



## MCCPS Board of Trustees

### Strategic Plan Committee Committee Meeting

Published on April 24, 2023 at 3:24 PM EDT

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#### Date and Time

Monday May 1, 2023 at 2:30 PM EDT

#### Location

Classroom 6X

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>2:30 PM</b>
<b>A.</b> Record Attendance	Vote	Nick Santoro	5 m
<b>B.</b> Call the Meeting to Order		Nick Santoro	1 m
<b>C.</b> Approve minutes	Approve Minutes	Nick Santoro	5 m
Approve minutes for Strategic Plan Committee on February 16, 2023			
<b>II. Strategic Plan Committee</b>			<b>2:41 PM</b>
<b>A.</b> Edit of Current 2020 Strategic Plan for Updates to extend to 2025	Discuss	Nick Santoro	45 m

Working in this document: Copy of MCCPS2020Strategic Plan"

<https://docs.google.com/document/d/1Ft->

[WnvDRzGtpJrN6jbLepwWy6vK4gmatVUhX\\_rF5z0l/edit?usp=sharing](https://docs.google.com/document/d/1Ft-WnvDRzGtpJrN6jbLepwWy6vK4gmatVUhX_rF5z0l/edit?usp=sharing)

	Purpose	Presenter	Time
<b>III. Closing Items</b>			<b>3:26 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Nick Santoro	2 m

# Coversheet

## Approve minutes

**Section:** I. Opening Items  
**Item:** C. Approve minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Strategic Plan Committee on February 16, 2023

DRAFT



## MCCPS Board of Trustees

### Minutes

#### Strategic Plan Committee

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#### **Date and Time**

Thursday February 16, 2023 at 3:45 PM

#### **Location**

In Person

17 Lime St, Marblehead, Ma 01945

Join Zoom Meeting

<https://us06web.zoom.us/j/94010451457?pwd=Z0drUG94eDdJc2tsd1Znb1FjbGFaUT09>

Meeting ID: 940 1045 1457

Passcode: MCCPSp23

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#### **Committee Members Present**

Carol McEnaney, Erik Roberts, Jessica Xiarhos, Nick Santoro, Peter Cohen

#### **Committee Members Absent**

Tim Wadlow

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Carol McEnaney called a meeting of the Strategic Plan Committee Committee of MCCPS Board of Trustees to order on Thursday Feb 16, 2023 at 3:45 PM.

#### **C. Approve minutes**

Peter Cohen made a motion to approve the minutes from Strategic Plan Committee on 01-10-23.

Nick Santoro seconded the motion.

Jess abstained and Tim is not present.  
The committee **VOTED** to approve the motion.

## II. Strategic Plan Committee

### A. Review Timeline

Timeline will be updated to reflect current progress.

### B. Review Input from Facilities Task Force and Edit Draft for this Section

The capital improvement plan exists, so some of item/goal 1 is completed but this goal is much more detailed. Once permit is pulled, it can't be closed until the project is complete. (Facilities Task Force) FTF wants the Capital Improvement Plan to be much more detailed/inclusive and include information about a comprehensive timeline. Is there a mentor type contact person to help with this process ie reading between the lines, etc.? The FTF is currently serving this role, essentially as the OPM - owners project manager.

Will and Peter are listed as responsible party rather than listing each person on FTF committee.

Fundraising will be done by Development committee but the two will communicate/line up.

2025 will be our 30th year and Development comm will probably begin working on a gala or something for that year.

FTF will likely be disbanded after the warehouse project is complete.

Editing goal 2/measures of success to note that FTF will work with development committee to

Editing the FTF document to add another area/goal or create a schedule for "maintenance road map" beyond the completion of the project, with whatever anticipated updates they are able to provide. (summer of 2025)  
Inventory of systems including but not limited to hvac, alarms, kitchen, equipment, network, plumbing, roof, etc., and "Expected" expiration date

### C. Review Input from Academic Excellence and Edit Draft for this Section

Committee added another column to include strategic outcomes.

Committee members have "homework" to help populate the goal form - Jess will nudge them, but not over vacation.

What does success look like at different phases?

Nick - Expectations for success is not the same based on grade level ...examples - in 4th you'll know your child is successful because they learn public speaking, 6th grade you'll know because they learn to research. Like a road map for what would be expected as success for each grade level/"full 5 year program." Access skills - Trajectory, building upon skills and expectations of previous grade levels,

Possibly a next level for Academic Excellence Committee to work on/align

Working towards the authentic integration of skills for capstone presentation.

This document can inform the work of the faculty and the committee

#### **D. Discuss and Confirm Next Steps**

What will the document look like?

formatting/graphics

New Zealand one keeps coming back to mind

more committee documents will be coming in soon

Action items: next meeting get started on formatting

need an acronym - common theme that will hold it together

Peter will bring sticky notes to start organizing

Nick will email Will Rockwell with changes

finance

development/fundraising

prof dev

faculty

next meeting: schedule for Tues. March 21st after school

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:45 PM.

Respectfully Submitted,  
Carol McEnaney