



MCCPS Board of Trustees

Strategic Plan Committee

Published on February 8, 2023 at 9:44 AM EST

Date and Time

Thursday February 16, 2023 at 3:45 PM EST

Location

In Person

17 Lime St, Marblehead, Ma 01945

Join Zoom Meeting

<https://us06web.zoom.us/j/94010451457?pwd=Z0drUG94eDdJc2tsd1Znb1FjbGFaUT09>

Meeting ID: 940 1045 1457

Passcode: MCCPSSp23

Agenda

	Purpose	Presenter	Time
I. Opening Items			3:45 PM
A. Record Attendance	Vote	Nick Santoro	5 m
B. Call the Meeting to Order		Nick Santoro	1 m
C. Approve minutes	Approve Minutes	Nick Santoro	5 m

Approve minutes for Strategic Plan Committee on January 10, 2023

	Purpose	Presenter	Time
II. Strategic Plan Committee			3:56 PM
A. Review Timeline	Discuss	Nick Santoro	5 m
B. Review Input from Facilities Task Force and Edit Draft for this Section	Discuss	Peter Cohen	30 m
C. Review Input from Academic Excellence and Edit Draft for this Section	Discuss	Nick Santoro	30 m
D. Discuss and Confirm Next Steps	Discuss	Nick Santoro	10 m
III. Closing Items			5:11 PM
A. Adjourn Meeting	Vote	Nick Santoro	2 m

Coversheet

Approve minutes

Section: I. Opening Items
Item: C. Approve minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Strategic Plan Committee on January 10, 2023



MCCPS Board of Trustees

Minutes

Strategic Plan Committee

Date and Time

Tuesday January 10, 2023 at 6:30 PM

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/94010451457?pwd=Z0drUG94eDdJc2tsd1Znb1FjbGFaUT09>

Meeting ID: 940 1045 1457

Passcode: MCCPSSp23

Committee Members Present

Carol McEnaney (remote), Erik Roberts (remote), Nick Santoro (remote), Peter Cohen (remote)

Committee Members Absent

Jessica Xiarhos, Tim Wadlow

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Nick Santoro called a meeting of the Strategic Plan Committee Committee of MCCPS Board of Trustees to order on Tuesday Jan 10, 2023 at 6:39 PM.

C. Approve minutes

- Reviewed the discussion from last meeting
- Postponed vote to approve Nov 8 minutes

II. Strategic Plan Committee

A. Review Timeline

We are a couple of months behind our timeline.

Peter will reach out to Will Rockwell about Facilities. Academic Excellence met but were not ready to work on goals - they have an outline of what they want in the goals, but need to fill out the template. They will do this at their next meeting. Development is not ready to set goals - they are working more on event planning. Peter will work with Jess Gelb on goals. -Nick and Peter will send out something to committees with timeline and guidelines and deadline for completing. Deadline for committees to complete the template will be between Feb 8th -15th. Nick reviewed the spreadsheet/template & will re-share with committees.

Goals with benchmarks for each - what are goals, measures, desired timeline & who's responsible

It will be easier for us to develop our big plan once we have some of the content. If they can send us as much information as possible, we can use it to populate the template & send it back to them to look over before finalizing.

Final phrasing will be on us - we can continue to populate/word-smith as information comes in

Actions:

- Peter reach out to Will Rockwell
- Erik and Nick - will put part of current strategic plan into template format to give committees a "model" in the spreadsheet (by next Wednesday)
- Peter will work with Jess G on goals for Development Comm.
- Peter and Nick will send out new timeline, guidelines and deadline by the end next week

B. Initial Development of Skeleton of Plan

Waiting on information from committees

C. Review Input from Facilities Task Force and Edit Draft for this Section

Committees are working on their goals and waiting for our template

D.

Discuss and Confirm Next Steps

Reviewed action items

III. Closing Items

A. Adjourn Meeting

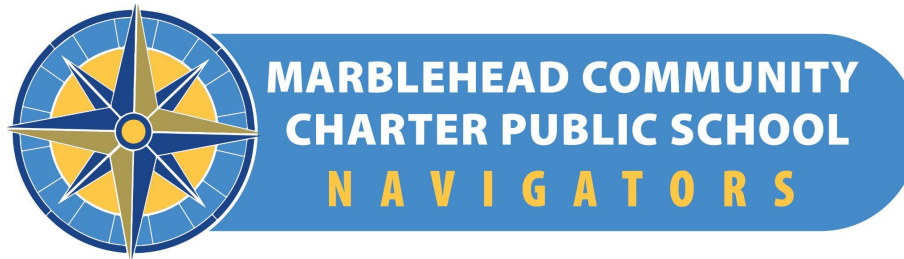
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,
Carol McEnaney

Coversheet

Review Timeline

Section: II. Strategic Plan Committee
Item: A. Review Timeline
Purpose: Discuss
Submitted by:
Related Material: Revised Strategic Plan Timeline.pdf



MCCPS Strategic Plan

Revised Timeline (August 2022)

Current Strategic Plan expires in 2023

January 2022: Strategic Planning Committee is formed

Committee Met: February 2022, March 2022, May 2022

Focus Groups held: Students, Parents (one in-person, one via Zoom), Faculty

2022-2023 School Year

Committee Meetings:

September 8, 2022

- Review themes that emerged from focus groups
- Review and agree on timeline
- Discuss format of the plan

October 6, 2022

- Initial development of skeleton of plan
- Suggested Areas of Focus
 - Facilities (Directed by Facilities Task Force)
 - Academics (Directed by Academic Excellence Committee)
 - Community (Directed by Development & Communications Committee)
 - Teamwork (Strategic Planning Committee) - shared accountability
 - Systems (Strategic Planning Committee) - progress monitoring

November 3, 2022

- Review input from Facilities Task Force
- Edit draft for this section

December 1, 2022

- Review input from Academic Excellence Committee
- Edit draft for this section

January 5, 2023

- Review input from Development & Communications Committee
- Edit draft for this section

February 2, 2023

- Discuss shared accountability and progress monitoring
- Complete draft

March 2, 2023

- Final draft ready for Board review at March 28 Meeting

Spring 2023 (dates TBD)

- Review suggestions from Board
- Shared revised draft with community
- Review suggestions from community
- Create final draft for Board approval at May 30 meeting or June Board Retreat
- Final Strategic Plan in place by June 21, 2023