithful to the terms of its charter, and earns charter renewal.

	Purpose	Presenter	Time
D. Add and discuss the Board Composition Dashboard and its implementation.	Discuss	Nick Santoro	10 m
III. Other Business			8:20 PM
A. Next Steps	Discuss	Nick Santoro	5 m
IV. Closing Items			8:25 PM
A. Adjourn Meeting	Vote		

Coversheet

Approve July Minutes

Section: I. Opening Items
Item: C. Approve July Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governance Committee Meeting on July 27, 2023



MCCPS Board of Trustees

Minutes

Governance Committee Meeting

Date and Time

Thu Jul 27, 2023 at 7:30 PM

Location

This will be a remote meeting over zoom.

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Committee Members Present

Elizabeth Burns (remote), Jeff Lewis (remote), Katie Holt (remote), Nick Santoro (remote), Paul Baker (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Nick Santoro called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Thursday Jul 27, 2023 at 7:33 PM.

C.

Approve Minutes

minutes will be voted on next month

D. Approve Minutes

minutes will ne voted on next month.

II. Governance

A. Prospective Board Member Interviews

Katie Holt made a motion to move forward with the vote to recommend Polly Titcomb to the Board of Trustees.

Paul Baker seconded the motion.

The committee **VOTED** to approve the motion.

B. Review results of Board Member Self Assessment

will be examined and discussed at our next meeting.

C. Examine a section of the By-Laws

a working document was created and we will make edits to be discussed at future meetings.

III. Other Business

A. Next Steps

-Add and discuss the Board Composition Dashboard and its implementation.

-examine another section of the by-laws,

-approve 3 months of minutes.

-Nick needs to share them.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

Nick Santoro

Coversheet

Approve June Minutes

Section: I. Opening Items
Item: D. Approve June Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governance Committee Meeting on June 22, 2023



MCCPS Board of Trustees

Minutes

Governance Committee Meeting

Date and Time

Thu Jun 22, 2023 at 7:30 PM

Location

This will be a remote meeting over zoom.

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Committee Members Present

Elizabeth Burns (remote), Maria Maliouk (remote), Nick Santoro (remote), Paul Baker (remote)

Committee Members Absent

Katie Holt, Kristofer Yrrizarry

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Nick Santoro called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Thursday Jun 22, 2023 at 7:35 PM.

C. Approve Minutes

will review and approve at next meeting.

II. Governance

A. Prospective Board Member Interviews

Paul Baker made a motion to put forward candidates to the Board as recommendations to be members of the MCCPS Board of Trustees.

Elizabeth Burns seconded the motion.

After discussion, we are voting to put forward candidates to the Board as recommendations to be members of the MCCPS Board of Trustees for the following candidates; Kim Nothnagul, Thomas Phillips, and Jeff Lewis.

The committee **VOTED** to approve the motion.

Roll Call

Kristofer Yrrizarry	Absent
Nick Santoro	Aye
Maria Maliouk	Aye
Paul Baker	Aye
Katie Holt	Absent
Elizabeth Burns	Aye

Elizabeth Burns made a motion to put forward candidates to the Board as recommendations to be members of the MCCPS Board of Trustees.

Paul Baker seconded the motion.

After discussion, we are voting to put forward Kathy Santoro to the Board as recommendations to be members of the MCCPS Board of Trustees.

The committee **VOTED** to approve the motion.

Roll Call

Maria Maliouk	Aye
Paul Baker	Aye
Nick Santoro	Abstain
Katie Holt	Absent
Kristofer Yrrizarry	Absent
Elizabeth Burns	Aye

B. Board Composition

1. Carol McEnaney- reading specialist/faculty

1. Ian Hunt - Science, training/HR

1. Jessica Xiarhos - Math/Sci/ELA/faculty

1. Katie Holt - Law/business

1. Lindsay Smith - Education

1. Nick Santoro - Humanities/Faculty

1. Paul Baker - Education

1. Rodolphe Herve - Finance/insurance

1. William Rockwell - Business

1. Kathy Santoro - HR

1. Thomas Phillips- Entertainment/education/business/childcare

1. Kim Nothnagel - Development/communications

1. Jeff Lewis - Educational Law

Abundance

- Education

Deficit

- Facilities
- Finance
- Development

Goldy Locks

- Law
- Business
- HR

C. Review results of Board Member Self Assessment

postponed to next meeting.

III. Other Business

A. Next Steps

- review and discuss the self assessment
- examine a section of the by-laws (nick will send out materials in advance)

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:52 PM.

Respectfully Submitted,

Nick Santoro

Coversheet

Approve May Minutes

Section: I. Opening Items
Item: E. Approve May Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governance Committee Meeting on May 4, 2023



MCCPS Board of Trustees

Minutes

Governance Committee Meeting

Date and Time

Thu May 4, 2023 at 7:30 PM

Location

This will be a remote meeting over zoom.

MCCPS Board of Trustees Governance Committee Monthly Meeting

Date and Time: Tuesday September 6th, 2022 at 7:00 PM EST.

Location: 8th grade classroom, MCCPS • 17 LIME STREET • MARBLEHEAD, MA 01945 and also via ZOOM.

Due to the ongoing COVID 19 pandemic this meeting will be held in a hybrid format, in person and remotely via Zoom: [https://zoom.us/j/92043602027?](https://zoom.us/j/92043602027?pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09)

pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09

Meeting ID: 920 4360 2027

Passcode: MCCPSgov

Committee Members Present

Elizabeth Burns (remote), Karen Zieff (remote), Katie Holt (remote), Kristofer Yrrizarry (remote), Maria Maliouk (remote), Nick Santoro (remote), Paul Baker (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Nick Santoro called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Thursday May 4, 2023 at 7:35 PM.

C. Approve Minutes from 2/7/23 Governance Committee Meeting

Karen Zieff made a motion to approve the minutes from Governance Committee Meeting on 02-07-23.

Paul Baker seconded the motion.

The committee **VOTED** to approve the motion.

D. Approve Minutes from 11/1/22

Maria and Dizzy must be present, but Maria is absent.

II. Other Business

A. Review Edits From Draft of SOP

Dizzy:

- in section II.A. Add a section that says, "and ensure that the policies are kept up to date"
- In section IV.C. Suggested more than one person giving the head of school report.

Kris:

- suggested having a designee to sign off that the policies are annually updated (Paul proposed the board address this at the annual Board Retreat)

B. Discuss Next Steps

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
Katie Holt