



MCCPS Board of Trustees

Personnel Monthly Meeting

Published on November 1, 2018 at 8:56 AM EDT

Date and Time

Monday November 5, 2018 at 7:00 PM EST

Location

MCCPS. ROOM 8L

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Call the Meeting to Order		Artie Sullivan	2 m
B. Record Attendance and Guests		Katie Sullivan	1 m
C. Approve Minutes	Approve Minutes	Katie Sullivan	5 m
Approve minutes for Personnel Monthly Meeting on October 1, 2018			
II. Old Business			7:08 PM
A. HOS Annual Review and Evaluation	Discuss	Artie Sullivan	10 m
2018-2019, assist HOS as needed - HOS Goals Update, Feedback from Board of Trustees			
B. SUCCESSION PLAN	Discuss	Artie Sullivan	30 m
Review feedback from Board of Trustees			
C. POLICY REVIEW	Discuss	Artie Sullivan	30 m
CONTINUE DISCUSSIONS OF POLICY REVIEW AS PERTAIN TO SCOPE OF PERSONNEL COMMITTEE			
1. Links to Personnel Policies			
1. Marblehead - http://www.marbleheadschoools.org/mps-policy-manual			
1. Scroll down to section G - Personnel			
2. Salem Personnel - http://salemk12.org/pages/SPS_DistSchoolCom/SPS_Policy_Manual_Folder/4000_Personnel			
D. Personnel Committee Membership	Discuss	Artie Sullivan	15 m
Review the committee membership needs of the Personnel Committee. Identify potential candidates for membership on the committee.			

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| E. | Review Department of Elementary and Secondary Education - Proposed Rubric

Department of Elementary and Secondary Education - Proposed Rubric | Discuss | Artie Sullivan | 15 m |
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III. New Business

IV. Action Items 8:48 PM

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| A. | Review Action Items from Meeting

Review Action Items form meeting, including who is responsible, item to be completed and time frame for status report or completion. | FYI | Katie Sullivan | 5 m |
| B. | Meeting Schedule

Look to schedule agenda items next few meetings on Committee. | Discuss | Artie Sullivan | 5 m |

V. Closing Items 8:58 PM

- | | | | | |
|-----------|-----------------|------|----------------|-----|
| A. | Adjourn Meeting | Vote | Artie Sullivan | 5 m |
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Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Personnel Monthly Meeting on October 1, 2018

APPROVED



MCCPS

MCCPS Board of Trustees

Minutes

Personnel Monthly Meeting

Date and Time

Monday October 1, 2018 at 7:00 PM

Location

MCCPS. ROOM 8L

Committee Members Present

Artie Sullivan, John Steinberg, Nina Cullen-Hamzeh, Patricia Rietti

Committee Members Absent

Katie Sullivan, Xhazzie Kindle

I. Opening Items

A. Call the Meeting to Order

Artie Sullivan called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Monday Oct 1, 2018 at 7:05 PM.

B. Record Attendance and Guests

C. Approve Minutes

Patricia Rietti made a motion to approve minutes from the Personnel Committee Meeting on 09-10-18 Personnel Committee Meeting on 09-10-18.

Artie Sullivan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Old Business

A. HOS Annual Review and Evaluation

Review of HOS Goals for SY2018-2019. Board approved HOS Goals on Sept 25, 2018, with adjustment of fundraising goal to \$55,000.

Discussion to link HOS Goals to DESE Evaluation Rubric

B. SUCCESSION PLAN

Prepared by PC, on the docket for Oct Board meeting

C. POLICY REVIEW

D. Personnel Committee Membership

look to ask for new members.

E. Review Department of Elementary and Secondary Education - Proposed Rubric

Discussion of Proposed DESE Rubric June 2018 Refinements

Discussion about reviewing the HOS Evaluation Policy and Procedure, last reviewed, June 3, 2014

III. Action Items

A. Review Action Items from Meeting

B. Meeting Schedule

Meeting set for Oct 22, for HOS to make a presentation that will be submitted to Board on Oct 30th.

IV. Closing Items

A. Adjourn Meeting

Patricia Rietti made a motion to adjourn the meeting.

John Steinberg seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Artie Sullivan