



MCCPS Board of Trustees

Academic Excellence Committee Meeting

Published on September 18, 2020 at 2:29 PM EDT

Date and Time

Friday September 25, 2020 at 7:30 AM EDT

<https://us02web.zoom.us/j/82913159414?pwd=OXcyUlpleVQxKzd3cGF2dTNhTXpodz09>

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:30 AM
<i>Opening Items</i>			
A. Record Attendance and Guests		Jessica Xiarhos	
<i>Record Attendance</i>			
B. Call the Meeting to Order		Jessica Xiarhos	
C. Accept Remote Participation	Vote	Jessica Xiarhos	3 m
<i>In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Academic Excellence Committee, on September 25, 2020.</i>			
D. Approve Minutes from 8/28/20	Approve Minutes	Jessica Xiarhos	5 m
<i>Approve minutes for Academic Excellence Committee Meeting on August 28, 2020</i>			
II. Academic Excellence Committee			7:38 AM
<i>Academic Excellence Committee</i>			
A. Update on Draft Criteria	Discuss		10 m
<i>Review Updates to Criteria for Excellence</i>			
Link to Google Drive with all Drafts			
B. Next Steps	Discuss	Jessica Xiarhos	30 m
<i>Deciding on an action plan for ...</i>			
<ul style="list-style-type: none"><i>sharing Criteria for Excellence with the community, teachers</i>			

- *PD for how to use the document in person and remotely*
- *aligning with projects/reworking curriculum*

C. Implementation of Criteria for Excellence Documents in Remote Learning **Discuss** **10 m**

Review suggested plan for completing Criteria for Excellence in Art, Foreign Language, Global Studies

Layers to using the documents ...

- *PD for Staff on how to implement*
- *Redesigning in-person curriculum and aligning with PBL*
- *Then again redesigning for remote learning*
- *How do we reach all learners?*
- *Aligning student - teacher - parent expectations at different grade levels*
- *How do we replicate what we do - keeping the same level of rigor - in a remote setting?*

III. Closing Items **8:28 AM**

A. Action Items **FYI** **Jessica Xiarhos** **5 m**

Next Meeting - October 23 @ 7:30 am
-meetings to be moved to morning of 4th Friday of every month

B. Adjourn Meeting **Vote**

Cover Sheet

Approve Minutes from 8/28/20

Section: *I. Opening Items*
Item: *D. Approve Minutes from 8/28/20*
Purpose: *Approve Minutes*
Submitted by:
Related Material:
Minutes for Academic Excellence Committee Meeting on August 28, 2020
2020_08_28_academic_excellence_committee_meeting_minutes.pdf

DRAFT



MCCPS Board of Trustees

Minutes

Academic Excellence Committee Meeting

Date and Time

Friday August 28, 2020 at 7:30 AM

<https://us02web.zoom.us/j/82913159414?pwd=OXcyUlpleVQxKzd3cGF2dTNhTXpodz09>

Committee Members Present

Ellen Lodgen (remote), Jessica Xiarhos (remote), Kimberly Sullivan (remote), Matt Cronin (remote), Meg Upton (remote), Peter Cohen (remote), Sarah Plymate Ragozin (remote)

Committee Members Absent

Molly Wright

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jessica Xiarhos called a meeting of the Academic Excellence Committee of MCCPS Board of Trustees to order on Friday Aug 28, 2020 @ 7:58 AM.

C. Accept Remote Participation

Kimberly Sullivan made a motion to In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Academic Excellence Committee, on August 28, 2020.

Ellen Lodgen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Ellen Lodgen Aye

Jessica Xiarhos	Aye
Matt Cronin	Absent
Sarah Plymate Ragozin	Aye
Kimberly Sullivan	Aye
Molly Wright	Absent
Peter Cohen	Aye

D. Approve Minutes from 8/5/20

Kimberly Sullivan made a motion to approve the minutes from 8/5/20 Academic Excellence Committee Meeting on 08-05-20.

Ellen Lodgen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Meg Upton	Aye
Molly Wright	Absent
Matt Cronin	Aye
Sarah Plymate Ragozin	Aye
Jessica Xiarhos	Aye
Peter Cohen	Aye
Ellen Lodgen	Aye
Kimberly Sullivan	Aye

II. Academic Excellence Committee

A. Review Draft Criteria

Update on Criteria:

- Yesterday's PD included an update to faculty and discussion of the Criteria, including where the document is heading.
 - Planning units, Exhibition, incorporation into Schoology, Student Portfolios
- Humanities met yesterday as a department. For some, first time seeing Global Studies.
 - As a dept., paring down, editing/revising, eliminating some redundancies
 - Art, Music, Health/PE done
 - Foreign Language started
- Where we left staff: Revised-revised document to put into Schoology, and then share with parents.
- Lots of information, how do we not let this document get lost in the shuffle?
 - Parents hungry for information to set their students up for success.
 - Yes, the document is a lot of information, however parents need info - parents are nervous; give time to wrap their head around -put parents at ease
 - We do want it as polished as possible
- Parent involvement is so high this year - by sharing exactly what the goal of an assignment is, more of a partnership between parents and teachers
- When teachers present projects/assignments, say "We are focusing on this specific strand"
 - The more it's tied in to what a parent sees, the better
 - Living, breathing to demonstrate effectiveness

