



# MCCPS Board of Trustees

## Board of Trustees Meeting

Published on July 25, 2025 at 4:38 PM EDT

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### Date and Time

Tuesday July 29, 2025 at 7:00 PM EDT

### Location

Hybrid Format:

- in person at MCCPS
- via Zoom at <https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UIJnVmZ1dz09>

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Ian Hunt	2 m
<b>B.</b> Call the Meeting to Order		Katie Holt	2 m
<b>C.</b> Public Comment	Discuss	Katie Holt	5 m
<b>II. Reports and Deliverables</b>			<b>7:09 PM</b>

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• HOS Report</li> <li>• Annual Report</li> <li>• Action Plan</li> </ul>			
<b>A.</b> HOS Report	Discuss	Stephanie Brant	15 m
<b>B.</b> Accountability Plan	Vote	Stephanie Brant	15 m
<b>C.</b> Strategic Plan	Vote	Stephanie Brant	15 m
<b>D.</b> Annual Report	Vote	Stephanie Brant	15 m
<b>III. Board Action Items: Approve Minutes</b>			<b>8:09 PM</b>
<b>A.</b> April 2025	Approve Minutes	Ian Hunt	5 m
<b>B.</b> May 2025 BOT Meeting	Approve Minutes	Ian Hunt	5 m
<b>C.</b> May 2025 HOS Annual Review Meeting	Approve Minutes	Ian Hunt	5 m
<b>D.</b> June Retreat Minutes	Approve Minutes	Ian Hunt	5 m
<b>IV. Board Retreat Follow Up</b>			<b>8:29 PM</b>
<b>A.</b> Board Retreat Discussion	Discuss	Lindsay Smith	8 m
<b>V. Head of School Report</b>			<b>8:37 PM</b>
<b>A.</b> April 2025 Report	FYI	Stephanie Brant	30 m
<b>VI. Board Annual Items</b>			<b>9:07 PM</b>

	Purpose	Presenter	Time
<b>A. Upcoming Agenda Items</b>	Discuss	Katie Holt	2 m
<p>July - Adopt Annual Report, by July 31, Adopt Annual Board Goals</p> <ul style="list-style-type: none"> <li>• August – Board Officer Vote, Adopt HOS Goals, Open Annual Board Self Assessment</li> <li>• Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs</li> <li>• Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation, Presentation on HOS Evaluation Process by the Personnel Committee</li> <li>• Nov – HOS Contract Renewal Notice</li> <li>• Dec –</li> <li>• Jan – HOS Mid-year review</li> <li>• Feb - Adopt School Calander</li> <li>• March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form</li> <li>• April – Presentation by HOS of Annual Goals, Budget Adoption</li> <li>• May – HOS Annual Evaluation</li> <li>• June – Annual Board Retreat</li> </ul>			
<b>B. Adopt Board Goals</b>	Vote	Lindsay Smith	15 m
<b>VII. Committee Updates</b>			<b>9:24 PM</b>
<b>A. Finance Committee</b>	Discuss	Emily Promise	15 m
<ul style="list-style-type: none"> <li>• Review of Finance Committee Documents</li> <li>• Relevant Discussion</li> </ul>			
<b>B. Governance Committee</b>	FYI	Polly Titcomb	10 m
<ul style="list-style-type: none"> <li>• General Update</li> </ul>			
<b>C. Academic Excellence</b>	Discuss	Chris Doyon	5 m

	Purpose	Presenter	Time
<b>D. Development &amp; Communications</b> <ul style="list-style-type: none"> <li>• Talent Show/Auction Fundraiser</li> <li>• 30th Anniversary Gala</li> </ul>	Discuss	Kimberly Nothnagel	10 m
<b>E. DEI Committee</b>	Discuss	Lindsay Smith	5 m
<b>F. Personnel Committee</b> <ul style="list-style-type: none"> <li>• Update</li> </ul>	FYI	Katie Holt	5 m
<b>VIII. Public Comment</b>			<b>10:14 PM</b>
<b>A. Public Comment</b>	Discuss	Katie Holt	5 m
<b>IX. Closing Items</b>			<b>10:19 PM</b>
<b>A. Recap Action Items</b> Clerk to review actions items, add any additional items discussed.	Discuss	Katie Holt	5 m
<b>B. Adjourn Meeting</b>	Vote	Katie Holt	