# MCCPS Board of Trustees

## Academic Excellence Committee Meeting

Amended on December 1, 2020 at 7:51 PM EST

**Date and Time**
Friday December 4, 2020 at 7:30 AM EST

https://marbleheadcharter.zoom.us/j/82429411125

## Agenda

| | Purpose | Presenter | Time |
|---|---|---|---|
| **I. Opening Items** | | | **7:30 AM** |
| Opening Items | | | |
| **A.** Record Attendance and Guests | | Jessica Xiarhos | |
| Record Attendance | | | |
| **B.** Call the Meeting to Order | | Jessica Xiarhos | |
| **C.** Accept Remote Participation | Vote | Jessica Xiarhos | 3 m |

In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an [emergency Order](#) on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Academic Excellence Committee, on December 4, 2020.

| | Purpose | Presenter | Time |
|---|---|---|---|
| **D.** Approve Minutes from 9/25/20 | Approve Minutes | Jessica Xiarhos | 5 m |
| **II. Academic Excellence Committee** | | | **7:38 AM** |
| Academic Excellence Committee | | | |
| **A.** December Board Presentation | Discuss | Jessica Xiarhos | 30 m |
| Presenters, Content | | | |
| **B.** Update on Draft Criteria | Discuss | | 5 m |
| Review Updates to Criteria for Excellence | | | |

[Link to Google Drive with all Drafts](#)

| | Purpose | Presenter | Time |
|---|---|---|---|
| **C.** Next Steps | Discuss | Jessica Xiarhos | 10 m |

Deciding on an action plan for ...

- sharing Criteria for Excellence with the community, teachers
- PD for how to use the document in person and remotely
- aligning with projects/reworking curriculum

**D.** Implementation of Criteria for Excellence Documents in Remote Learning     Discuss     5 m

**Review suggested plan for completing Criteria for Excellence in Art, Foreign Language, Global Studies**

Layers to using the documents ...

- PD for Staff on how to implement
- Redesigning in-person curriculum and aligning with PBL
- Then again redesigning for remote learning
- How do we reach all learners?
- Aligning student - teacher - parent expectations at different grade levels
- How do we replicate what we do - keeping the same level of rigor - in a remote setting?

**III. Closing Items**     **8:28 AM**

**A.** Action Items     FYI     Jessica Xiarhos     2 m

**Next Meeting - TBD**
Do we need an additional meeting before December Board meeting on 12/22?
Change of meeting date from Dec. 18th?

**B.** Adjourn Meeting     Vote

# Coversheet

## Approve Minutes from 9/25/20

**Section:**          I. Opening Items
**Item:**             D. Approve Minutes from 9/25/20
**Purpose:**          Approve Minutes
**Submitted by:**
**Related Material:** 2020_09_25_academic_excellence_committee_meeting_minutes-2.pdf

# MCCPS Board of Trustees

# **Minutes**

## Academic Excellence Committee Meeting

**Date and Time**
Friday September 25, 2020 at 7:30 AM

https://us02web.zoom.us/j/82913159414?pwd=OXcyUlpIeVQxKzd3cGF2dTNhTXpodz09

**Committee Members Present**
Ellen Lodgen (remote), Jessica Xiarhos (remote), Kimberly Sullivan (remote), Matt Cronin (remote), Meg Upton (remote), Sarah Plymate Ragozin (remote)

**Committee Members Absent**
Molly Wright, Peter Cohen

## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order
Jessica Xiarhos called a meeting of the Academic Excellence Committee of MCCPS Board of Trustees to order on Friday Sep 25, 2020 @ 7:35 AM.

### C. Accept Remote Participation
Kimberly Sullivan made a motion to accept remote participation in light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Academic Excellence Committee, on August 28, 2020. Ellen Lodgen seconded the motion.
Ellen Lodgen seconded the motion.
The committee **VOTED** unanimously to approve the motion.
**Roll Call**

| | |
|---|---|
| Meg Upton | Aye |
| Matt Cronin | Aye |
| Jessica Xiarhos | Aye |
| Peter Cohen | Absent |
| Sarah Plymate Ragozin | Aye |
| Molly Wright | Absent |
| Kimberly Sullivan | Aye |
| Ellen Lodgen | Aye |

### D. Approve Minutes from 8/28/20

Matt Cronin made a motion to approve the minutes from 8/28/20 Academic Excellence Committee Meeting on 08-28-20.
Ellen Lodgen seconded the motion.
The committee **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| Sarah Plymate Ragozin | Aye |
| Meg Upton | Aye |
| Ellen Lodgen | Aye |
| Molly Wright | Absent |
| Kimberly Sullivan | Aye |
| Peter Cohen | Absent |
| Matt Cronin | Aye |
| Jessica Xiarhos | Aye |

## II. Academic Excellence Committee

### A. Update on Draft Criteria

Initial PD during

- Departments had good conversations
- Integrated Arts - Foreign Language, Art, Music - have a draft
- Not a chance yet to circle back to see if drafts have been finalized
- 80 - 90% of the way there
- Math/Science document has been put in Schoology to align to student assignments/ assessments
- What do we need for communication to connect all these things together

### B. Next Steps

We need to put a timeline on this -- things will always come up, and we need to emphasize

- Not all teachers have had the same amount of time with the documents - not all teachers constructed the document
- Giving a chance for those who helped craft the document to share out with others
- Time for a department meeting? - Math/Science
  - Monday - all remote - at lunch
  - Outcomes: how is it connecting to curriculum now? & a few examples in current lessons (roll out of parents night)? Concrete over abstract.

Parent Night?/Back to School Night?

- Remote. Structure of the evening?
- As part of parent night or dedicated night?
- All together, then breakout into grade levels
- Larger concerns to address?
- Pre-hybrid or Post?

- Other info sharing nights in the meantime - What if's?

Focus and Priority

- Let not check every box, but take a meaningful look at curriculum that connects

**C. Implementation of Criteria for Excellence Documents in Remote Learning**

## III. Closing Items

**A. Action Items**

Jessica to meet with Peter to potentially set dates for timeline fo roll out of document to community.
Jessica to meet with Matt re: updates on IA document for excellence.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 AM.

Respectfully Submitted,
Jessica Xiarhos

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**Documents used during the meeting**

*None*