



MCCPS Board of Trustees

Monthly Governance Meeting

November

Published on November 23, 2020 at 2:47 PM EST

Date and Time

Monday November 23, 2020 at 7:00 PM EST

Location

Remote - zoom

November Governance Meeting:

Join Zoom Meeting

<https://zoom.us/j/94188545183?pwd=bDInc29CYTRodXV5cys3WmQxeXdldz09>

Meeting ID: 941 8854 5183

Passcode: MCCPS

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance		Karl Smith	5 m
B. Call the Meeting to Order	Vote	Karl Smith	5 m

In light of the ongoing COVID-19 Coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Governance Committee, on November 23rd, 2020.

C. Approve Minutes	Approve Minutes	Karl Smith	5 m
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From October 6th

Approve minutes for Governance Monthly Meeting on October 6, 2020

II. Governance Matters 7:15 PM

A. Board Meeting Update	Discuss	Paul Baker	10 m
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B. Board Composition	Discuss	Karl Smith	15 m
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There are three remaining open seats left on the board.

We are seeking parents, and / or people with experience in the fields of HR, legal, and construction.

C. Bylaws review	Discuss	Karl Smith	20 m
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The DESE has provided feedback and comments. The Board has proposed certain edits and would like Governance to review and understand the updates before the updated document is resubmitted.

D. Read through of Charter document	Discuss	Karl Smith	5 m
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This is a standing item on the calendar to review the most recent version of the charter document.

III. Other Business 8:05 PM

A. Planning for future meetings	Discuss	Karl Smith	5 m
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Review calendar of upcoming topics.

Next month - meeting would normally be December 1st - but that's next week.

Propose December 8th or 15th

B. Board training discussion / planning	Discuss	Karl Smith	10 m
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IV. Closing Items 8:20 PM

A. Adjourn Meeting	Vote
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Cover Sheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governance Monthly Meeting on October 6, 2020



MCCPS Board of Trustees

Minutes

Governance Monthly Meeting

Date and Time

Tuesday October 6, 2020 at 7:00 PM

Location

remote via Zoom

October Governance Meeting:

Join Zoom Meeting

<https://zoom.us/j/94188545183?pwd=bDInc29CYTRodXV5cys3WmQxeXdlldz09>

Meeting ID: 941 8854 5183

Passcode: MCCPS

Committee Members Present

Cynthia Canavan (remote), Elizabeth Burns (remote), Karl Smith (remote), Kay O'Dwyer (remote), Paul Baker (remote)

Committee Members Absent

Jeanne Smith

Guests Present

Jim Gaudette (remote), Peter Cohen (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Governor's emergency order

Karl Smith made a motion to Accept the executive order.

Paul Baker seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Peter Cohen Abstain

Jeanne Smith Absent

Cynthia Canavan Aye

Karl Smith Aye

Kay O'Dwyer Aye

Paul Baker Aye

Elizabeth Burns Aye

Karl Smith called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Oct 6, 2020 @ 7:00 PM.

C. Approve Minutes

Cynthia Canavan made a motion to approve the minutes from Governance Monthly Meeting on 09-15-20.

Karl Smith seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Paul Baker Aye

Peter Cohen Abstain

Cynthia Canavan Aye

Jeanne Smith Absent

Karl Smith Aye

Kay O'Dwyer Aye

Elizabeth Burns Aye

II. Governance Matters

A. Board Meeting Update

Paul Baker and Dr. Cohen provided a detailed review of the latest board meeting as well as Peter's Head of School monthly report. Please see the HOS memo for more details.

Peter then fielded some questions from the committee members including the following:

- Maintaining teacher availability should any 'outbreaks' occur
- Funding for COVID testing (nothing definitive from the state)
- Continuation of remote scenario if needed

B. Board Composition

The latest composition memo was reviewed and it was noted that there are currently three (3) open seats on the board, with one available to a teacher or staff member of the school.

Board member Ian Hunt has committed to a second term, and the group discussed potential updates to the process where board members conduct a self evaluation annually and at the time of any potential renewal of a term, implementing a required 'statement of intent' as to why the board member wishes to renew their term.

Potential board member candidates were discussed in more detail, and forwarding some relevant information was noted.

The group discussed with Paul Baker the possibility of taking over the chair position on the Development Committee, to which he agreed, noting he would like to remain on Governance as well.

C. Review calendar items for coming months

The most pressing need identified was the required ethics training for the new members and those board members who have not yet completed that. Note that this training must be performed every other year.

Also discussed was the requirement for posting publicly all meetings and related information.

We then went through the calendar and planned items for each month.

III. Other Business

A. Planning for future meeting

For the future meetings, the group briefly discussed new board member training and on-boarding.

Follow-up suggested - look into available resources at the Massachusetts Attorney General's office.

B. Board training discussion / planning

It was suggested that we attempt to open up new member training to all board and sub-committee members.

IV. Closing Items

A. Adjourn Meeting

Karl Smith made a motion to adjourn the meeting.

Elizabeth Burns seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Jeanne Smith	Absent
Kay O'Dwyer	Aye
Peter Cohen	Abstain
Elizabeth Burns	Aye
Cynthia Canavan	Aye
Paul Baker	Aye
Karl Smith	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,
Karl Smith