



MCCPS Board of Trustees

Board Retreat, Session #2

Amended on August 1, 2020 at 8:53 AM EDT

Date and Time

Saturday August 1, 2020 at 9:00 AM EDT

Location

Artie Sullivan is inviting you to a scheduled Zoom meeting.

Topic: Board Retreat

Time: Aug 1, 2020 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09>

Meeting ID: 389 839 4128

Passcode: MCCPS

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
Opening Items			
A. Record Attendance and Guests		Karl Smith	
B. Call the Meeting to Order		Artie Sullivan	
C. Accept Remote Participation	Vote	Artie Sullivan	3 m
In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Board of Trustees, August 1, 2020.			
D. Review Agenda and Expectations		Artie Sullivan	5 m
•Review of Agenda			
•Expectations for the Day			
II. School Reopening			9:08 AM
A. School Reopening Plan	Discuss	Peter Cohen	22 m
School Reopening Plan			
III. Board on Track Training			9:30 AM
A. Board on Track Training	Discuss	Artie Sullivan	60 m

Condition of Charter Renewal is to submit a Charter Amendment regarding Enrollment or an Enrollment Plan

IV. Accountability Plan			10:30 AM
A. Accountability Plan	Vote	Peter Cohen	15 m
V. Open Meeting Law Training			10:45 AM
A. Discussion of Open Meeting Law and MCCPS Board and Committee Procedures	Discuss	Karl Smith	45 m
VI. Closing Items			11:30 AM
A. Adjourn Meeting	Discuss	Artie Sullivan	5 m

Cover Sheet

Board on Track Training

Section: III. Board on Track Training
Item: A. Board on Track Training
Purpose: Discuss
Submitted by:
Related Material: MCCPS retreat.pdf

Marblehead Community Charter Public School Board Retreat



Sam Falk
Chief Customer and Product Officer

After this session we will have...

- Gotten to know each other
- Re-introduced you to BoardOnTrack - the company
- Re-introduced you to BoardOnTrack - the service
 - ◆ Setting up and managing meetings
 - ◆ Managing open meeting law compliance
 - ◆ Committees
 - ◆ Goal Setting and Tracking
 - ◆ Accelerator sessions and success plans
- Covered any other topics you want



People you should know



Sam Falk

Chief Customer &
Product Officer

*Product release, app
training, day to day
contact*

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Brianna

Stuczynski

Strategic Governance
Coach

*Day to day contact, data
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training*

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Powered by BoardOnTrack



Mike Mizzoni

Chief Governance
Officer

*Governance and product
expertise*

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What is BoardOnTrack?



BoardOnTrack

**We help charter school boards
deliver exceptional results.**

BoardOnTrack Training Agenda

- Setting up and managing meetings
- Managing open meeting law compliance
- Committees
- Goal Setting and Tracking
- Accelerator sessions and success plans
- **What else should we cover?**



Orientation Videos

- [The dashboard](#)
- [Profile and Members Report](#)
- [The Resource Library](#)
- [Meetings](#)
- [Documents](#)
- [Public Portal Setup](#)
- [Public Portal Use](#)
- [Board Assessment](#)
- [Team Setup](#)
- [Team and Meeting Settings](#)



Product Orientation

Questions?

Cover Sheet

Accountability Plan

Section: IV. Accountability Plan
Item: A. Accountability Plan
Purpose: Vote
Submitted by:
Related Material: MCCPS AP. PROVISIONALLY APPROVED. 7.30.20.docx

Appendix A

Marblehead Community Charter School Accountability Plan

<i>Name of Charter School</i>			
Type of Charter (Commonwealth or Horace Mann)	Commonwealth	Location	Marblehead
Regional or Non-Regional?	Non-Regional	Districts in Region (if applicable)	N/A
Year Opened	1995	Year(s) Renewed (if applicable)	2000, 2005, 2010, 2015, 2020
Maximum Enrollment	230	Chartered Grade span	4-8
Mission Statement			
MCCPS fosters a community that empowers children to become capable, self-determining, fully engaged individuals who are critical and creative thinkers committed to achieving their highest intellectual, artistic, social, emotional, and physical potential. We are dedicated to involving, learning from, participating in, and serving our school community and the community at large.			

Key Design Elements (with parenthetical citations to pages from the charter application):

1. **Teacher Leadership** – The teachers are provided considerable autonomy regarding how and when the state frameworks are addressed. (Pages 14 & 27, final Charter application 1995). Teachers serve as leaders in our school as, Board and committee members, active participants in working groups, department chairs, and as members of our newly formed reopening commission. Weekly time is provided for professional development along with regular meetings of our student support team and grade level teams.
2. **Project-Based Learning** – Students participate in a project-based learning environment where they investigate complex problems and develop their essential habits of perseverance, problem-solving, initiative, and leadership to find solutions to a challenge. All students present to their parents, teachers, peers, and the wider community during Public Exhibitions of Students Learning (Pages 7-10 & 30, final Charter application 1995).
3. **Student-Centered Learning Environment** – A student-centered learning environment includes frequent opportunities to engage in collaborative problem-solving, critical thinking, collaboration, creativity, and communication. Students take ownership of their learning and have voice and choice on their pathways toward academic excellence, while reflecting on the work regularly. (Pages 7-10 & 30, final Charter application 1995) .

