



# MCCPS Board of Trustees

## Academic Excellence Committee Meeting

Amended on October 20, 2021 at 10:46 AM EDT

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### Date and Time

Friday October 22, 2021 at 2:40 PM EDT

### Location

6X @ MCCPS, 17 Lime Street

If you need to meet via Zoom: <https://marbleheadcharter.zoom.us/j/85414341015>

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>2:40 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Jessica Xiarhos	
Record Attendance			
<b>B. Call the Meeting to Order</b>		Jessica Xiarhos	
<b>C. Approve Minutes from 08/17/21</b>	Approve Minutes	Jessica Xiarhos	5 m
<b>II. Academic Excellence Committee</b>			<b>2:45 PM</b>
Academic Excellence Committee			
<b>A. Committee Goals for SY 21-22</b>	Discuss		20 m
<b>B. Academic Excellence Committee "Road Map"</b>	Discuss		35 m
<b>Road Map</b>			
Working to create a timeline of events to full integration of the Criteria within our Curriculums, in addition to discussions regarding assessment of student progress on Criteria.			

	Purpose	Presenter	Time
<b>Committee Role?</b>			
1. Monthly Teacher PDs?			
2. Teach Force?			
3. Dept. Meetings?			

Link to Drive with Criteria:

<https://drive.google.com/drive/folders/1xGBP4V5QijKbtG0ggZCcfV5nqUJLC01t?usp=sharing>

<b>III. Closing Items</b>			<b>3:40 PM</b>
<b>A. Action Items</b>	FYI	Jessica Xiarhos	2 m
<b>B. Adjourn Meeting</b>	Vote		

# Cover Sheet

## Approve Minutes from 08/17/21

**Section:** I. Opening Items  
**Item:** C. Approve Minutes from 08/17/21  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Academic Excellence Committee Meeting on August 17, 2021



## MCCPS Board of Trustees

# Minutes

## Academic Excellence Committee Meeting

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### Date and Time

Tuesday August 17, 2021 at 9:00 AM

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If you need to meet via Zoom: <https://marbleheadcharter.zoom.us/j/85414341015>

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### Committee Members Present

Ellen Lodgen (remote), Jessica Xiarhos, Kimberly Sullivan, Matt Cronin, Molly Wright

### Committee Members Absent

Meg Upton

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

Jessica Xiarhos called a meeting of the Academic Excellence Committee of MCCPS Board of Trustees to order on Tuesday Aug 17, 2021 at 9:00 AM.

### C. Approve Minutes from 06/24/21

Matt Cronin made a motion to approve the minutes from Academic Excellence Committee Meeting on 06-24-21.

Kimberly Sullivan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Jessica Xiarhos	Aye
Ellen Lodgen	Aye
Meg Upton	Absent
Molly Wright	Aye
Kimberly Sullivan	Aye

**Roll Call**

Matt Cronin      Aye

**II. Academic Excellence Committee**

**A. Academic Excellence Committee Role**

Intro to the Criteria for new teachers? Primer for all?

Where will this live? In departments? Communicating to parents? Syllabus?

- Major criteria for Trimester
- Units and Criteria
- Student Work Protocols/Assessment Protocols

Working with Mentor/Department to create Project overviews.

Department meetings as vehicle to keep this document alive. Now the focus is implementation - how imbedded in lessons/units? How are students making progress against the criteria?

Parents brought up to speed.

First - "elevator pitch" - can everyone give an answer to what this is. Make sure it stays off the shelf. Can we speak to this initiative? Can everyone?

- thinking to Parker, everyone could articulate exactly what the Criteria was.
- something to build on year to year

Parent Night (via Zoom?) + Student led conferences in December

Return to Parker?/Saltonstall? - what precedes the work/what we saw when we visited?

Invite Meghan & Adria? (as dept. heads) to join the committee. Additional Parent. Return of ILT meetings?

First step - how does it lay with current curriculum/Exhibition?

Sept. 15th - Half Day used for Trimester planning/criteria alignment.  
8th grade capstone? Stonebridge Student led conferences?

Conversations amongst staff. How the alignment looks.

What are the expectations for the Student led conferences by grade level?

Salts - 6 "touch points" - goal setting, portfolio, etc.

Students setting goals based on Criteria

SLC in 8th this year - print out report cards - what went well, what didn't, areas of improvement - connecting it to outside world. (Bringing in people in their careers to see how it connects to what the kids are doing). Would report cards work for everyone? Parents were hyper focused on grades.

Focus conference around portfolios.

**B. Committee Goals for SY 21-22**

**III. Closing Items**

**A. Action Items**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:02 AM.

Respectfully Submitted,  
Jessica Xiarhos