



## MCCPS Board of Trustees

### Academic Excellence Committee Meeting

Published on April 4, 2023 at 8:31 AM EDT

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#### Date and Time

Friday April 7, 2023 at 2:45 PM EDT

#### Location

MCCPS, Classroom 6 Gold

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If you need to meet via Zoom: <https://us06web.zoom.us/j/91470763657?pwd=cjJ0MVZYYSyb3I5VWZoNlVQbIBDZz09>

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#### Agenda

Purpose	Presenter	Time
<b>I. Opening Items</b>		<b>2:45 PM</b>
Opening Items		
<b>A.</b> Record Attendance and Gusts	Jessica Xiarhos	
Record Attendance		

Purpose	Presenter	Time
<b>B. Call the Meeting to Order</b>	Jessica Xiarhos	
<b>C. Approve Minutes from 03/10/23</b>	Jessica Xiarhos	5 m

**II. Academic Excellence Committee**

**2:50 PM**

Academic Excellence Committee

<b>A. Discuss Update from Department</b>	Jessica Xiarhos	10 m
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Current progress on aligning Criteria to Units, Unit Planning, "One-Sheeters", Criteria Spreadsheets.  
Next steps?

<b>B. Discuss of the Academic Excellence Committee for the Strategic Plan</b>	Jessica Xiarhos	30 m
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Academic Excellence Committee Goals for Strategic Plan 2023

Academic Excellence Strategic Plan -

<https://docs.google.com/document/d/1MmuoNenQLQ8T0somTXj7GStJYXGMgqcGTMozvt4RucQ/edit>

- Organize goals
- Populate document

Purpose	Presenter	Time
• Share with SP Committee		

**III. Closing Items**

**3:30 PM**

**A. Action Items**

Jessica Xiarhos

2 m

**B. Adjunct Meeting**

# Coversheet

## Approve Minutes from 03/10/23

**Section:** I. Opening Items  
**Item:** C. Approve Minutes from 03/10/23  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Academic Excellence Committee Meeting on March 10, 2023



## MCCPS Board of Trustees

### Minutes

#### Academic Excellence Committee Meeting

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**Date and Time**

Friday March 10, 2023 at 2:45 PM

**Location**

MCCPS, Classroom 6 Gold

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If you need to meet via Zoom: <https://us06web.zoom.us/j/91470763657?pwd=cjJ0MVZYWWsyb3I5VWZoNlVQb1BDZz09>

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**Committee Members Present**

Ellen Lodgen, Jessica Xiarhos, Kimberly Sullivan, Molly Wright, Peter Cohen

**Committee Members Absent**

Elizabeth Burns, Meg Upton

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Jessica Xiarhos called a meeting of the Academic Excellence Committee Committee of MCCPS Board of Trustees to order on Friday Mar 10, 2023 at 2:56 PM.

**C. Approve Minutes from 02/03/23**

Kimberly Sullivan made a motion to approve the minutes from Academic Excellence Committee Meeting on 02-03-23.

Molly Wright seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Academic Excellence Committee

### A. Criteria Update from Departments

Math/Humanities Departments both consistently going through Validation Protocols. Faculty asking for specific feedback on different elements.

10 total validation protocols have taken place.

Spreadsheet is a process to help see where gaps in Criteria are.

Looking to uniformity of documentation -

- Stars indicate project has been Validated and star links to scanned version of Validation notes.
- Column C of Spreadsheet links to UNIT PLANS, and the unit plans include
- Having to write up unit plan is very beneficial to actual planning

Strategic Plan goal - fully populated spreadsheet

Department meetings on March 22/23 teachers bringing ideas for Term 3 Exhibition

ILT to meet with Amanda Avalone, PBL PD Presenter, March 24

Ellen inviting Adria and Molly F. to observe 4/6

Molly inviting Dominique and Ada to observe 4/5

### B. Goals of the Academic Excellence Committee for the Strategic Plan

We are continuing to make changes to [Goals](#) doc.

## III. Closing Items

### A. Action Items

- Jess to add agenda item to next month's meeting about Criteria/Spreadsheet/Validation Protocol crossover with Teach Force
- Jess to send out meeting invite to mid-month Strategic Plan Goal Thursday, March 30

### B.

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:57 PM.

Respectfully Submitted,  
Jessica Xiarhos

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### **Documents used during the meeting**

*None*