



MCCPS Board of Trustees

Personnel Committee Meeting

Published on January 17, 2023 at 7:13 AM EST

Date and Time

Monday January 23, 2023 at 7:00 PM EST

Location

ZOOM ONLY

Zoom Login information

Meeting ID: 914 6251 4433

Passcode: MCCPSper

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Call the Meeting to Order		Peter Cohen	2 m
B. Record Attendance and Guests		Katie Sullivan	1 m
C. Approve Minutes	Approve Minutes	Katie Sullivan	5 m

Approve minutes for Personnel Committee Meeting on October 11, 2022

II. Old Business

7:08 PM

Personnel Committee

	Purpose	Presenter	Time
A. Discussion of Presentation to Board HOS Annual Evaluation Part 2	Discuss	Katie Sullivan	10 m
B. Personnel Committee Membership & Schedule	Discuss	Peter Cohen	5 m

Review the committee membership needs of the Personnel Committee. Identify potential candidates for membership on the committee and the upcoming schedule.

III. New Business 7:23 PM

A. New Chair of Committee	Discuss	Peter Cohen	5 m
B. Survey Discussion	Discuss	Peter Cohen	15 m

Discussion on ValEd survey

C. Review of Policies	Discuss	Peter Cohen	10 m
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Create a timeline for Committee work

IV. Action Items 7:53 PM

A. Review Action Items from Meeting	FYI	Katie Sullivan	5 m
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Review Action Items form meeting, including who is responsible, item to be completed and time frame for status report or completion.

V. Closing Items 7:58 PM

A. Adjourn Meeting	Vote	Peter Cohen	5 m
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Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Personnel Committee Meeting on October 11, 2022



MCCPS Board of Trustees

Minutes

Personnel Committee Meeting

Date and Time

Tuesday October 11, 2022 at 7:00 PM

Location

17 Lime Street
Marblehead, Massachusetts
01945

This is an In-Person Meeting, with remote participation.
Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Zoom Login information

Meeting ID: 914 6251 4433
Passcode: MCCPSper

Committee Members Present

Artie Sullivan, John Steinberg, Katie Sullivan, Peter Cohen

Committee Members Absent

Jen Stoddard

Guests Present

Kim Ginsberg

I. Opening Items

A. Call the Meeting to Order

Artie Sullivan called a meeting of the Personnel Committee of MCCPS Board of Trustees to order on Tuesday Oct 11, 2022 at 7:00 PM.

B.

Record Attendance and Guests

C. Approve Minutes

Artie Sullivan made a motion to approve the minutes from Personnel Committee Meeting on 09-12-22.

Peter Cohen seconded the motion.

The committee **VOTED** to approve the motion.

II. Old Business

A. Discussion of Presentation to Board HOS Annual Evaluation Part 1

The training for Oct. 25th and at this point we will leave the HOS Goals blank on the documents. There will be 1-2 new Board members in the process. There will be 3-4 who have completed the process before. Emphasize how helpful it is for Peter. Reprioritize or give information at Mid-cycle to inform him going forward.

Put your folder together of evidence, reminders to come to events, be in the school, ask for more evidence if you feel like you need more. If you are unsure, ASK! Set up a meeting with Peter if you'd like to.

B. HOS Evaluation Rubric

Comparing the new Evaluation Rubric from the State vs. the one that is currently being used it seems the language has been updated to reflect a more current climate. There is no real content change but mostly just semantics. This committee recommends that we keep an eye on this since it is only in the pilot stage and continue with the one we have for now. We can let the BoT know that this is happening.

Any changes would require approval from the State.

Discussion about the 3 surveys and their individual added value to the Evaluation process. This committee needs to take a look at whether we want to continue with the Val-Ed survey for what it does for the Leadership component or if it is possible to find another survey that is comparable. Can we include some questions in our "in-house" survey that could measure similar things.

C. Personnel Committee Membership & Schedule

There have been a couple parents that have been in touch with the new Board chair.

III. New Business

A. Policy & Procedures

We need to recommit to our goal of revisiting the policies that need to be looked at and either removed, revised, or added and sent to the BoT for removal. Kim Ginsberg will help us to take a look at the remaining ones.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 PM.

Respectfully Submitted,
Katie Sullivan