



MCCPS Board of Trustees

Governance Committee Meeting

Published on December 27, 2022 at 1:50 PM EST

Date and Time

Tuesday January 3, 2023 at 7:00 PM EST

Location

ZOOM ONLY

MCCPS Board of Trustees Governance Committee Monthly Meeting

Date and Time: Tuesday September 6th, 2022 at 7:00 PM EST.

Location: 8th grade classroom, MCCPS • 17 LIME STREET • MARBLEHEAD, MA 01945 and also via ZOOM.

Due to the ongoing COVID 19 pandemic this meeting will be held in a hybrid format, in person and remotely via Zoom: <https://zoom.us/j/92043602027?pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09>

Meeting ID: 920 4360 2027

Passcode: MCCPSgov

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance		Elizabeth Burns	1 m
B. Call the Meeting to Order		Nick Santoro	1 m

	Purpose	Presenter	Time
C. Approve Minutes from 10/4/22 Governance Committee Meeting	Approve Minutes	Nick Santoro	3 m
II. Discuss New Committee Membership			7:05 PM
A. Prospective Board Member Interview	Discuss	Nick Santoro	10 m
Guests include			
<ul style="list-style-type: none"> • Carol McEnaney 			
III. Board Meeting updates			7:15 PM
A. Board meeting update	FYI	Nick Santoro	10 m
IV. Other Business			7:25 PM
A. Discuss Onboarding New Committee Members Protocols	Discuss	Nick Santoro	20 m
Results of this discussion will be discussed at next board meeting			
V. Closing Items			7:45 PM
A. Adjourn Meeting	Vote	Nick Santoro	1 m

Coversheet

Approve Minutes from 10/4/22 Governance Committee Meeting

Section: I. Opening Items
Item: C. Approve Minutes from 10/4/22 Governance Committee Meeting
Meeting:
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Governance Committee Meeting on November 1, 2022

DRAFT



MCCPS Board of Trustees

Minutes

Governance Committee Meeting

Date and Time

Tuesday November 1, 2022 at 7:00 PM

Location

ZOOM ONLY

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Location: 8th grade classroom, MCCPS • 17 LIME STREET • MARBLEHEAD, MA 01945 and also via ZOOM.

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pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09

Meeting ID: 920 4360 2027

Passcode: MCCPSgov

Committee Members Present

Elizabeth Burns (remote), Maria Maliouk (remote), Matt Cronin (remote), Nick Santoro (remote)

Committee Members Absent

Paul Baker

I. Opening Items

A. Record Attendance

Guests included...

Katie Holt

Lindsay Smith

B.

Call the Meeting to Order

Nick Santoro called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Nov 1, 2022 at 7:06 PM.

C. Approve Minutes from 10/4/22 Governance Committee Meeting

Matt Cronin made a motion to approve the minutes from Governance Committee Meeting on 10-04-22.

Elizabeth Burns seconded the motion.

The committee **VOTED** to approve the motion.

II. Discuss New Committee Membership

A. Prospective Board Member Interviews

Lindsay Smith was interviewed and her board membership was voted on and approved.

Katie Holt was interviewed and her board membership was voted on and approved.

B. Overview New Board Member Onboarding

III. Other Business

A. Discuss Onboarding New Committee Members Protocols

- New Committee membership process was discussed
 - Committee membership should be voted on annually by the board. To be discussed at next board meeting.
- Matt Cronin will get Charter email addresses for new members. We will interview new members next month and overview our current goals.
 - Katie suggested providing minute notes from the last year, and identified a few key events from that time frame, as well as the Site Visit from last year. Nick will put that together.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:23 PM.

Respectfully Submitted,
Elizabeth Burns

Coversheet

Prospective Board Member Interview

Section: II. Discuss New Committee Membership
Item: A. Prospective Board Member Interview
Purpose: Discuss
Submitted by:
Related Material: Carol McEnaney Letter 2022.pdf
Carol McEnaney 2022.pdf

Board of Trustees
Governance Committee
Marblehead Community Charter Public School
17 Lime Street
Marblehead MA 01945

Dear Board of Trustees and Governance Committee,

Attached you will find my CV outlining my work as an educator for the last 34 years, including more than half of that time spent in various roles at MCCPS. With my considerable experience in education, and specifically as a member of this school's community, I believe that I could provide beneficial input as a member of the Board of Trustees.

