



MCCPS Board of Trustees

Monthly Personnel Committee Meeting

Published on January 9, 2020 at 11:41 AM EST

Date and Time

Monday January 13, 2020 at 7:00 PM EST

Location

MCCPS, 17 Lime St

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Call the Meeting to Order		Artie Sullivan	2 m
B. Record Attendance and Guests		Katie Sullivan	1 m
C. Approve Minutes	Approve Minutes	Katie Sullivan	5 m
Approve minutes for Monthly Personnel Committee Meeting on December 9, 2019			
II. Old Business			7:08 PM
Personnel Committee			
A. Head of School Mid-Cycle Review	Discuss	Peter Cohen	45 m
B. MCCPS Leadership Organization	Discuss	Peter Cohen	20 m
C. POLICY REVIEW	Discuss	Artie Sullivan	5 m
CONTINUE DISCUSSIONS OF POLICY REVIEW AS PERTAIN TO SCOPE OF PERSONNEL COMMITTEE			
1. Links to Personnel Policies			
1. Marblehead - https://www.marbleheadschoools.org/district/mps-policy-manual			
1. Scroll down to section G - Personnel			

	Purpose	Presenter	Time
2. Salem Personnel - https://www.salemk12.org/cms/One.aspx?portalId=268138&pageId=537199			

D. Personnel Committee Membership	Discuss	Artie Sullivan	
Review the committee membership needs of the Personnel Committee. Identify potential candidates for membership on the committee.			

III. New Business

IV. Action Items 8:18 PM

A. Review Action Items from Meeting	FYI	Katie Sullivan	5 m
-------------------------------------	-----	----------------	-----

Review Action Items form meeting, including who is responsible, item to be completed and time frame for status report or completion.

V. Closing Items 8:23 PM

A. Adjourn Meeting	Vote	Artie Sullivan	5 m
--------------------	------	----------------	-----

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Monthly Personnel Committee Meeting on December 9, 2019

APPROVED



MCCPS Board of Trustees

Minutes

Monthly Personnel Committee Meeting

Date and Time

Monday December 9, 2019 at 7:00 PM

Location

MCCPS, 17 Lime St

Committee Members Present

Artie Sullivan, James Rogers, Katie Sullivan, Peter Cheney

Committee Members Absent

John Steinberg

Guests Present

Peter Cohen

I. Opening Items**A. Call the Meeting to Order**

Artie Sullivan called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Monday Dec 9, 2019 at 7:04 PM.

B. Record Attendance and Guests**C. Approve Minutes**

Katie Sullivan made a motion to approve minutes from the Monthly Personnel Committee Meeting on 11-04-19 Monthly Personnel Committee Meeting on 11-04-19.

Peter Cheney seconded the motion.

The committee **VOTED** to approve the motion.

II. Old Business

A. POLICY REVIEW

The committee reviewed several of the policies and made edits. We will continue to review the remaining policies from 5n. on at the next meeting.

B. Personnel Committee Membership

III. New Business

A. MCCPS Leadership Organization

Peter reported out about his off-site meeting with Admin. staff and mapping out the organizational chart and leadership tasks, redundancies, gaps, roles and responsibilities. Peter will now consider leadership positions for next year.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,
Katie Sullivan