



# MCCPS Board of Trustees

## Facilities Task Force Monthly Meeting

Published on August 15, 2021 at 7:22 PM EDT

**Date and Time**

Tuesday August 17, 2021 at 7:00 PM EDT

**Location**

17 Lime Street, Marblehead, MA

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
A. Record Attendance and Guests		Peter Cohen	1 m
B. Call the Meeting to Order		Peter Cohen	2 m
C. Approve Minutes	Approve Minutes	Peter Cohen	2 m
Approve minutes for Monthly Task Force meeting on June 15, 2021			
 <b>II. Facilities Task Force</b>			 <b>7:05 PM</b>
A. Update on Warehouse	Discuss	Peter Cohen	10 m
<ul style="list-style-type: none"> <li>• Flannery cleaning out on August 19th-20th</li> <li>• Utilizing mezzanine as "attic" storage</li> </ul>			
B. Update on Back of School cleanout	Discuss	Peter Cohen	10 m
<ul style="list-style-type: none"> <li>• Flannery cleaning out the area August 19th</li> <li>• Expanding fencing above back</li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Student murals on back wall</li> </ul>			
<b>C. Update on Construction of Four Small Office Spaces</b>	Discuss	Peter Cohen	5 m
<ul style="list-style-type: none"> <li>• Rooms to be added include                             <ul style="list-style-type: none"> <li>◦ Reading</li> <li>◦ School Psychologist</li> <li>◦ Speech Counselor</li> <li>◦ Speech Language Pathologist</li> </ul> </li> </ul>			
<b>D. Update on Plumbing for Back Bathrooms</b>	Discuss	Peter Cheney	10 m
<ul style="list-style-type: none"> <li>• Multiple options for expanding sewer line</li> <li>• Camera scope to determine if pump system could be converted to sewer connection</li> <li>• Redundant pump systems as interim solution</li> </ul>			
<b>E. Update on Replacement of Second Rooftop HVAC above Admin Offices</b>	Discuss	Peter Cohen	5 m
<ul style="list-style-type: none"> <li>• Will be replaced August 18th</li> </ul>			
<b>III. Next Steps</b>			<b>7:45 PM</b>
<b>A. Coordinate Next Steps</b>	Discuss	Peter Cohen	5 m
<ul style="list-style-type: none"> <li>• Contact                             <ul style="list-style-type: none"> <li>◦ Roof companies</li> <li>◦ Solar companies</li> </ul> </li> <li>• Explore options for                             <ul style="list-style-type: none"> <li>◦ Roof replacement</li> <li>◦ Solar installation</li> <li>◦ Rooftop garden options</li> </ul> </li> <li>• Outdoor upgrades                             <ul style="list-style-type: none"> <li>◦ Contact muralists</li> </ul> </li> <li>• Expansion                             <ul style="list-style-type: none"> <li>◦ Explore options for theatre</li> <li>◦ Science lab</li> <li>◦ Other possibilities for smaller scale expansion into warehouse with revised timeline</li> </ul> </li> </ul>			
<b>B. Propose options for next meeting</b>	Discuss	Peter Cohen	5 m
<ul style="list-style-type: none"> <li>• Next month's meeting to be in-person walkthrough of the school</li> </ul>			
<b>IV. Closing Items</b>			<b>7:55 PM</b>

<b>A. Adjourn Meeting</b>	<b>Purpose</b> Vote	<b>Presenter</b> Peter Cohen	<b>Time</b> 2 m
---------------------------	------------------------	------------------------------------	--------------------