The charter school commits to meeting Criteria 1 through 10 as outlined in the Charter School Performance Criteria.

Date of Preliminary Department Approval:	
Date of Board Approval:	
Date of Department Approval:	

Objectives and Measures related to Mission and Key Design Elements (required):

Objective (for KDE 1): MCCPS will implement a system that empowers teachers to support one another in the lesson design and implementation process while committing to take ownership of our pursuit toward a culture of continuous improvement.	
Measure: Each year an increasing number of teachers (minimum of 10 teachers in year one) will participate in the Dutch system of “Leerkracht” (Teaching Force) program ¹ that promotes collaborative lesson design, peer observations, and real-time feedback to participants. Teachers participating in this program will meet weekly. Teachers will observe peers and be observed by peers a minimum of once per month.	Data to be reported: <ul style="list-style-type: none"> Each year, teachers participating in the program will report out to the Principal and Head of School through both a record of meetings and observations as well as reflections on the impact and effectiveness of the program on their curriculum design and instruction. Data collection plan: <ul style="list-style-type: none"> Teachers participating in the program will provide data. The Principal will oversee the program and collect the data that will be stored digitally via Google. Each trimester, the principal, with input from team participants, will provide a narrative update on the process to the Head of School, who will update the Board.
Measure: Each year, each member of the faculty who are participating in the Teaching Force work will lead at least one professional development or mentoring activity. This work may be reflected in the teacher evaluation process.	Data to be reported: <ul style="list-style-type: none"> Professional Development schedules and agendas will be documentation for this measure Data collection plan: <ul style="list-style-type: none"> The Principal and the Head of School will develop the schedule and agenda for professional development. These documents will be stored digitally via Google
Objective (for KDE 2): MCCPS will implement rigorous project-based learning that incorporates increasing levels of cognitive complexity.	
Measure: Twice a year, teachers at each grade level will collaborate to create project-based learning experiences that include the development of higher order thinking skills. Recent past exhibitions have focused more on the product than the process of learning. This objective is driving our collective goal of upgrading the quality of the Exhibitions and the overall experience for both students and parents/community members.	Data to be reported: <ul style="list-style-type: none"> Teacher generated project descriptions and rubrics Data collection plan: <ul style="list-style-type: none"> Teachers will share their project outlines and rubrics with the principal for feedback prior to each of the two Exhibitions. These outlines and rubrics will be shared in the Google Drive.
Measure: Each semester at least 80% of students will achieve proficient or higher on project-based assessments that are aligned to the school’s <u>Criteria for Excellence</u> , which are aligned to NCTM , NAME , and https://hundred.org/en/innovations/leerkracht?inter-questions	Data to be reported: <ul style="list-style-type: none"> Teacher collected data submitted each semester Data collection plan:

<p>MA Curriculum Frameworks.</p>	<ul style="list-style-type: none"> Teachers will score exhibition projects and presentations each semester and report on student strengths and areas for growth via the PowerSchool Student Information System. SIS.
<p>Objective (for KDE 3): MCCPS will employ a digital portfolio system to document student achievement and growth.</p>	
<p>Measure: Each trimester, 100% of students will document a project-based learning assessment and reflection for each of the core subjects of English language arts, math, science, global studies, world language, art, and music.</p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> The school will utilize technology platforms including Schoology & Google to develop and curate the digital portfolios. <p>Data collection plan:</p> <ul style="list-style-type: none"> Schoology and Google Drive will be the location of this data. The data will be collected by students with input and guidance from their teachers.
<p>Measure: Each trimester, 100% of students will track their progress toward our criteria for excellence in each of the core subjects of English language arts, math, science, global studies, world language, art, and music. Students will identify strengths and areas for growth while reporting out their findings midway through the year in a student-led conference.</p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> Students will work with their teachers to track their progress toward standards and our criteria for excellence. <p>Data collection plan:</p> <ul style="list-style-type: none"> Students will take the lead on curating their portfolio and will follow guidelines from the grade level teachers to lead their own conference with a teacher and parent.

Objective and Measures related to Dissemination (required):

<p>Objective: MCCPS will disseminate its practicing regarding Project-Based Learning & Peer Observations to other schools in Massachusetts.</p>	
<p>Measure: By the end of the 2024-2024 school year, members of the faculty and administration will have shared effective practices in a project-based learning with colleagues from the sending district and at conferences</p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> Workshop attendance sheets Participant survey data Summary of PDPs issued <p>Data collection plan:</p> <ul style="list-style-type: none"> Through surveys, we will track feedback from the district on our presentations.

<p>Measure: By the end of the 2024-2025 school year, representatives of our school will present to at least two conferences each year on our system of peer observations (Teaching Force).</p>	<p>Data to be reported:</p> <ul style="list-style-type: none">• Conference workshop description <p>Data collection plan:</p> <ul style="list-style-type: none">• Representatives will share our their experiences at the conference with colleagues at a faculty meeting
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