Since first becoming a member of the MCCPS community in 1996, I have believed strongly in the school's integrated, project based approach to learning, and have watched countless students develop and succeed both academically and socially through this approach, including both of my sons, Thomas ('09) and Brendan ('13). I have developed and collaborated on elements of integrated projects including 4th grade Bridges Build Communities project, 5th grade's Colonial Life project, 6th grade French House project, 7th grade Quilting project, and many more. My commitment to MCCPS resulted in receipt of the Founding Faculty Award in 2013, and continues through my current role as Reading Specialist.

As a member of the MCCPS Board of Trustees, I believe that my personal alignment with the school's mission, and the wealth of historical knowledge I can provide will prove invaluable in the board's objective *to ensure that the school is an academic success, organizationally viable, and faithful to the terms of its charter.*

Sincerely,

Carol Newcomb McEnaney

Carol Newcomb McEnaney

20 Devens Rd
Swampscott, MA 01907
781-929-9347
carolmcenaney@gmail.com

EXPERIENCE

Marblehead Community Charter Public School, Marblehead, MA

Reading Specialist Grades 4-8 2015 - PRESENT

- Plan and provide direct reading instruction for students on IEPs using Orton-Gillingham method
- Assess students and write reports, formal and informal
- Write IEP goals and benchmarks and monitor progress
- Participate in IEP meetings, present evidence of progress
- Mentor reading tutors - weekly meetings for supporting instruction, updating student goals, monitoring progress, sharing materials
- Communicate regularly with parents and teachers to facilitate open and clear communication
- Ensure grade level teams are following accommodations related to reading

Inclusion Specialist- Grades 4-7 2004 -2015

- Worked as part of a four person team to support students on IEPs in an inclusion setting
- Co-planned with Math/Science and Humanities teachers to implement best practice for all students and accommodations for students on IEPs.
- Planned lessons and provided direct instruction for students on IEPs
- Assessed students using formal and informal measures
- Wrote IEP goals, benchmarks and progress reports
- Participated in and led IEP meetings
- Communicated with parents and teachers regularly
- Mentor Inclusion teachers and teaching assistants

Teaching Assistant- Grade 6 1996-2004

- Developed and Implemented Study Skills curriculum
- Worked as part of a four person team to plan and develop integrated, project based curriculum, deliver instruction, organize and run literature groups, support students, substitute, assess students
- Developed and taught a unit on counted cross stitch for an integrated, project based Colonial Unit, incorporating math, science and humanities.
- Taught classes for school Enrichment program - study skills, creative writing, reading, cribbage, cross stitch, scrapbooking

Frederick County Schools, Frederick, MD*Special Education Teacher K-5* 1993-1995

- Developed and implemented IEPs and curriculum for students K-5 in a Resource Room setting
- Supervised para-professionals, communicated and coordinated with grade level teachers

Northside Independent School District, San Antonio, TX*Special Education Teacher K-3* 1989-1992

- Developed and implemented IEPs and curriculum for students with learning disabilities in K-5 in a Resource Room setting (1 year)
- Developed and implemented IEPs and curriculum for students with moderate special needs in K-3 substantially separate classroom (2 years)
- Supervised para-professionals, communicated and coordinated with grade level teachers
- Served as a member of a team that wrote elementary school level curriculum which aligned with the Life Centered Career Education (a life skills program) and implemented the curriculum within the substantially separate classroom.

First Church Nursery School, Swampscott, MATeacher *Ages 3-5* 1988-1989**Marblehead/Swampscott YMCA, Marblehead, MA** 1980-1990

- Director, After-school Program
- Assistant Director, Children's Island Day Camp
- Director, Leaders in Training Program, Children's Island Day Camp
- Assistant Coach, YMCA Swim Team
- Swim Instructor

LICENSURE

Reading Specialist - All levels Massachusetts
 Teacher, Special Needs N-9 Massachusetts
 SEI endorsement
 IMSE Orton-Gillingham Comprehensive Certification

EDUCATION**Gordon College, Wenham, MA***M. Ed. in Reading Candidate (December, 2022)* 2019-2022**Bridgewater State College, Bridgewater, MA***B.S. in Education* 1983-1987