Roll-Out of Criteria for Excellence

- Prepared for Community Meeting on 1st day
- Understanding what child needs on the first day i.e. Schoology, iReady
 - Once comfortable with daily schedule...
 - Push aside hybrid until actuality
 - What's the day to day look like

- Roll out of document at Virtual Back to School night? In-person?
 - Opportunity to ask questions in person versus over Zoom\
 - Parents should have the document in hand before
 - Presenting a video on how to look through it
- To make it tangible ... we have a piece of it, but not the document in it's entirety
 - introduce it as attached to a specific assignment/projects
- Back to School nights by grade level
 - give specific examples by grade level
-

B. Implementation of Criteria for Excellence Documents in Remote Learning

C. Next Steps

III. Closing Items

A. Action Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 AM.

Respectfully Submitted,
Jessica Xiarhos

DRAFT



MCCPS Board of Trustees

Minutes

Academic Excellence Committee Meeting

Date and Time

Friday August 28, 2020 at 7:30 AM

<https://us02web.zoom.us/j/82913159414?pwd=OXcyUlpleVQxKzd3cGF2dTNhTXpodz09>

Committee Members Present

Ellen Lodgen (remote), Jessica Xiarhos (remote), Kimberly Sullivan (remote), Matt Cronin (remote), Meg Upton (remote), Peter Cohen (remote), Sarah Plymate Ragozin (remote)

Committee Members Absent

Molly Wright

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jessica Xiarhos called a meeting of the Academic Excellence Committee of MCCPS Board of Trustees to order on Friday Aug 28, 2020 @ 7:58 AM.

C. Accept Remote Participation

Kimberly Sullivan made a motion to In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Academic Excellence Committee, on August 28, 2020.

Ellen Lodgen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Ellen Lodgen Aye

Jessica Xiarhos	Aye
Matt Cronin	Absent
Sarah Plymate Ragozin	Aye
Kimberly Sullivan	Aye
Molly Wright	Absent
Peter Cohen	Aye

D. Approve Minutes from 8/5/20

Kimberly Sullivan made a motion to approve the minutes from 8/5/20 Academic Excellence Committee Meeting on 08-05-20.

Ellen Lodgen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Meg Upton	Aye
Molly Wright	Absent
Matt Cronin	Aye
Sarah Plymate Ragozin	Aye
Jessica Xiarhos	Aye
Peter Cohen	Aye
Ellen Lodgen	Aye
Kimberly Sullivan	Aye

II. Academic Excellence Committee

A. Review Draft Criteria

Update on Criteria:

- Yesterday's PD included an update to faculty and discussion of the Criteria, including where the document is heading.
 - Planning units, Exhibition, incorporation into Schoology, Student Portfolios
- Humanities met yesterday as a department. For some, first time seeing Global Studies.
 - As a dept., paring down, editing/revising, eliminating some redundancies
 - Art, Music, Health/PE done
 - Foreign Language started
- Where we left staff: Revised-revised document to put into Schoology, and then share with parents.
- Lots of information, how do we not let this document get lost in the shuffle?
 - Parents hungry for information to set their students up for success.
 - Yes, the document is a lot of information, however parents need info - parents are nervous; give time to wrap their head around -put parents at ease
 - We do want it as polished as possible
- Parent involvement is so high this year - by sharing exactly what the goal of an assignment is, more of a partnership between parents and teachers
- When teachers present projects/assignments, say "We are focusing on this specific strand"
 - The more it's tied in to what a parent sees, the better
 - Living, breathing to demonstrate effectiveness

Roll-Out of Criteria for Excellence

- Prepared for Community Meeting on 1st day
- Understanding what child needs on the first day i.e. Schoology, iReady
 - Once comfortable with daily schedule...
 - Push aside hybrid until actuality
 - What's the day to day look like

- Roll out of document at Virtual Back to School night? In-person?
 - Opportunity to ask questions in person versus over Zoom\
 - Parents should have the document in hand before
 - Presenting a video on how to look through it
- To make it tangible ... we have a piece of it, but not the document in it's entirety
 - introduce it as attached to a specific assignment/projects
- Back to School nights by grade level
 - give specific examples by grade level
-

B. Implementation of Criteria for Excellence Documents in Remote Learning

C. Next Steps

III. Closing Items

A. Action Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 AM.

Respectfully Submitted,
Jessica Xiarhos