



# MCCPS Board of Trustees

## Board of Trustees Meeting

Published on April 17, 2025 at 5:21 PM EDT

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### Date and Time

Tuesday April 29, 2025 at 7:00 PM EDT

### Location

Hybrid Format:

- in person at MCCPS
- via Zoom at <https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UIJnVmZ1dz09>

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Ian Hunt	2 m
<b>B.</b> Call the Meeting to Order		Katie Holt	2 m
<b>C.</b> Public Comment	Discuss	Katie Holt	5 m
<b>II. Board Action Items: Approve Minutes</b>			<b>7:09 PM</b>

	Purpose	Presenter	Time
<b>A. March 2025</b>	Approve Minutes	Ian Hunt	5 m
<b>III. MCPSA</b>			<b>7:14 PM</b>
<b>A. Advocacy Agenda Discussion and Adoption</b>	Vote	Kimberly Nothnagel	8 m
• Advocacy Agenda Discussion and Adoption			
<b>B. Mass Charter Association Updates</b>	FYI	Lindsay Smith	10 m
<b>IV. Head of School Report</b>			<b>7:32 PM</b>
<b>A. April 2025 Report</b>	FYI	Stephanie Brant	30 m
<b>V. Board Annual Items</b>			<b>8:02 PM</b>
<b>A. Upcoming Agenda Items</b>	Discuss	Katie Holt	2 m

July - Adopt Annual Report, by July 31, Adopt Annual Board Goals

- August – Adopt HOS Goals, Open Annual Board Self Assessment
- Sept – Review Annual Board Self Assessment, Approve Committee Memberships and

Vice-Chairs

- Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS

Presentation, Presentation on HOS Evaluation Process by the Personnel Committee

- Nov – HOS Contract Renewal Notice

- Dec –

- Jan – HOS Mid-year review

- Feb - Adopt School Calander

- March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form

- April – Presentation by HOS of Annual Goals, Budget Adoption

- May – HOS Annual Evaluation

- June – Annual Board Retreat

	Purpose	Presenter	Time
<b>B.</b> HOS Annual Goals	Discuss	Stephanie Brant	20 m
<b>VI. Committee Updates</b>			<b>8:24 PM</b>
<b>A.</b> Finance Committee	Vote	Emily Promise	15 m
<ul style="list-style-type: none"> <li>• Review of Finance Committee Documents</li> <li>• Relevant Discussion</li> <li>• Board Vote on Annual Budget</li> </ul>			
<b>B.</b> Governance Committee	FYI	Polly Titcomb	10 m
<ul style="list-style-type: none"> <li>• General Update</li> </ul>			
<b>C.</b> Academic Excellence	Discuss	Chris Doyon	5 m
<b>D.</b> Development & Communications	Discuss	Kimberly Nothnagel	10 m
<ul style="list-style-type: none"> <li>• Talent Show/Auction Fundraiser</li> <li>• 30th Anniversary Gala</li> </ul>			
<b>E.</b> DEI Committee	Discuss	Lindsay Smith	5 m
<b>F.</b> Personnel Committee	FYI	Katie Holt	5 m
<ul style="list-style-type: none"> <li>• Update</li> </ul>			
<b>VII. Other Board Items</b>			<b>9:14 PM</b>
<b>A.</b> General Discussion	Discuss	Katie Holt	10 m
<ul style="list-style-type: none"> <li>• Handling of parent complaint</li> <li>• Need for BOT to complete all surveys</li> <li>• other items</li> </ul>			

	Purpose	Presenter	Time
<b>VIII. Public Comment</b>			<b>9:24 PM</b>
<b>A.</b> Public Comment	Discuss	Katie Holt	5 m
<b>IX. Closing Items</b>			<b>9:29 PM</b>
<b>A.</b> Recap Action Items	Discuss	Katie Holt	5 m
Clerk to review actions items, add any additional items discussed.			
<b>B.</b> Board Comments	FYI	Katie Holt	5 m
<ul style="list-style-type: none"> <li>• need for meaningful and proactive participation</li> </ul>			
<b>C.</b> Adjourn Meeting	Vote	Katie Holt	