



MCCPS Board of Trustees

Governance Committee Meeting

Published on February 2, 2023 at 3:41 PM EST

Date and Time

Tuesday February 7, 2023 at 7:00 PM EST

Location

ZOOM ONLY

MCCPS Board of Trustees Governance Committee Monthly Meeting

Date and Time: Tuesday September 6th, 2022 at 7:00 PM EST.

Location: 8th grade classroom, MCCPS • 17 LIME STREET • MARBLEHEAD, MA 01945 and also via ZOOM.

Due to the ongoing COVID 19 pandemic this meeting will be held in a hybrid format, in person and remotely via Zoom: <https://zoom.us/j/92043602027?pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09>

Meeting ID: 920 4360 2027

Passcode: MCCPSgov

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance		Nick Santoro	1 m
B. Call the Meeting to Order		Nick Santoro	1 m

	Purpose	Presenter	Time
C. Approve Minutes from 1/3/23 Governance Committee Meeting	Approve Minutes	Nick Santoro	3 m
D. Approve Minutes from 11/1/22	Approve Minutes	Nick Santoro	3 m
E. Discuss Future Meetings	Discuss	Nick Santoro	10 m

This may be the last remote meeting we are able to do and will need a plan for if we must return to in person meetings as of March.

II. Board Meeting updates **7:18 PM**

A. Board meeting update	FYI	Nick Santoro	10 m
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III. Other Business **7:28 PM**

A. Discuss Onboarding New Committee Members Protocols (SWOT Analysis)	Discuss	Nick Santoro	30 m
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Notes from January Minutes:

- a pattern was identified; push for new members in Fall and then new academic year and holiday craziness overlaps with onboarding period, creating an obstacle
- suggested a system of mentorship.- something we can do internally is offer one on one welcome meetings or calls.
- suggested SWOT analysis of current onboarding protocols
- main agenda item will be to develop concrete strategy for developing concrete plan**

IV. Closing Items **7:58 PM**

A. Adjourn Meeting	Vote	Nick Santoro	1 m
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Coversheet

Approve Minutes from 1/3/23 Governance Committee Meeting

Section: I. Opening Items
Item: C. Approve Minutes from 1/3/23 Governance Committee Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governance Committee Meeting on January 3, 2023



MCCPS Board of Trustees

Minutes

Governance Committee Meeting

Date and Time

Tuesday January 3, 2023 at 7:00 PM

Location

ZOOM ONLY

MCCPS Board of Trustees Governance Committee Monthly Meeting

Date and Time: Tuesday September 6th, 2022 at 7:00 PM EST.

Location: 8th grade classroom, MCCPS • 17 LIME STREET • MARBLEHEAD, MA 01945 and also via ZOOM.

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Meeting ID: 920 4360 2027

Passcode: MCCPSgov

Committee Members Present

Elizabeth Burns (remote), Katie Holt (remote), Kristofer Yrrizarry (remote), Matt Cronin (remote), Nick Santoro (remote), Paul Baker (remote)

Committee Members Absent

Karen Zieff, Maria Maliouk

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Nick Santoro called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Jan 3, 2023 at 7:06 PM.

C. Approve Minutes from 10/4/22 Governance Committee Meeting

Motion to approve the minutes from Governance Committee Meeting on 11-01-22. some members had trouble accessing the minutes, so we will vote next month. The motion did not carry.

II. Discuss New Committee Membership

A. Prospective Board Member Interview

Paul Baker made a motion to vote to present Carol McEnaney to the Board of Trustees to become a member of the Board of Trustees.

Matt Cronin seconded the motion.

- Carol McEnaney introduced herself and talked about her history with the school.

The committee **VOTED** to approve the motion.

III. Board Meeting updates

A. Board meeting update

Nick updated the committee on the December Board meeting.

- The topic of Head of school reports to the board was discussed.

- Nick will send Board meeting updates prior to board in future.

IV. Other Business

A. Discuss Onboarding New Committee Members Protocols

Katie

- a pattern was identified; push for new members in Fall and then new academic year and holiday craziness overlaps with onboarding period, creating an obstacle.

Kris

- suggested a system of mentorship.

- something we can do internally is offer one on one welcome meetings or calls.

Nick

- suggested SWOT analysis of current onboarding protocols

-main agenda item will be to develop concrete strategy for developing concrete plan

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,
Elizabeth Burns

Coversheet

Approve Minutes from 11/1/22

Section: I. Opening Items
Item: D. Approve Minutes from 11/1/22
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governance Committee Meeting on November 1, 2022

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MCCPS Board of Trustees

Minutes

Governance Committee Meeting

Date and Time

Tuesday November 1, 2022 at 7:00 PM

Location

ZOOM ONLY

MCCPS Board of Trustees Governance Committee Monthly Meeting

Date and Time: Tuesday September 6th, 2022 at 7:00 PM EST.

Location: 8th grade classroom, MCCPS • 17 LIME STREET • MARBLEHEAD, MA 01945 and also via ZOOM.

Due to the ongoing COVID 19 pandemic this meeting will be held in a hybrid format, in person and remotely via Zoom: [https://zoom.us/j/92043602027?](https://zoom.us/j/92043602027?pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09)

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Meeting ID: 920 4360 2027

Passcode: MCCPSgov

Committee Members Present

Elizabeth Burns (remote), Maria Maliouk (remote), Matt Cronin (remote), Nick Santoro (remote)

Committee Members Absent

Paul Baker

I. Opening Items**A.**

Record Attendance

Guests included...

Katie Holt

Lindsay Smith

B. Call the Meeting to Order

Nick Santoro called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Nov 1, 2022 at 7:06 PM.

C. Approve Minutes from 10/4/22 Governance Committee Meeting

Matt Cronin made a motion to approve the minutes from Governance Committee Meeting on 10-04-22.

Elizabeth Burns seconded the motion.

The committee **VOTED** to approve the motion.

II. Discuss New Committee Membership

A. Prospective Board Member Interviews

Lindsay Smith was interviewed and her board membership was voted on and approved.

Katie Holt was interviewed and her board membership was voted on and approved.

B. Overview New Board Member Onboarding

III. Other Business

A. Discuss Onboarding New Committee Members Protocols

- New Committee membership process was discussed
 - Committee membership should be voted on annually by the board. To be discussed at next board meeting.
- Matt Cronin will get Charter email addresses for new members. We will interview new members next month and overview our current goals.
 - Katie suggested providing minute notes from the last year, and identified a few key events from that time frame, as well as the Site Visit from last year. Nick will put that together.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:23 PM.

Respectfully Submitted,
Elizabeth Burns