



# MCCPS Board of Trustees

## Board of Trustees Meeting

Published on March 21, 2025 at 6:55 PM EDT

---

### Date and Time

Tuesday March 25, 2025 at 7:00 PM EDT

### Location

Hybrid Format:

- in person at MCCPS
- via Zoom at <https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UIJnVmZ1dz09>

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Ian Hunt	2 m
<b>B.</b> Call the Meeting to Order		Katie Holt	2 m
<b>C.</b> Public Comment	Discuss	Katie Holt	5 m
<b>II. Presentation: Head of School Evaluation</b>			<b>7:09 PM</b>
<b>A.</b> Presentation from Personnel Committee	FYI	Katie Sullivan	15 m

	Purpose	Presenter	Time
Katie Sullivan, of the Personnel Committee, will present the Board with information on how to perform a successful and meaningful HOS Evaluation			
<b>III. Presentation: iReady Data</b>			<b>7:24 PM</b>
<b>A.</b> MCCPS 2024-2025 IReady Diagnostic Data Analysis (Math)	Discuss	Jessica Xiarhos	15 m
<b>IV. Board Action Items: Approve Minutes</b>			<b>7:39 PM</b>
<b>A.</b> December 2024	Approve Minutes	Ian Hunt	5 m
<b>B.</b> February 2025	Approve Minutes		5 m
<b>V. MCPSA</b>			<b>7:49 PM</b>
<b>A.</b> Advocacy Agenda Discussion and Adoption	Vote	Kimberly Nothnagel	8 m
• Advocacy Agenda Discussion and Adoption			
<b>VI. Head of School Report</b>			<b>7:57 PM</b>
<b>A.</b> March 2025 Report	FYI	Stephanie Brant	30 m
<b>VII. Board Annual Items</b>			<b>8:27 PM</b>
<b>A.</b> Upcoming Agenda Items	Discuss	Katie Holt	2 m
July - Adopt Annual Report, by July 31, Adopt Annual Board Goals • August – Adopt HOS Goals, Open Annual Board Self Assessment • Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs • Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS			

	Purpose	Presenter	Time
Presentation, Presentation on HOS Evaluation Process by the Personnel Committee			
<ul style="list-style-type: none"> <li>• Nov – HOS Contract Renewal Notice</li> <li>• Dec –</li> <li>• Jan – HOS Mid-year review</li> <li>• Feb - Adopt School Calander</li> <li>• March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form</li> <li>• April – Presentation by HOS of Annual Goals, Budget Adoption</li> <li>• May – HOS Annual Evaluation</li> <li>• June – Annual Board Retreat</li> </ul>			
<b>B.</b>	Board Retreat	Discuss	Lindsay Smith
			5 m
<b>VIII. Committee Updates</b>			<b>8:34 PM</b>
<b>A.</b>	Finance Committee	Discuss	Emily Promise
			10 m
<ul style="list-style-type: none"> <li>• Review of Finance Committee Documents</li> <li>• Relevant Discussion</li> <li>• Relevant Board votes as needed</li> </ul>			
<b>B.</b>	Governance Committee	Vote	Polly Titcomb
			10 m
<ul style="list-style-type: none"> <li>• Discussion and Vote: Matt Flaherty for Board of Trustee membership</li> <li>• General Update</li> </ul>			
<b>C.</b>	Academic Excellence	Discuss	Chris Doyon
			5 m
<b>D.</b>	Development & Communications	Discuss	Kimberly Nothnagel
			5 m
<b>E.</b>	DEI Committee	Discuss	Lindsay Smith
			5 m
<b>F.</b>	Personnel Committee	FYI	Katie Holt
			5 m
<ul style="list-style-type: none"> <li>• Update</li> </ul>			

	Purpose	Presenter	Time
<b>IX. Public Comment</b>			<b>9:14 PM</b>
<b>A.</b> Public Comment	Discuss	Katie Holt	5 m
<b>X. Closing Items</b>			<b>9:19 PM</b>
<b>A.</b> Recap Action Items	Discuss	Katie Holt	5 m
Clerk to review actions items, add any additional items discussed.			
<b>B.</b> Board Comments	FYI	Katie Holt	5 m
<ul style="list-style-type: none"> <li>• need for meaningful and proactive participation</li> </ul>			
<b>C.</b> Adjourn Meeting	Vote	Katie Holt	